



भारत सरकार / GOVERNMENT OF INDIA
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
MINISTRY OF PORTS, SHIPPING AND WATERWAYS
नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

F. No: 14-25011/13/2024-FA-DGS (No. 30943)

Dated: 06.10.2025

Office Order No.120/2025

Subject: Re-Delegation of Financial Powers in the DG Shipping -- Reg.

In suppression of Office Order 106/2025, the Director General, Shipping being the Competent Authority, in exercise of the powers as Head of Department under Rule 12 (2) of the Delegation of Financial Powers Rules (DFPR), 2024, along with Paragraph 11 of Annexure II of the said Rules, and according to the letter from the Ministry of Ports, Shipping and Waterways, New Delhi dated 29.08.2025 with File number SY-190144/77.2025-MA (C No. 374397), hereby issues the following order regarding the re-delegation of financial powers including financial powers for indents, contracts and purchase as specified under Rule 11 of DFPR, 2024 in the Directorate General of Shipping.

Requisite Compliances:

In exercising the financial powers as delegated vide this office order, each officer must necessarily abide by the following compliances to ensure an effective, transparent, fair and compliant public procurement process with established guardrails and layers of oversight:

- 1. Public Procurement Processes in the Directorate General of Shipping:** All procurement activities within the Directorate General of Shipping shall be governed by the Public Procurement Process as notified via Office Order 132/2024 dated 28.10.2024 (Annexure 1). This process mandates strict adherence to the General Financial Rules (GFR) 2017 and the Manuals of Procurement of Goods, Works, and Consultancy & Other Services. All procurement must be conducted in accordance with the 5 R's of procurement, Right Quality, Right Quantity, Right Price, Right Time and Place, and Right Source, while upholding the five foundational principles of public procurement: transparency, professionalism, broader obligations, legal compliance, and public accountability. Furthermore, all procurement decisions must reflect the standards of financial propriety and the principle of value for money, as outlined in Paragraphs 1.5-1.8 of the relevant procurement manuals, including consideration of life cycle costs, non-price attributes, and risk assessments.
- 2. E-Procurement Compliance:** In accordance with Office Order 132/2024, the Directorate General of Shipping has established an E-Procurement threshold of ₹1,00,000. All procurements exceeding this threshold shall be conducted exclusively through GeM and C-PPP platforms. These platforms are recognized for their compliance with Rule 173 of the

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GFR, which emphasizes transparency, competition, fairness, and the elimination of arbitrariness. The use of these platforms is mandatory to ensure open, non-discriminatory, and efficient procurement procedures.

3. **FAAPP Oversight:** The Directorate has a dedicated Finance, Accounts, Audit and Public Procurement (FAAPP) branch, headed by a Deputy Director General. This branch is responsible for overseeing all financial transactions and procurement activities, ensuring that they are conducted in compliance with applicable rules and guidelines. All procurements must be routed through FAAPP, whose role it is to ensure strict compliances with the checklists, processes and rules.
4. **Structured Approval Process:** Procurement activities shall follow a structured approval process as outlined in the Procurement Checklists notified via Office Order 105/2025 dated 02/09/2025. These checklists are designed to ensure that all procurement actions are compliant with the GFR and the relevant procurement manuals. They serve as a mechanism for double and triple verification of procurement specifics, thereby minimizing the risk of procedural lapses.
5. **Structured Allocation of Risk in Projects:** The Directorate has adopted a Risk Analysis Matrix for consulting services procurement, notified via Office Order 105/2025 dated 02/09/2025, based on guidelines issued by MeitY. This matrix shall be applied to all ongoing and future public procurement projects to ensure effective identification, allocation, and management of risks.
6. **Effective Consultation to Ensure Compliance:** To enhance the quality and compliance of procurement activities, the Directorate has engaged Senior E-Procurement Advisors for consultation on E-Procurement modalities. Additionally, Senior Strategic Consultants have been onboarded to provide expert guidance on ICT and E-Governance-related procurement matters. Their involvement is intended to ensure that all procurement activities are fair, effective, and compliant with applicable standards.
7. **Institutional Oversight:** The Directorate has onboarded Institutional expert procurement resources from the Administrative Staff College of India (ASCI) to provide institutional oversight of its procurement processes. This oversight is aimed at strengthening compliance and enhancing the overall effectiveness of public procurement within the Directorate.
8. **Concurrent Advisory Audit Oversight:** The Directorate has onboarded experienced professionals from IPAI to provide concurrent advisory audit oversight. These professionals will work closely with the Directorate to review procurement activities, identify areas of non-compliance, and ensure that documentation and internal controls are robust and up to date. This initiative is part of a broader effort to enhance internal audit practices, improve readiness for external audits, and support the timely resolution of audit findings.
9. **Implementation of Works:** For implementation and procurement of works a specific office order has been issued vide Order no. 104/2025 dated 02/09/2025 whereby a GFR compliant methodology with checks and balances has been notified. All implementation and procurement of works, other than implementation by Government agencies such as the CPWD, State PWD etc shall be carried out through the aforementioned methodology.
10. **Annual Procurement Plans** All procurement activities undertaken by the Directorate shall be strictly aligned with the approved Annual Procurement Plans. The exercise of delegated

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financial powers must be carried out in accordance with the budgetary ceilings and allocations specified within these plans. Departments and units must ensure that procurement proposals are not only need-based but also budget-compliant, and that they reflect the strategic priorities outlined in the Annual Procurement Plan. Any deviation from the approved plan must be duly justified and formally approved through the appropriate administrative channels.

Delegation of Financial Powers


Subject to the above compliances, the Director General of Shipping as the Competent Authority under provisions of Rule 12(2) of the DFPR and Annexure II (11) of the DFPR hereby delegates the following financial powers:

Head of Wings: This shall include Addl. Director General of Shipping (Admin Wing), Chief Surveyor (Engineering Wing), Nautical Advisor (Nautical Wing), Chief Ship Surveyor (Naval Architecture Wing)

Head of Accounts	Admissible Delegation
Revenue Expenditure under 28-Professional Services	Upto 5 Cr
Revenue Expenditure under all other heads	5 Lakh
Capital Expenditure under 71-ICT	Upto 50 Lakh

Deputy Director Generals heading a Branch:

Head of Accounts	Admissible Delegation
Revenue Expenditure under 28-Professional Services	Upto 25 Lakh
Revenue Expenditure under all other heads	Upto 2 Lakh


(Shyam Jagannathan)
Director General of Shipping

To:

1. Ministry of Ports, Shipping and Waterways, New Delhi w.r.t. the letter F. No. SY-190144/77.2025-MA (C No. 374397) dated 29.08.2025.
2. Addl. DG, Shipping
3. Chief Surveyor
4. Nautical Advisor
5. Chief Ship Surveyor
6. All DDGs heading a Branch in DG Shipping
7. DDG FAAPP (for records)
8. DDG Admin (for records)
9. DDG Personnel- with a request to keep a copy of the same in the Delegation of Financial Powers file
10. All officers of the Directorate

Copy to: Computer Cell with a request to upload official website of the Directorate General of Shipping.

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