



भारत सरकार/ GOVERNMENT OF INDIA
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
MINISTRY OF PORTS, SHIPPING AND WATERWAYS
नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

F. No.: 25/14/2025-NT-DGS

Date: 24/03/2026

PUBLIC NOTICE

Subject: Stakeholder Consultation on Draft Checklist for Registration of Vessels

Whereas the Merchant Shipping Act, 2025 has established a comprehensive statutory framework governing the registration of vessels under the Indian flag, along with the rules framed thereunder;

And whereas, with a view to ensuring uniformity, transparency, and ease of compliance in the vessel registration process, a Draft Checklist for Registration of Vessels has been prepared by this Directorate;

Now, therefore, the Draft Checklist for Registration of Vessels, along with the applicable forms and the Citizens' Charter specifying the timelines for various services, is hereby placed on the Directorate General of Shipping website for stakeholder consultation.

All stakeholders, including ship owners, ship managers, charters, maritime professionals, and other concerned entities, are requested to examine the same and provide their comments/suggestions, if any.

The comments may be forwarded to **anish-dgs@gov.in** with a copy marked to **nautic.lgintern-dgs@gov.in** on or before **30th March 2026**.

This issues with the approval of the Competent Authority.

Handwritten signature and date: 24/03/2026

Capt. Anish Joseph
Deputy Nautical Advisor - cum -
Senior Deputy Director General (Tech)



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DIRECTORATE GENERAL OF SHIPPING, MUMBAI

F. No.: 25/14/2025-NT-DGS

Date: xx/03/2026

DGS ORDER: xx of 2026

Subject: Standardized Procedure and Checklist for Registration of Vessels

Whereas the enactment of the Merchant Shipping Act, 2025 provides the overarching legal framework governing the registration of vessels under the Indian flag;

And whereas the detailed statutory framework for the registration of vessels has been specifically laid down under the Merchant Shipping (Registration of Vessels) Rules, 2026, framed in exercise of the powers conferred by the said Act;

And whereas the said Rules seek, inter alia, to streamline and facilitate the process of vessel registration in India and promote ease of doing business within the maritime sector;

And whereas the procedural framework and documentation requirements relating to vessel registration were placed for stakeholder consultation, and the inputs received from concerned stakeholders have been duly examined and duly considered in finalizing the requirements for implementation;

Now, therefore, in order to ensure uniformity, transparency, and administrative efficiency in the processing of applications for the registration of vessels under the aforesaid Rules, the Directorate General of Maritime Administration hereby prescribes a standardized checklist along with the applicable forms for the registration of vessels, annexed to this Order.

The checklist annexed hereto (Annexure – I), along with the applicable forms (Annexure – III), sets out the requisite information and documentation required to be furnished by applicants seeking registration of vessels under the Indian flag in accordance with the provisions of the Merchant Shipping Act, 2025 and the Rules framed thereunder. All applicants shall ensure that such information and documentation are submitted strictly in accordance with the requirements specified therein.

The said checklist shall apply uniformly across all offices of the Registrars of Vessels, including the Mercantile Marine Departments (MMD's), and shall be adhered to for the scrutiny and processing of all applications relating to vessel registration. The process for registration of vessels, undertaken through the online system of the Directorate General of

Shipping, shall likewise require submission of information and documentation in accordance with the checklist annexed to this Order.

The Registrars of Vessels at the MMD's shall take due cognizance of the checklist and the procedures contained therein and shall exercise appropriate due diligence while scrutinizing and processing applications. In the event of any substantial deviation from the provisions of the Merchant Shipping (Registration of Vessels) Rules, 2026 or the procedures prescribed in the checklist, the matter shall be referred to the Nautical Advisor to the Government of India for further inputs and guidance prior to arriving at a decision.

Further, the Directorate's Citizen Charter, detailing the prescribed timelines for the processing and disposal of applications relating to vessel registration, is also enclosed (Annexure – II) along with the registration checklist and the applicable forms. All concerned stakeholders shall take note of the timelines specified therein and ensure adherence to the same in order to promote efficiency, accountability, and time-bound service delivery.

All concerned authorities shall take necessary action for the implementation of this Order from the date on which the Merchant Shipping (Registration of Vessels) Rules, 2026 comes into force.

Shyam Jagannathan
(Director General of Maritime Administration)

Encl: As above

To,

1. All stakeholders/Ship-owners/Charterers/Shippers/All Indian Shipping Companies through the official website of the DGS, Gol.
2. INSA/ICSSA/FOSMA/MASSA/A/IMF/NUSI/MUI/SUI and other stakeholder associations.

Copy also forwarded for kind information to:

The Secretary to the Govt. of India, Ministry of Ports, Shipping and Waterways, Transport Bhawan, 1, Sansad marg. New Delhi- 110001.

DGS ORDER: XX OF 2026

Standardized Procedure and Checklist for Registration of Vessels

Under the Merchant Shipping Act, 2025 and the Merchant Shipping (Registration of Vessels) Rules, 2026

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**DIRECTORATE GENERAL OF MARITIME ADMINISTRATION
MINISTRY OF PORT, SHIPPING AND WATERWAYS
GOVERNMENT OF INDIA**

CHECKLIST No. I: APPROVAL OF NAME, OFFICIAL NUMBER, MMSI, AND CALL SIGN & its RENEWAL

Under Merchant Shipping (Registration of Vessels) Rules, 2026

FIRST APPLICATION

PART A: APPLICATION & GENERAL REQUIREMENTS (All Vessels)

Initial application steps applicable to both new built and second-hand vessels.

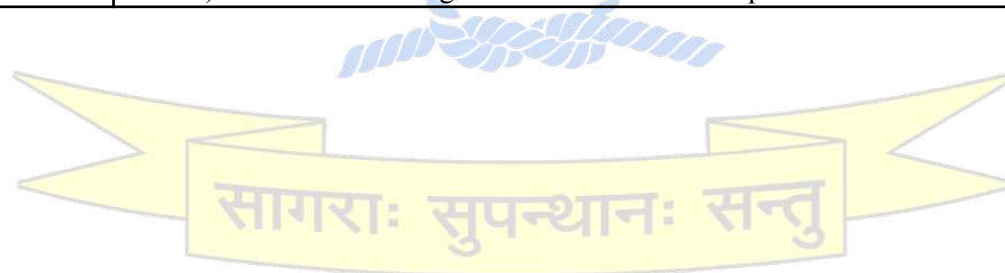
S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.1	Application for Name Approval	Submit electronically to the Registrar of the intended port of registry. Must propose the name of the vessel and request allotment.	Rule 5(4)(a)	
A.2	Application Timeline	Must be submitted at least seven (7) days prior to the date on which registration is desired to be effective.	Rule 5(4)(a)	
A.3	Registration Application (Post-Approval)	After allotment and within its validity, the owner shall apply for registration using Checklist II & Form 5 (under Schedule II of the Rules).	Rule 5(4)(d)	
A.4	Shareholders	a. "Majority Shareholder" (whether a company, LLP, individual, or joint owner) shall mean the shareholder holding the largest proportion of ownership interest in the vessel among all shareholders. The shareholding of each shareholder shall be as declared in the application for registration. b. The Majority Shareholder, shall be responsible for effecting the registration of the vessel on behalf of all shareholders (whether company, LLP, individual, or joint owners) in accordance with the applicable provisions of law.	NA	
A.5	Proprietor(s)/ Director(s)/ Designated Partner(s)/ Individual(s)	PAN Card (mandatory for Indian nationals) or equivalent state issued tax payer identification (mandatory for foreign nationals), Address proof (Voter ID, Passport, Driving License, or Aadhaar), and Photograph.	NA	

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.6	Registered Office Proof (Company/ LLP)	a. Latest utility bill (electricity, telephone, or water bill not older than two (2) months. b. Corporate details shall be verified via the MCA Master Data for Indian Companies or LLPs, or the equivalent certified records from the relevant Registrar of Companies within the jurisdiction of incorporation for Foreign Companies or LLPs.	NA	
A.7	Fee Payment	Rs. 10,000/- payment via Bharat Kosh Transaction Receipt or DGMA Notified Online Payment Gateway.	Schedule I (S. No. 15)	

PART B: SECOND-HAND VESSELS

Specific documents required when applying for a vessel previously operating under a different registry.

S. No.	Requirement/ Document	Specifics & Remarks	Check (Y/N)
B.1	Existing Certificate of Registry	Copy of existing Certificate of Registry to be submitted, if the vessel is provisionally registered under the existing flag, a copy of the same shall be submitted.	
B.2	International Tonnage Certificate	Issued by the previous flag state or Recognised Organisation.	
B.3	Memorandum of Agreement	Signed by both the seller and the buyer for the vessel's sale/ purchase.	
B.4	Valid Class Certificate	Mandatory for second-hand vessels.(Issued by IACS-accredited Recognised Organisation)	
B.5	Valid Safety Construction Certificate	Valid Cargo Ship Safety Construction Certificate is required.	
B.6	No Sanctions undertaking	Ship owners shall submit an undertaking warranting that no sanctions (UNSC, OFAC, EU, UK etc.) have been levied against the vessel or the ship owner.	



PART C: NEW BUILT VESSELS

Specific documents required when applying for a newly constructed vessel in India or abroad.

S. No.	Requirement/ Document	Specifics & Remarks	Check (Y/N)
C.1	Tonnage Computation	The approved tonnage computation is required in lieu of an existing International Tonnage Certificate approved/ reviewed by the Recognised Organisation.	
C.2	Vessel Building Contract	Required to establish the contract between the shipyard and the buyer.	
C.3	Builder's Certificate	Provisional or original builder's certificate to verify construction details and origin.	

PART D: OWNERSHIP DETAILS

Applicable to all vessel types. Updates required if owner details change.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
COMPANY				
D.1	Certificate of Incorporation	Digitally signed or self-attested copy. <i>(Note: Any changes made to the Certificate of Incorporation, need to be intimated to the Registrar accordingly.)</i>	Rule 5(3)	
D.2	Memorandum & Articles of Association	Must have 'Shipping or Maritime operations' as a stated objective in case of company or LLP	Rule 5(3)	
D.3	Board Resolution	Original with seal/ stamp. Must specify: a. Details of proposed purchase i.e. Vessel Name, IMO Number, Seller name & address (For Second-Hand Vessel), and Type of vessel, Builder's Name & address (For New Built Vessel)	Rule 5(3)	

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
		b. Signed by Company Secretary or two Directors authorising a specific person to sign/ execute documents on behalf of the company.		
LLP				
D.4	Certificate of Incorporation, LLP Agreement, and Form 2 (Incorporation document and subscriber's statement).	Must identify all partners & capital.	Rule 5(3)	
D.5	Authorisation Letter for signing Declaration of Authority	Copy of original with at least two (2) witnesses.	Rule 5(3)	
INDIVIDUAL/ JOINT				
D.6	Identity & Proprietorship Proof	Notarised copy of registered proprietorship (if firm name used).	Rule 5(3)	
D.7	Declaration of Shares	Joint Owners: Notarised declaration on Rs. 100/- stamp paper, signed by all.	Rule 4(1)	

PART E: IMPORTANT NOTES

S. No.	Item	Details/ Consequence	Rule Ref.
E.1	Document Attestation	All photocopies enclosed/ attached must be duly signed and stamped by the authorised person of the company. Without this attestation and stamp, no documents shall be accepted by the Director-General/ Registrar.	NA
E.2	Name Approval Criteria	The Registrar will only grant approval if the proposed name is not identical with or deceptively similar to the name of any other vessel registered in India.	Rule 5(4)(c)



RENEWAL APPLICATION

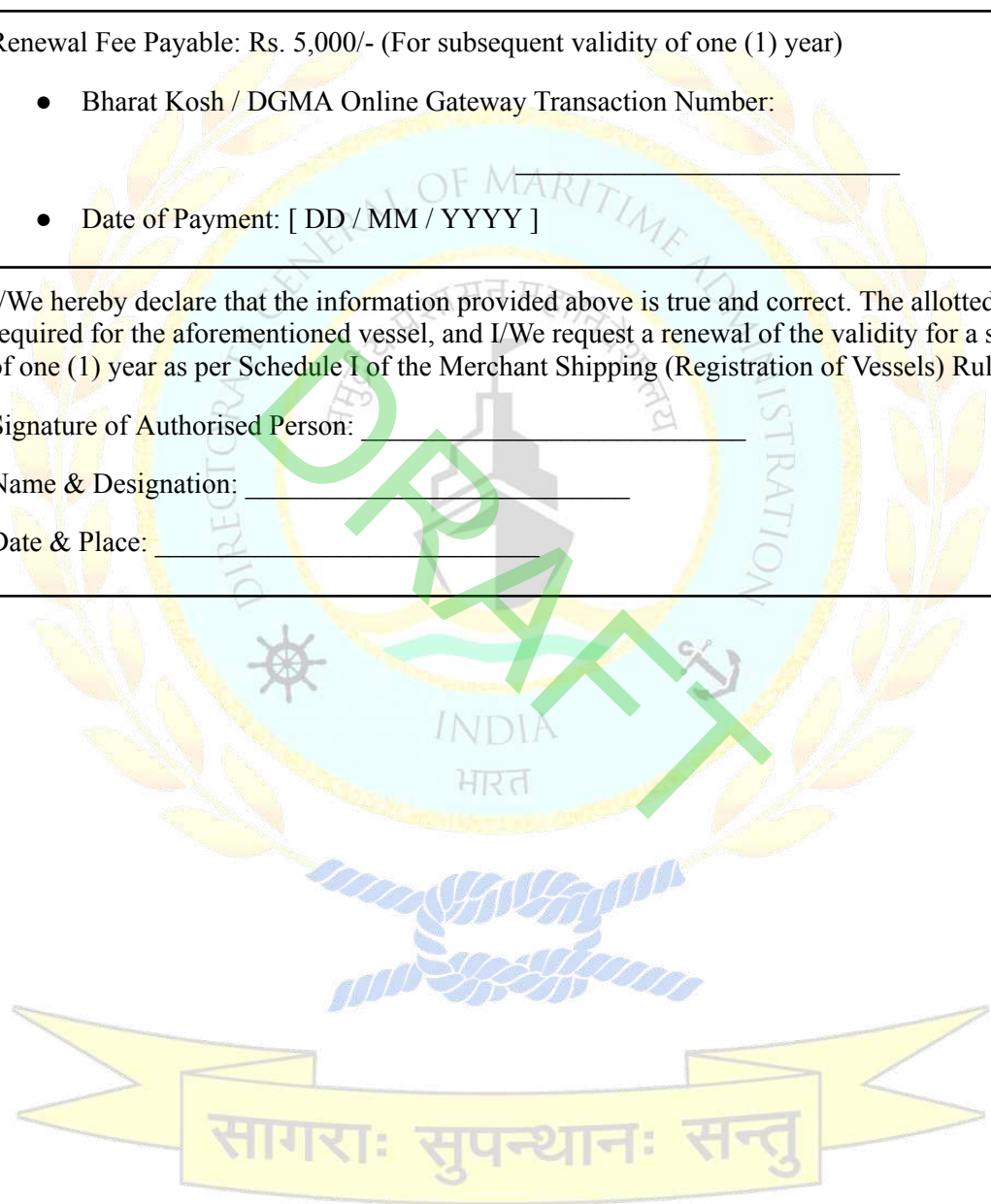
Part F: APPLICATION FOR RENEWAL OF ALLOTTED VESSEL IDENTIFICATIONS

(To be filled only if the initial 2-year validity period of the allotted Name, Call Sign, MMSI, and Official Number is expiring and vessel registration has not yet been completed)

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
F.1	Initial Allotment	1.1 Approved Name of Vessel: _____ 1.2 Allotted Official Number: _____ 1.3 Allotted Call Sign: _____ 1.4 Allotted MMSI Number: _____ 1.5 Date of Initial Allotment: [DD / MM / YYYY] 1.6 Date of Expiry: [DD / MM / YYYY]	5(4)	
F.2	Justification for Renewal	(Detailed explanation why vessel registration could not be completed within initial period and need for renewal) (E.g.: Ongoing construction delays, pending statutory clearances, deferred delivery by shipyard, etc.)	NA	
F.3	Supporting Documents	Upload evidence supporting the delay (e.g., Shipyard delay letter or Notice of Delay, extension of building contract, pending customs clearance document).	NA	



F.4	Fee Payment Details:	Renewal Fee Payable: Rs. 5,000/- (For subsequent validity of one (1) year) <ul style="list-style-type: none"> • Bharat Kosh / DGMA Online Gateway Transaction Number: _____ • Date of Payment: [DD / MM / YYYY] 	Schedule I (S. No. 16)	
F.5	Declaration	I/We hereby declare that the information provided above is true and correct. The allotted identifiers are still required for the aforementioned vessel, and I/We request a renewal of the validity for a subsequent period of one (1) year as per Schedule I of the Merchant Shipping (Registration of Vessels) Rules, 2026. Signature of Authorised Person: _____ Name & Designation: _____ Date & Place: _____		





**DIRECTORATE GENERAL OF MARITIME ADMINISTRATION
MINISTRY OF PORT, SHIPPING AND WATERWAYS
GOVERNMENT OF INDIA**

CHECKLIST No. II : REGISTRATION OF VESSELS

(For all Vessels other than Vessels Sought to be Temporarily Registered for Recycling)

Under Merchant Shipping (Registration of Vessels) Rules, 2026

(Vessel Types - New Built, Second Hand, Government, Abandoned, Non-Propelled & Bareboat Charter-cum-Demise)

PART A: MASTER DOCUMENTS (One-time Submission)

Applicable to all vessel types. Updates required if owner details change.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.1	After Name of the vessel, Official Number, MMSI number & Call Sign allotment and within its validity, the owner shall submit Form 5 (under Schedule II of the Rules).	Form filled & signed by Authorised signatory	Rule 5(4)	
COMPANY				
A.2.	Certificate of Incorporation	Digitally signed or self-attested copy. <i>(Note: Any changes made to the Certificate of Incorporation, need to be intimated to the Registrar accordingly.)</i>	Rule 5(3)	
A.3	Memorandum & Article of Association	Must have 'Shipping or Maritime operations' as a stated objective in case of company or LLP.	Rule 5(3)	
A.4	Board Resolution	Original with seal/ stamp. Must specify: a. Details of proposed purchase i.e. Vessel Name, IMO Number, Seller name & address (For Second-Hand Vessel),	Rule 5(3)	

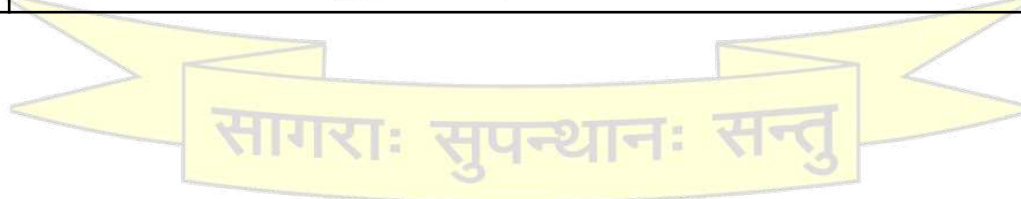
S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
		and Type of vessel, Builder's Name & address (For New Built Vessel). b. Signed by Company Secretary or two (2) Directors authorising a specific person to sign/ execute documents on behalf of the company.		
LLP				
A.5	Certificate of Incorporation, LLP Agreement, and Form 2 (Incorporation document and subscriber's statement).	Must identify all partners & capital.	Rule 5(3)	
A.6	Authorisation Letter for signing Declaration of Authority	Original with at least two (2) witnesses. Must specify: Details of proposed purchase i.e. Vessel Name, IMO Number, Seller name & address (For Second-Hand Vessel), and Type of vessel, Builder's Name & address (For New Built Vessel)	Rule 5(3)	
INDIVIDUAL/ JOINT				
A.7	Identity & Proprietorship Proof	Notarised copy of registered proprietorship (if firm name used).	Rule 5(3)	
A.8	Declaration of Shares	Joint Owners: Notarised declaration on Rs. 100/- stamp paper, signed by all Must specify: a. Details of proposed purchase i.e. Vessel Name, IMO Number, Seller name & address (For Second-Hand Vessel) & Type of vessel, Builder's Name & address (For New Built Vessel). b. Number of shares each owner is holding.	Rule 4(1)	
GENERAL REQUIREMENT				
A.9	Proprietor(s)/ Director(s)/ Designated Partner(s)/ Individual(s)	PAN Card (mandatory for Indian nationals) or equivalent state issued tax payer identification (mandatory for foreign nationals), Address proof (Voter ID, Passport, Driving License, or Aadhaar), and Photograph.	NA	

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.10	Registered Office Proof (Company/ LLP)	<p>a. Latest utility bill (electricity, telephone, or water bill not older than two (2) months.</p> <p>b. Corporate details shall be verified via the MCA Master Data for Indian Companies or LLPs, or the equivalent certified records from the relevant Registrar of Companies within the jurisdiction of incorporation for Foreign Companies or LLPs.</p>	NA	
A.11	Shareholders	<p>a. “Majority Shareholder” (whether a company, LLP, individual, or joint owner) shall mean the shareholder holding the largest proportion of ownership interest in the vessel among all shareholders. The shareholding of each shareholder shall be as declared in the application for registration.</p> <p>b. The Majority Shareholder, shall be responsible for effecting the registration of the vessel on behalf of all shareholders (whether company, LLP, individual, or joint owners) in accordance with the applicable provisions of law.</p>	NA	

PART B: GENERAL REGISTRATION STEPS (All Vessels)

STEP 1: GENERAL VESSEL PARTICULARS

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.1	Application for Name	Submit electronically to the Registrar of the intended port of registry.	Rule 5(4)(a)	
B.2	Principal Particulars	Submitted in specified format in Checklist I and Form 4 (under Schedule II of the Rules).	NA	



STEP 2: CARVING, MARKING & SURVEY*(If delivery of vessel is outside India, RO can be authorised on applicant's request & if in Indian waters, MMD surveyor or RO)*

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.3	Carving & Marking Note	Issued by the Registrar. Must be verified by Surveyor/ RO. (Form 6 under Schedule II of the Rules).	Rule 5(5)	
B.4	Photographs of Markings	Required Views: 1. Bow (Portside/ Starboardside) 2. Stern (Name/ Port) 3. Engine Room Bulkhead 4. Brass Plate in a conspicuous place on the navigation bridge	Rule 5(5)(c)	
B.5	Certificate of Survey	Issued after physical verification by MMD Surveyor/ Recognised Organisation. (Form 7 under Schedule II of the Rules).	Rule 5(6)	
B.6	Approved Drawings	Approved by Recognised Organisation as notified by the Government of India on behalf of any other administration & endorsed by Recognised Organisation with name of the vessel under the India flag. 1. General Arrangement (Noted) 2. Midship Section (Approved) 3. Crew Accommodation Plan (Approved) The above plans can be submitted within two months from the date of issuance of Certificate of Registry.	Rule 5(6)	

STEP 3: OWNERSHIP & TITLE

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.7	Declaration of Ownership	Must be signed before the Registrar, Special Executive Magistrate, Commissioner of Oaths, Indian Ambassador, or Surveyor or online with digital signature. (Form 3 under Schedule II of the Rules). <i>(Note: (i) Place of attestation must be mentioned. Share count must be clear (e.g., "10 out of 10") (ii) The declaration shall be made in accordance with A.11 in Part A of Checklist II).</i>	Rule 5(3)	

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
		<i>(iii) Declaration of Ownership is not required for Government Vessels and BAREBOAT CHARTER-CUM-DEMISE (BBCD) Certificate of Registration. However, the same shall be submitted at the time of demise of the charter party with respect to BBCD to enable issuance of full term certificate of registry.</i>		
B.8	Instrument of Sale	Original (Notarised/ Apostille) executed by seller (if second-hand).	Rule 5(8)	

PART C: SCENARIO SPECIFIC REQUIREMENTS

Complete **ONLY** the section relevant to your vessel.

SCENARIO 1: NEW BUILT (India or Abroad)

S. No.	Requirement/ Document	Specifics & Remarks	Check (Y/N)
C.1	Builder's Certificate	Must state "Fully Built" & dated after Sea Trials	
C.2	Shipbuilding Contract	Copy of agreement between buyer and builder.	
C.3	Fitness certificate	Letter issued by RO stating that the vessel is fit to proceed to sea.	
C.4	Temporary Pass	If there is a delay in issuing the certificate of registration, the validity is three (3) months issued by the Registrar.	

SCENARIO 2: SECOND HAND (India or Abroad)

S. No.	Requirement/ Document	Specifics & Remarks	Check (Y/N)
C.5	Protocol of Delivery	Original signed by Buyer & Seller. Must state "Free of Liens/ Encumbrances".	
C.6	Deletion Certificate	Original Deletion Certificate (If unavailable, Transcript & No Encumbrance Certificate).	
C.7	Provisional Registration	If the Deletion Certificate is not provided, the validity is six (6) months.	



SCENARIO 3: NON-PROPELLED VESSEL

S. No.	Requirement/ Document	Specifics & Remarks	Check (Y/N)
C.8	Valid Load Line Certificate	Certified copy of full-term certificate issued by IRS or IACS member RO (L > 24 M) OR Valid Class Certificate (L < 24 M)	
C.9	Approved Stability Booklet	Trim & Stability booklet approved by IRS (if built in India) or IACS member (if built abroad)	
C.10	Certified copy of IOPP Certificate	If vessel above 400 GT and having engine/ machinery on board: IOPP certificate issued by RO	
C.11	Approved Accommodation Plan	Accommodation layout drawing showing life-saving and fire-fighting appliances. <i>(Note: Temporary arrangements such as Containers NOT allowed)</i>	
C.12	Certificate of Compliance issued under “Special Purpose Ships” Code	For Accommodation Barges > twelve (12) Passengers <i>(Note: Below documents to be approved by DGMA/ RO for such vessels as applicable: i) Damage Stability ii) Manned Tow iii) Accommodation lay out iv) Structural Fire Protection Plan v) Life Saving Appliances Plan vi) Fire Control Plan vii) SOPEP Plan.)</i>	
C.13	Sewage Management Plan	Approved Sewage Management Plan (if carrying more than fifteen (15) persons).	
C.14	Garbage Management Plan	Approved Garbage Management Plan (if vessel above 300 GT).	
C.15	RO Fitness certificate	Letter stating vessel is fit to proceed to sea.	

SCENARIO 4: BAREBOAT CHARTER-CUM-DEMISE (BBCD)

S. No.	Requirement/ Document	Specifics & Remarks	Check (Y/N)
C.16	Charter Party	Certified copy (Date, Name, Period).	
C.17	Registry Consent	A written confirmation from the Primary Registry regarding closure or suspension.	
C.18	Mortgagee Consent	No Objection Letter from all registered mortgagees.	

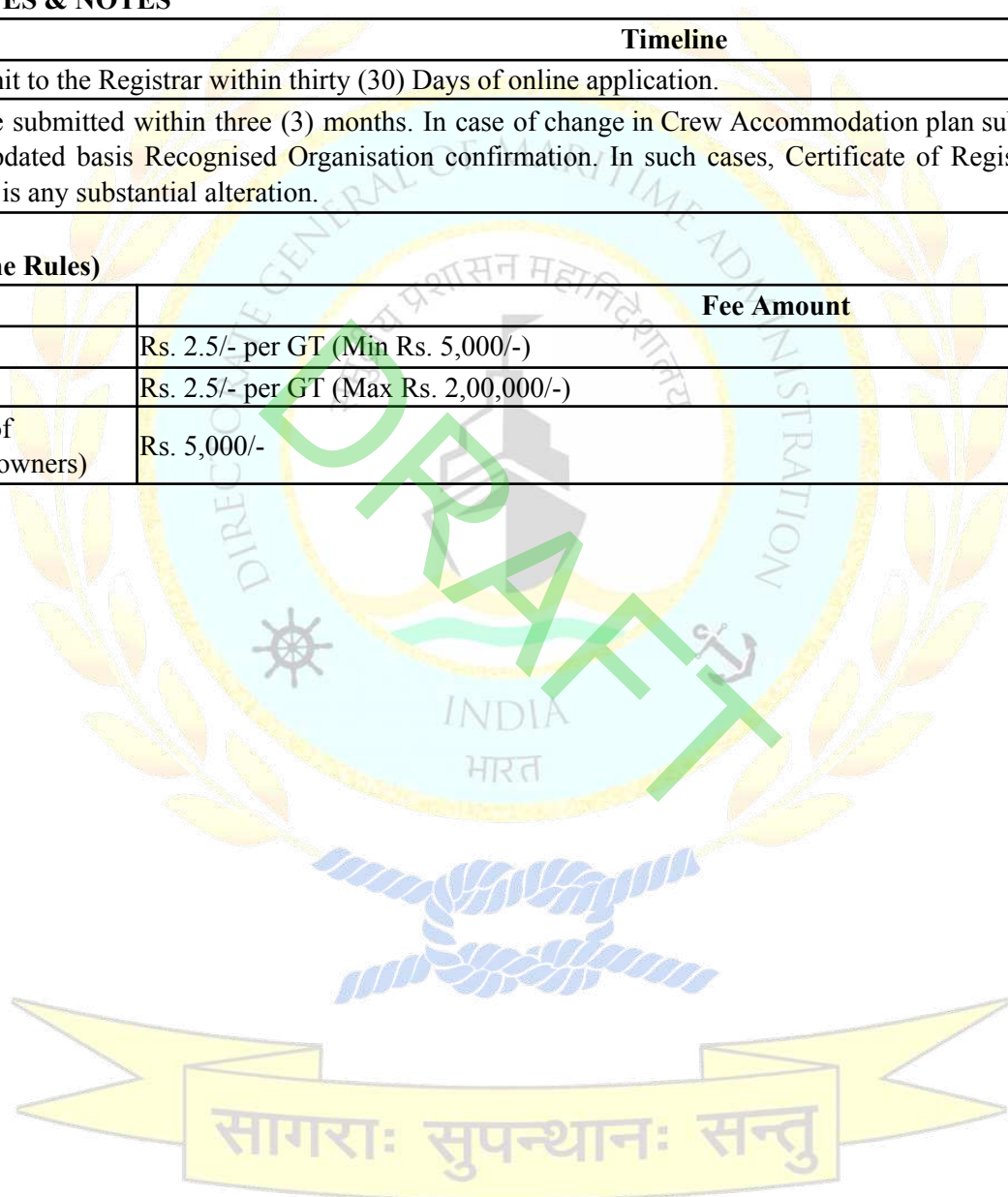
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PART D: CRITICAL TIMELINES & NOTES

Requirement/ Document	Timeline
Original Documents	Submit to the Registrar within thirty (30) Days of online application.
Crew Accommodation Plan	To be submitted within three (3) months. In case of change in Crew Accommodation plan subsequently, Certificate of Survey to be updated basis Recognised Organisation confirmation. In such cases, Certificate of Registration will not be reissued unless there is any substantial alteration.

PART E: FEES (Schedule I of the Rules)

Particulars	Fee Amount
Initial Registry (\leq 20,000 GT)	Rs. 2.5/- per GT (Min Rs. 5,000/-)
Initial Registry ($>$ 20,000 GT)	Rs. 2.5/- per GT (Max Rs. 2,00,000/-)
Transfer of Ownership (Issuance of Certificate of Registration to new owners)	Rs. 5,000/-





**DIRECTORATE GENERAL OF MARITIME ADMINISTRATION
MINISTRY OF PORT, SHIPPING AND WATERWAYS
GOVERNMENT OF INDIA**

CHECKLIST No. IIA : TEMPORARY REGISTRATION OF VESSELS SOUGHT TO BE RECYCLED

Under Merchant Shipping (Registration of Vessels) Rules, 2026

STATUTORY DEFINITION: “SHIP OWNER”

For the purposes of this checklist and as defined under Section 2(1)(l) of the Recycling of Ships Act, 2019, “**ship owner**” means:

- a. a person or an association of persons or body of individuals or a company registered as the owner of the ship;
- b. any organisation or a person such as the Manager or the Bareboat Charterer, who has assumed the responsibility for operation of the ship from the owner of the ship;
- c. a company, which is registered as operator and is operating a ship owned by the Government; or
- d. a person or an association of persons or company owning the ship for a limited period pending its sale or handing over to a ship recycling facility;

PART A: MASTER DOCUMENTS (Owner Identification)

Applicable if the owner or ship recycling facility details are not already registered with the Registrar.

*Note: The ship owner applying for temporary registration shall furnish proof of ownership. Standard ownership nationality criteria under Section 15 of the Merchant Shipping Act, 2025 do **NOT** apply for recycling.*

सागराः सुपन्थानः सन्तु

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
COMPANY				
A.1	Certificate of Incorporation	Digitally signed or self-attested copy. <i>(Note: Any changes made to the Certificate of Incorporation, need to be intimated to the Registrar accordingly.)</i>	NA	
A.2	Memorandum of Association & Articles of Association	Must have 'Shipping or Maritime operations' as a stated objective in case of a company or LLP	NA	
A.3	Board Resolution	Original with seal/ stamp. Must specify: a. Details of proposed purchase i.e. Vessel Name, IMO Number, Seller name & address. b. Signed by Company Secretary or two Directors authorising a specific person to sign/ execute documents on behalf of the company.	NA	
LLP				
A.4	Certificate of Incorporation, LLP Agreement, and Form 2 (Incorporation document and subscriber's statement).	Must identify all partners & capital.	Rule 5(3)	
A.5	Authorisation Letter for signing Declaration of Authority	Original with at least two (2) witnesses. Must specify: Details of proposed purchase i.e. Vessel Name, IMO Number, Seller name & address	Rule 5(3)	
INDIVIDUAL / JOINT				
A.6	Identity & Proprietorship Proof	Notarised copy of registered proprietorship (if firm name used).	NA	

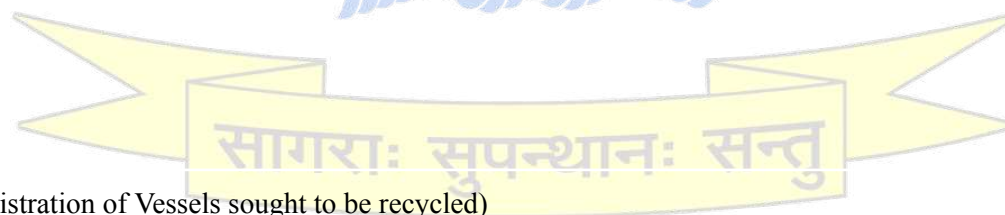
S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.7	Power of Attorney	For Foreign Owners: Must be in favor of the Indian ship recycling yard or agent authorised on behalf of the ship owner.	Rule 5(16)(d)(ii)	
GENERAL REQUIREMENT				
A.8	Proprietor(s)/ Director(s)/ Designated Partner(s) / Individuals	PAN Card (mandatory for Indian nationals) or equivalent state issued tax payer identification (mandatory for foreign nationals), Address proof (Voter ID, Passport, Driving License, or Aadhaar), and Photograph.	NA	
A.9	Registered Office Proof (Company/ LLP)	<ul style="list-style-type: none"> a. Latest utility bill (electricity, telephone, or water bill not older than two (2) months. b. Corporate details shall be verified via the MCA Master Data for Indian Companies or LLPs, or the equivalent certified records from the relevant Registrar of Companies within the jurisdiction of incorporation for Foreign Companies or LLPs. 	NA	

PART B: REGISTRATION REQUIREMENTS

Critical documents to prove intent and compliance for ship recycling in India.

S. No.	Document/ Requirement	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.1	Application for Registration	Must be submitted under Form 12 (under Schedule II of the Rules).	Rule 5(16)(a)	
B.2	Proof of Ownership	Valid Memorandum of Agreement for Sale, Instrument of Sale, and Certificate of Possession showing transfer to the Indian recycling yard or agent authorised on behalf of the owner.	Rule 5(16)(c)	
B.3	Irrevocable Undertaking	A written, irrevocable undertaking confirming the vessel is strictly for recycling in India.	Rule 5(16)(d)	

S. No.	Document/ Requirement	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.4	Protection & Indemnity (P&I) Insurance	<p>(Crucial): Must possess valid Protection & Indemnity (P&I) insurance as per the Merchant Shipping (Entry of Ships into Coastal Waters) Rules, 2026 while holding a temporary registration.</p> <ol style="list-style-type: none"> 1. Bunker 2. Wreck 3. CLC (if applicable) 4. MLC (2.5.2 & 4.2) 	Rule 5(16)	
B.5	Ready for Recycling Certificate	Valid International Ready for Recycling Certificate (IRRC) or India Ready for Recycling Certificate.	Rule 5(16)(e)(i)	
B.6	Inventory of Hazardous Materials	International certificate on Inventory of Hazardous Materials issued by a Recognised Organisation (RO) or by the competent authority of the flag state administration.	Rule 5(16)(e)(i)	
B.7	Facility Authorisation	Valid Ship Recycling Facility Authorisation issued by the competent authority for the intended yard.	Rule 5(16)(e)(ii)	
B.8	Non-Trading Declaration	Written declaration that the vessel shall not be used for any trading, carriage, or navigation during temporary registration, and the sole purpose is to facilitate lawful recycling.	Rule 5(16)(e)(iii)	
B.9	Deletion Certificate	Deletion Certificate from previous registry or equivalent documentary evidence or a written undertaking to produce it within thirty (30) days from the date of application.	Rule 5(16)(e)(iv)	



PART C: CRITICAL TIMELINES & NOTES

S. No.	Milestone	Timeline/ Condition	Consequence/ Action Required
C.1	Validity of Registration	Maximum three (3) months from date of issue.	Automatically stands cancelled upon commencement of the recycling process or on expiry of the validity period.
C.2	Recycling Commencement	The owner/ agent authorised on their behalf must inform the Registrar immediately upon commencement.	Penalties for non-reporting.
C.3	Completion of Recycling	Upon final completion of the physical recycling process.	Ship Recycling Facility/ Owner must furnish a Statement of Completion of Recycling to the Registrar to formally close the register entry.
C.4	Conversion/ Trading/ Commercial/ Carriage of Cargo or passengers/ maritime services	Strictly Prohibited.	Vessel is NOT eligible for conversion to any other class or for extension of validity beyond the specified period.

PART D: FEES & ISSUANCE

Particulars	Fee Amount/ Format
Temporary Certificate of Registration	Rs. 5,000/-.
Certificate Format	Issued in Form 13 (under Schedule II of the Rules).
Attestation	All photocopies must be duly signed and stamped by the authorized person of the company. In the case of foreign owners, documents must be notarised/ apostille.



**DIRECTORATE GENERAL OF MARITIME ADMINISTRATION
MINISTRY OF PORT, SHIPPING AND WATERWAYS
GOVERNMENT OF INDIA**

CHECKLIST No. III : CHANGE OF NAME OF COMPANY, ADDRESS OF OWNER, OR NAME OF VESSEL

Under Merchant Shipping (Registration of Vessels) Rules, 2026

PART A: CHANGE OF NAME OF A COMPANY

Applicable when the registered owning entity changes its corporate name.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.1	Notification by Ship Owner	The owner (Joint owner, LLP, or Company represented by someone not below the rank of Company Secretary) must inform the Registrar without delay.	Rule 8	
A.2	Application Timeline	Application must be submitted within one (1) month of the change.	Rule 8	
A.3	Board Resolution	Original Board Resolution signed by the Company Secretary or a minimum of 2 (two) Directors regarding the change of company name.	Rule 8	
A.4	Certificate of Incorporation	Certified copy of the Certificate of Incorporation reflecting the amended name.	Rule 8	
A.5	Court Order/ Transmission Proof	<i>(If applicable due to death/insolvency):</i> Declaration of transmission accompanied by a succession certificate, probate, or letters of administration.	Rule 8	
A.6	Registry Updation Request	Formal request to update the Certificate of Registration and Register Book for all vessels owned by the company.	Rule 8	
A.7	NOC from the mortgagee	NOC from the mortgagee(s) for change of name of company.		

PART B: CHANGE OF ADDRESS OF THE SHIP OWNER*Applicable when the registered address of the owning entity changes.*

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.1	Notification by Ship Owner	Ship owner must inform the Registrar without delay (within one (1) month of any such change).	Rule 9	
B.2	Board Resolution	Original Board Resolution signed by the Company Secretary or a minimum of two (2) Directors regarding the change of registered address.	Rule 9	
B.3	Statutory Compliance	Certified copy of either court order (if interstate) or Form INC-22 (if intrastate) duly registered.	Rule 9	
B.4	List of Vessels	Provide the names of all vessels owned by the company for register book updation.	Rule 9	
B.5	NOC from the mortgagee	NOC from the mortgagee(s) for change of address of the ship owner.	Rule 9	

PART C: CHANGE OF NAME OF VESSEL*Applicable when an existing registered vessel is being renamed.*

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
C.1	Submission of Proposed Names	Submit electronically to the Registrar. <i>(Note: Propose three (3) names (with Hindi translation) in order of preference on company letterhead. Must include the Online application print filled on E-governance Portal.)</i>	Rule 10	
C.2	Newspaper Advertisement	After confirmation of availability of Name from the Registrar, must publish notice in two (2) daily newspapers: one (1) National English daily and one (1) Vernacular newspaper of the port of registry. <i>(Advertisement template in PART E) (Original newspapers must be submitted).</i>	Rule 10	
C.3	Wait Period for Objections	Must wait seven (7) days from the date of advertisement publication for any objections to be lodged.	Rule 10	

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
C.4	Carving & Marking Note	If no objections are received, then the Carving & Marking note shall be issued by the Registrar and must be verified by the MMD Surveyor/ Recognised Organisation (Indian or abroad, as applicable).	Rule 10	
C.5	Upload Endorsed Carving & Marking Note	Original Carving & Marking note must be duly uploaded on the online portal after endorsement.	Rule 10	
C.6	Fee Payment	Rs. 5,000/- payment via Bharat Kosh or DGMA Notified Online Gateway.	Schedule I S. No. 9	
C.7	NOC from the mortgagee	NOC from the mortgagee(s) for change of name of vessel	NA	

PART D: COMMON REQUIREMENTS FOR ALL CHANGES

These documents are mandatory regardless of which change (A, B, or C) is being applied for:

S. No.	Requirement/ Document	Specifics & Remarks	Check (Y/N)
D.1	No Objection Letter from Mortgagee	No Objection Certificate from all mortgagees to the Registrar explicitly permitting the change (Name of Company, Address, or Vessel Name).	
D.2	Undertaking for Surrender of Certificate	Written undertaking that the existing Certificate of Registration will be surrendered for cancellation within one month from the issuance of the new amended Certificate.	
D.3	Attestation of Documents	All photocopies enclosed/ attached must be duly signed and stamped by the authorised person of the company.	



PART E: ADVERTISEMENT TEMPLATE (For Change of Vessel Name)

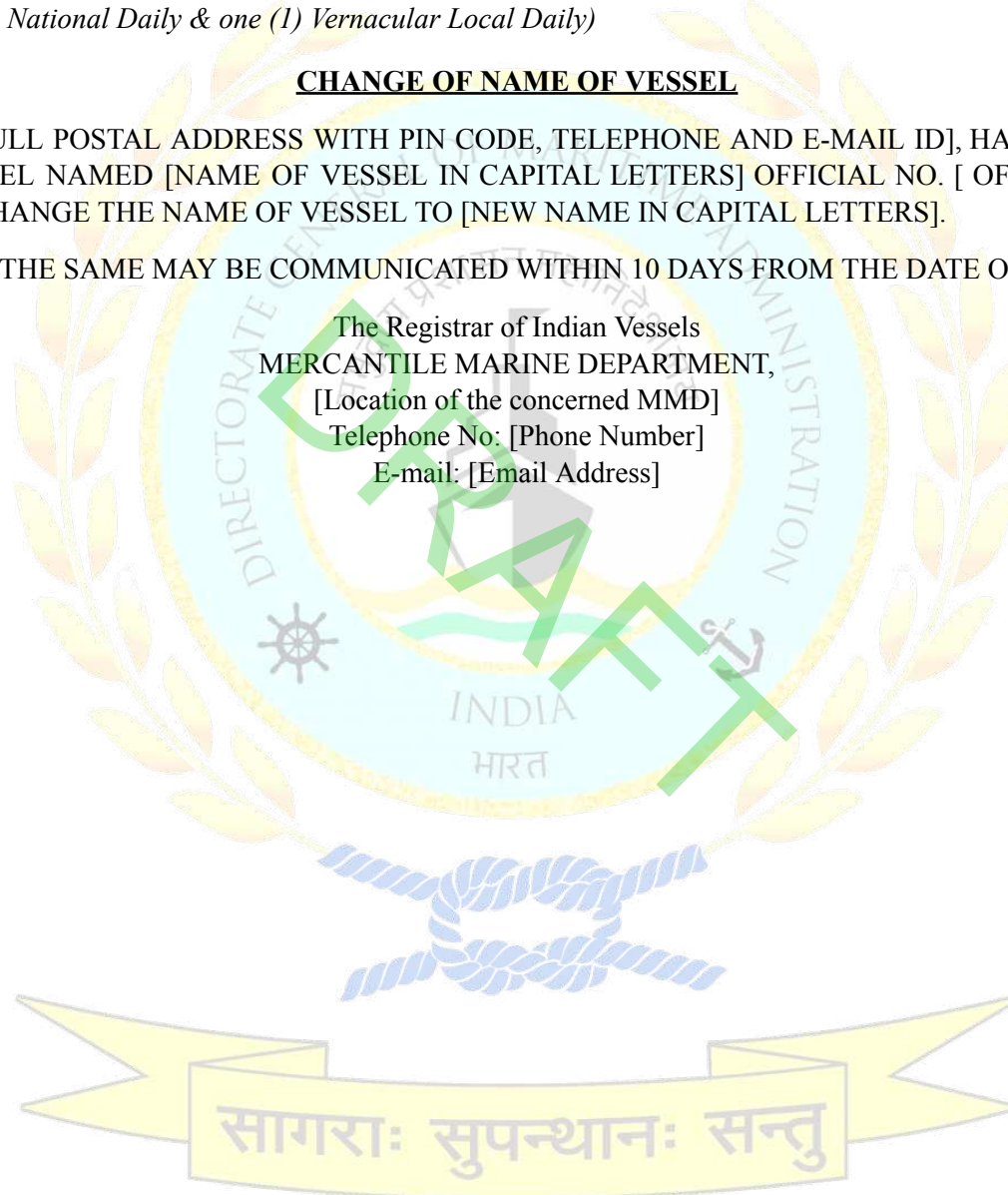
(To be published in one (1) English National Daily & one (1) Vernacular Local Daily)

CHANGE OF NAME OF VESSEL

WE, [OWNER'S NAME AND FULL POSTAL ADDRESS WITH PIN CODE, TELEPHONE AND E-MAIL ID], HAVE PURCHASED A VESSEL/ ARE THE OWNER(S) OF THE VESSEL NAMED [NAME OF VESSEL IN CAPITAL LETTERS] OFFICIAL NO. [OFFICIAL NUMBER] OF [PORT OF REGISTRY]. WE INTEND TO CHANGE THE NAME OF VESSEL TO [NEW NAME IN CAPITAL LETTERS].

IF ANY ONE HAS OBJECTION, THE SAME MAY BE COMMUNICATED WITHIN 10 DAYS FROM THE DATE OF THIS ADVERTISEMENT TO:

The Registrar of Indian Vessels
MERCANTILE MARINE DEPARTMENT,
[Location of the concerned MMD]
Telephone No: [Phone Number]
E-mail: [Email Address]





**DIRECTORATE GENERAL OF MARITIME ADMINISTRATION
MINISTRY OF PORT, SHIPPING AND WATERWAYS
GOVERNMENT OF INDIA**

CHECKLIST No. IV : REGISTRATION OF ALTERATIONS

Under Merchant Shipping (Registration of Vessels) Rules, 2026

PART A: APPLICATION & AUTHORISATION

General requirements for initiating the alteration registry process.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.1	Application by Ship Owner	The ship owner or the agent authorised on their behalf must inform the Registrar about the change.	Rule 11	
A.2	Application Timeline	Application must be made at the first port in India at which the vessel arrives after the alteration, or within one month of the alteration, whichever is earlier.	Rule 11	



PART B: TECHNICAL DOCUMENTATION (Condition Specific)

Submit the relevant documents based on the specific type of alteration made to the vessel.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.1	Change in Tonnage	Copy of approved Tonnage Computation certified by a Recognised Organisation (RO).	Rule 11	
B.2	Change in Crew Accommodation	1. Copy of Approved Crew Accommodation Plan by Recognised Organisation. 2. The adequacy of crew accommodation as per the revised Crew Accommodation plan is to be verified by jurisdictional MMD surveyor/ RO and report to be submitted.	Rule 11	
B.3	General Alterations (Space/ Propulsion)	Details of changes to dimensions of the engine room, closed-in spaces, addition/ removal of poop deck house, or change in propulsion means (e.g., motor to screw).	Rule 11	

PART C: REGISTRY CERTIFICATES & SURVEY DOCUMENTATION

Required for updating the vessel's official particulars.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
C.1	Certificate of Survey	Original Certified Certificate of Survey reflecting the post-alteration particulars.	Rule 12	
C.2	Change in Registered Tonnage (Carving and Marking Note)	If Registered Tonnage is altered, the original Carving & Marking Note duly endorsed must be returned to the Registrar.	Rule 12	

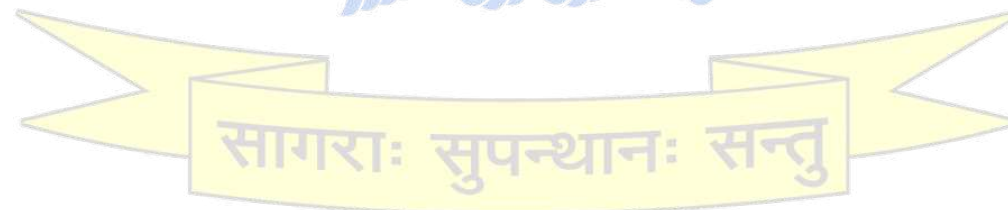


PART D: UNDERTAKINGS, FEES & COMPLIANCE

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
D.1	Undertaking for Certificate Surrender	Written undertaking that the existing Certificate of Registration will be surrendered for cancellation within one month from the date of issuance of the new amended Certificate of Registration.	Rule 12	
D.2	Fee Payment	Rs. 5,000/- payment via Bharat Kosh Payment Receipt or DGMA notified payment gateway.	Schedule I S. No. 8	
D.3	Attestation of Documents	All photocopies enclosed/ attached must be duly signed and stamped by the authorized person of the company.	Rule 12	

PART E: CRITICAL STATUTORY NOTES

S. No.	Item	Statutory Provision/ Implication	Rule Ref.
E.1	Penalty for Delay	If the application for alteration is not submitted to the Registrar within the stipulated period (First port of arrival or within 1 month), the owner shall be subject to a penalty.	Rule 11
E.2	Inspection Abroad	Where the altered vessel is outside an Indian port, the Registrar may re-register the vessel without requiring it to visit India, based on an inspection report by a Surveyor or authorised person.	Rule 11
E.3	Substantial Alterations (Registration Anew)	If the alterations are substantial (affecting the hull, principal dimensions, or means of propulsion) such that the vessel's identity is altered, the vessel must be Registered Anew under the rules for a First Registry. This requires cancelling the original registry and issuing a new one (encumbrances carried forward).	Rule 11 & Rule 12





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CHECKLIST No. V : TRANSFER OF PORT OF REGISTRY

Under Merchant Shipping (Registration of Vessels) Rules, 2026

PART A: APPLICATION & APPROVALS

Initial steps to be taken by the vessel owners and the current Registrar.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.1	Application by Interested Parties	Applications expressing the desire to transfer the port of registry must be made to the Registrar of the current port of registry by all persons interested in the vessel (both owners and mortgagees).	Rule 13(1)	
A.2	Approval to Director-General	The Registrar of the current port refers the application to the Director-General for approval.	Rule 13(2)	
A.3	Transcript of Registry	Upon Director-General approval, the current Registrar forwards an accurate transcript (in Form 2) to the Registrar of the intended port.	Rule 13(3)	
A.4	Board Resolution/ Affidavit	1. Board Resolution signed by at least two (2) directors or company secretary (For company) 2. Affidavit signed by all the partners (For LLP) 3. Notarised affidavit signed by all the owners (For Individual/ Joint owners)	NA	
A.5	NOC from mortgagee	NOC from mortgagee for transfer of port of registry.	NA	

PART B: CARVING, MARKING & SURVEY

Physical updates to the vessel's markings reflecting the new port.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.1	Issue of Fresh Carving & Marking Note	On receipt of the transcript, the Registrar of the intended port issues a fresh Carving & Marking Note showing the new port of registry.	Rule 13(4)	

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.2	Submission of Endorsed Note	The duly certified Carving & Marking Note must be returned to the intended port of registry.	Rule 13(5)	

PART C: REGISTRY ENTRY & SURRENDER OF CERTIFICATES

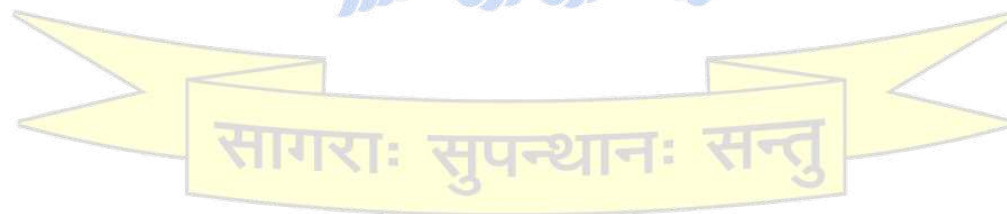
Finalising the transfer and closing the old registry.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
C.1	Entry in New Register Book	Once the certified Carving & Marking Note is received, the Registrar of the intended port enters all vessel particulars into the new register book.	Rule 13(5)	
C.2	Surrender of Old Certificate	The old Certificate of Registry must be electronically/ physically surrendered by the owner to the Registrar of the previous Registry.	Rule 13(6)	

PART D: FEES & COMPLIANCE

Payment details and attestation rules.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
D.1	Payment Receipt	Payment of Rs. 5,000/- via Bharat Kosh Payment receipt or DGMA Online Payment receipt must be submitted.	Schedule I (S. No. 12 (ii))	
D.2	Document Attestation	All photocopies enclosed/attached must be duly signed and stamped by the authorized person of the company.	NA	





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CHECKLIST No. VI : TRANSFER OF VESSEL SHARES & TRANSMISSION BY COURT ORDER

Under Merchant Shipping (Registration of Vessels) Rules, 2026

PART A: APPROVALS & NOTIFICATIONS

Initial clearances and formal notifications required before processing the transfer or transmission.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.1	Director-General prior Approval	For Transfer of Shares: Notice to the Director-General along with the Approval letter is required.	Rule 18	
A.2	Emergency Period Verification	For Transfer of Shares: Verification that transfer is not occurring during a war/ emergency, as transfers are void without Central Govt approval during such periods.	Rule 18	
A.3	Notification from Transferor	For Transfer of Shares: Letter from Original Owner or agent authorised on their behalf (must be at least a Company Secretary for companies).	Rule 16	
		For Transmission by Court Order: Order of the court containing declaration vesting in some person named by the court the right to transfer that vessel or share, and that person shall thereupon be entitled to transfer the vessel or share in the same manner and to the same extent as if he were the registered owner thereof.		
A.4	Notification from Transferee	Letter from the new owner or agent authorised on their behalf (must be at least a Company Secretary for companies).	Rule 16	

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PART B: LEGAL & DECLARATORY DOCUMENTS

The statutory declarations and legal instruments effecting the change in ownership.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.1	Declaration of Transmission/ Transfer	Signed declaration identifying the vessel(s), the manner of transmission or transfer, and the person entitled.	Rule 16(1)(a)	
B.2	Instrument of Transfer	For Transfer of Shares: Prescribed form with the Certificate of Survey description.	Rule 5(8)	
B.3	Court Order(s)	For Transmission by Court Order: Notarised copies of the Court Order with relevant sections highlighted.	Rule 16	
B.4	Proof of Insolvency claim	For Insolvency cases: proof of the claim accompanying the declaration.	Rule 16(1)(b)	
B.5	Proof of Succession (Death cases)	For Death cases: Succession certificate, probate, letters of administration, or duly certified document under applicable succession laws, or a duly certified copy.	Rule 16(1)(c)	
B.6	Fresh Declaration of Ownership	For Transmission: A fresh Declaration of Ownership must be made by the new entitled person.	Rule 16(2)	

PART C: CORPORATE DOCUMENTS (For Company Owners)

Required when the transmission or transfer involves corporate entities.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
C.1	Board Resolution (New Owner)	For Transmission by Court Order: Original signed by the Company Secretary or 2 Directors authorising the signatory. <i>(Company seal/ stamp not required).</i>	Rule 16	
C.2	Updated Memorandum of Association/ Article of Association (New Owner)	For Transmission by Court Order: Copy incorporating Court Order modifications to show the new ownership structure.	Rule 16	

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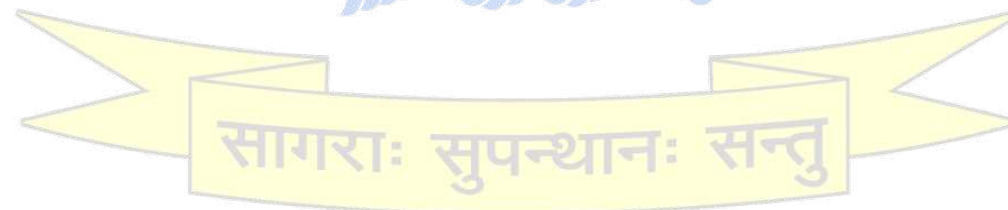
PART D: REGISTRY & MORTGAGE EVIDENCE

Documents necessary for updating the physical registry and verifying operational status.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
D.1	Original Certificate of Registry	Both: Submit original certificate of registration for endorsing the change of ownership. If the vessel is plying overseas it shall submit an undertaking to return the previous certificate immediately after the new registration.	NA	
D.2	Mortgage Status Verification	For Transmission by Court Order: Confirmation that the vessel has a clean title, free from all prior mortgages, liens, and encumbrances.	NA	
D.3	Non-Indian Vessel Notification	If Applicable: If the transmission results in the vessel ceasing to be an Indian vessel, the Director-General must be informed immediately by submitting a report.	Rule 17(1)	

PART E: FEES & COMPLIANCE NOTES

S. No.	Item	Details & Instructions	Rule Ref.
E.1	Fee Payment	Rs. 5,000/- payment via Bharat Kosh Payment Receipt or DGMA notified payment gateway. Uniform fee for both procedures.	Schedule I (S. No. 5)
E.2	Document Attestation	All photocopies enclosed/attached must be duly signed and stamped by the authorized person of the company.	NA





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CHECKLIST No. VII : CREATION AND DISCHARGE OF MORTGAGE OF VESSELS

Under Merchant Shipping (Registration of Vessels) Rules, 2026

PART A: CREATION OF MORTGAGE

Requirements for registering a new mortgage on an Indian vessel.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.1	Appropriate Mortgage Form	Form 14 (Principal sum & interest) or Form 15 (Current account). <i>(Note: Complete an individual form for every vessel, regardless of whether they share the same mortgage).</i>	Rule 19	
A.2	Form Authentication	Form must be stamped with Company Seal/ Stamp. Signed by identifiable authorised signatories (Signature, Name & Designation). <i>(Note: A minimum of one witness is required if there is only one signatory).</i>	Rule 19	
A.3	Board Resolution (Mortgagor)	Original signed by Company Secretary or two (2) Directors specifying: (i) Vessel Name, (ii) Name of Mortgagee & address, (iii) Amount, (iv) Signatories. <i>(Note: Signatories of the Board Resolution and the Mortgage Form must be different).</i>	Form 14/ Form 15	
A.4	Amount Clarification	If the actual mortgage amount differs from Board Resolution, clarify in a covering letter or Annexure to avoid ambiguity.	Rule 19	
A.5	Mortgagee Letter	Letter from Mortgagee advising Registrar to register mortgage, mentioning details of existing mortgages (if any).	NA	

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.6	No Objection Certificate from existing Mortgagees	If prior mortgages exist, No Objection Certificate required from each existing Mortgagee ranking pari-passu with the charge created in favour of the mortgagee for a specified amount.	As per format given in PART D of this checklist	
A.7	Fee Payment	Rs. 0.25/- for every Rs. 1,000/- of the mortgage value for the 1st vessel. Rs. 2,500/- for subsequent vessel(s).	Schedule I (S. No. 3)	

PART B: DISCHARGE OF MORTGAGE

Requirements for releasing a previously registered mortgage.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.1	Statement of Purpose	The owner or agent authorised on their behalf shall state the reason for discharge of mortgage (repaid, substituted, released, refinanced, etc.).	NA	
B.2	Discharged Mortgage Form	Original and copy of Form 14 or 15 (as applicable), duly discharged/ endorsed by identifiable authorised signatories of the Mortgagee. Must state the date of satisfaction and amount/ consideration for release as provided in the form, along with the stamp or seal of the mortgagee.	Rule 19(7)	
B.3	Mortgagee No Objection Certificate	No Objection Certificate authorising the discharge, with reference number, issued by an authorised signatory. <i>(Note: In the event of the Mortgagee's unavailability, a notarised Power of Attorney from the mortgagee is required. This authorisation must designate a specific signatory for the discharge and include their specimen signature).</i>	As per format given in PART E of this checklist	
B.4	Fee Payment	Discharge of mortgage is NIL fee.	Schedule I (S. No. 4)	

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PART C: STATUTORY NOTES & COMPLIANCE

S. No.	Item	Details & Instructions	Rule Ref.
C.1	Document Attestation	All photocopies enclosed/attached must be duly signed and stamped by the authorized person of the company. Without this, no documents shall be accepted.	NA
C.2	Combined Mortgage	If a mortgage is combined across more than one vessel, it must be stated in the Form with an asterisk (*) at the space for stating the amount.	NA
C.3	Multiple Mortgages	When there are several mortgages on the same vessel, priorities shall be indicated in the register by capital letters A, B, C, etc.	Rule 19(2)
C.4	Joint Mortgage Release	If a mortgage was created jointly (two or more mortgagees) and one releases their portion, the Registrar will make the entry only upon receipt of evidence relating to the release of that specific portion.	NA



PART D: SAMPLE LETTER FORMAT FOR NO OBJECTION CERTIFICATE FROM EXISTING MORTGAGEES

(To be issued on Mortgagee's Letterhead)

To,

The Registrar of Indian Vessels
Mercantile Marine Department,
[Location of the concerned MMD]
Telephone No: [Insert No.]
E-mail: [Insert Email]

Sub: [Name of Vessel]; Official Number: [Official Number]; Acknowledgment of Subsisting Charges

Dear Sir/Madam,

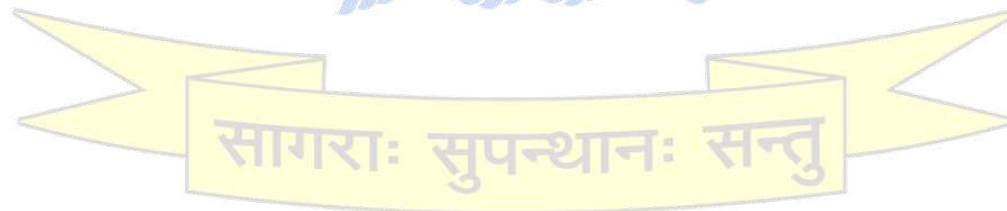
With reference to the vessel [Name of the vessel] and the mortgage(s) registered therewith, we, [Name of mortgagee], acting in our capacity as Mortgagee, hereby submit the Acknowledgment of Subsisting Mortgages (NOC).

We hereby take cognizance of the fact that previous mortgage(s) has(ve) been created earlier and is(are) subsisting on the aforesaid vessel in favor of [Name of the Existing Mortgagee(s)] for [Specify type of loan, e.g., Term Loan/ Working Capital] of [Specify Amount], ranking pari passu with the charge created in favor of [Name of your Mortgagee] for [Specify type of loan] of [Specify Amount in Rs.].

We confirm we have no objection to the subsistence of said pari passu charges as registered in the records of the Registrar.

Specimen signature of Shri/Smt. [Authorised signatory] : _____

Attested: Name and designation of attesting official of the mortgagee (issuer of No Objection Certificate): _____



PART E: SAMPLE LETTER FORMAT FOR DISCHARGE OF MORTGAGE

(To be issued on Mortgagee's Letterhead)

To,

The Registrar of Indian Vessels
MERCANTILE MARINE DEPARTMENT,
[location of the concerned MMD]
Telephone No:
E-mail:

Sub: [Name of Vessel] ; Official Number: [Official Number] ; Discharge of Mortgage [Alphabet denoting mortgage]

This is to inform you that *(Omit whichever is not applicable / state if due to some other reason)*

- (1) The owner of the captioned vessel [Name of owner company] has repaid the mortgage amount in full; OR
- (2) The Mortgagee has substituted the mortgage in another vessel [state name of such vessels, if any] or property for the same amount; OR
- (3) The vessel is released from mortgage as the underlying other properties against the same mortgage are sufficient to cover the risk
- (4) Refinancing of the facility [details]; OR
- (5) [State reason if any other].

Accordingly, original registry Form No. 14/ 15 is duly discharged by Shri./ Smt. [Name and designation] who is authorised to discharge the same as per authorisation document (details of document/ power of attorney – copy of which to be attached) in presence of an identifiable witness.

Alphabet denoting the Mortgage	Mortgage amount	Date of registering mortgage with MMD	Date of satisfaction of mortgage	Reason for discharge of mortgage
[Alphabet]	[Amount]	[Date]	[Date]	[Reason]

Therefore, you may discharge the said mortgage.

Specimen signature of Shri/Smt. [Authorised signatory]: _____

Attested: Name and designation of attesting official of the mortgagee: _____



**DIRECTORATE GENERAL OF MARITIME ADMINISTRATION
MINISTRY OF PORT, SHIPPING AND WATERWAYS
GOVERNMENT OF INDIA**

CHECKLIST No. VIII: LOSS OF CERTIFICATE

Under Merchant Shipping (Registration of Vessels) Rules, 2026

PART A: INITIAL NOTIFICATION & APPLICATION

Initial steps to report the loss and apply for a duplicate certificate.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.1	Initial Notification	The owner or operator must report the loss, destruction, theft, mutilation, or defacement to the Registrar without delay. The report must state the vessel particulars, certificate type, and the circumstances, approximate date, and place of loss.	Rule 7(1)	
A.2	Application for Duplicate	Submit an application from the Ship Owner or authorised agent for the issuance of a Duplicate Certificate. Must be submitted with the ship owner's signature with an identifiable witness, or on company letterhead with authorisation.	Rule 7(5)	

PART B: SUPPORTING DOCUMENTATION

Mandatory evidence required to prove the loss and notify the public.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.1	Complaint/ Loss Report	A complaint or loss report must be filed with the nearest police station. A copy of the original report must be submitted and must contain the Official Number of the lost certificate.	Rule 7(2)	

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S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
B.2	Newspaper Advertisements	<p>Notice of loss must be published in two daily newspapers: one national English daily and one vernacular daily where the vessel's port of registry is situated. Original copies of the newspapers with the highlighted advertisement must be submitted.</p> <p><i>(Note: (i) The newspaper advertisement must mention the issuance of a duplicate certificate for loss of certificate.</i></p> <p><i>(ii) Any objections to the same maybe raised before the Registrar within ten days of the publication of the advertisement, and the Registrar shall take the necessary action thereof.</i></p> <p><i>(iii) The template for newspaper advertisement has been provided in Part D of this checklist.)</i></p>	Rule 7(4)	
B.3	Undertaking for Recovery	An undertaking stating that if the original certificate is traced or recovered, it shall be surrendered to the issuing authority immediately.	Rule 7(5)(c)	
B.4	Surrender of Original (If Applicable)	If the certificate was defaced, mutilated, or rendered illegible, the original certificate must be surrendered to the Registrar.	Rule 7(3)	

PART C: FEES & COMPLIANCE

Payment and formatting rules.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
C.1	Fee Payment	Payment of Rs. 5,000/- via Bharat Kosh Payment Receipt or DGMA notified online payment gateway.	Schedule I (S. No. 2)	
C.2	Document Attestation	All photocopies enclosed/ attached must be duly signed and stamped by the authorised person of the company. Without this attestation and stamp, no documents shall be accepted by the Director-General.	NA	
C.3	Liability Note	Until the complaint/ loss report is lodged, the owner or operator remains liable for any misuse or fraudulent representation of the lost certificate.	Rule 7(6)	

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PART D: ADVERTISEMENT TEMPLATE FOR NEWSPAPER PUBLICATION

(To be published in 1 English National Daily & 1 Vernacular Local Daily)

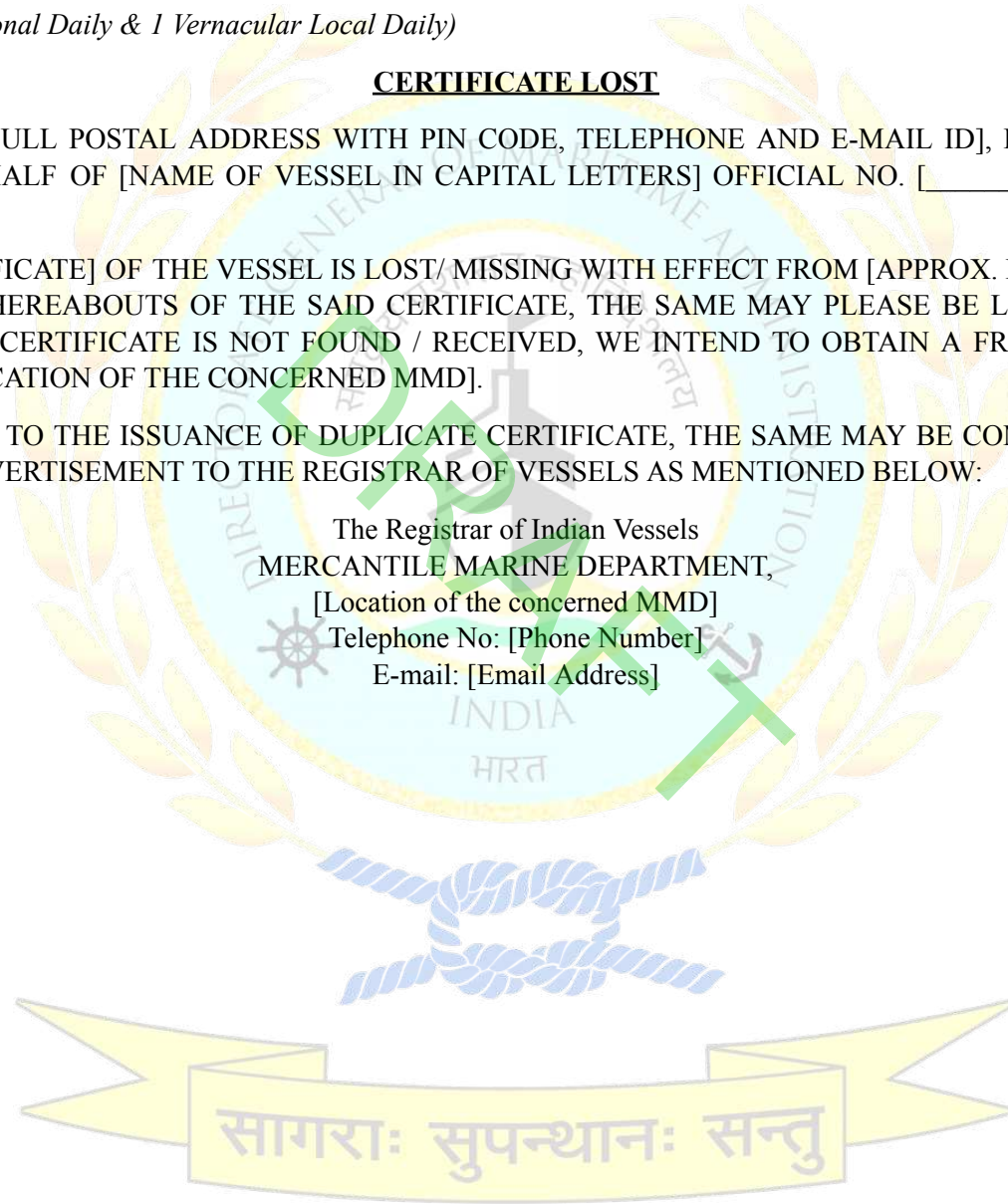
CERTIFICATE LOST

WE, [OWNER'S NAME AND FULL POSTAL ADDRESS WITH PIN CODE, TELEPHONE AND E-MAIL ID], BEING THE OWNER OR AGENT AUTHORISED ON THEIR BEHALF OF [NAME OF VESSEL IN CAPITAL LETTERS] OFFICIAL NO. [____], OF [PORT OF REGISTRY] STATE AS FOLLOWS.

THE [NAME/ TITLE OF CERTIFICATE] OF THE VESSEL IS LOST/ MISSING WITH EFFECT FROM [APPROX. DATE] AT [APPROX. LOCATION]. IF ANY ONE KNOWS THE WHEREABOUTS OF THE SAID CERTIFICATE, THE SAME MAY PLEASE BE LET KNOWN / RETURNED TO US IMMEDIATELY. IN CASE THE CERTIFICATE IS NOT FOUND / RECEIVED, WE INTEND TO OBTAIN A FRESH / DUPLICATE CERTIFICATE FROM REGISTRAR, MMD [LOCATION OF THE CONCERNED MMD].

IF ANY ONE HAS OBJECTION TO THE ISSUANCE OF DUPLICATE CERTIFICATE, THE SAME MAY BE COMMUNICATED WITHIN 10 DAYS FROM THE DATE OF THIS ADVERTISEMENT TO THE REGISTRAR OF VESSELS AS MENTIONED BELOW:

The Registrar of Indian Vessels
MERCANTILE MARINE DEPARTMENT,
[Location of the concerned MMD]
Telephone No: [Phone Number]
E-mail: [Email Address]





**DIRECTORATE GENERAL OF MARITIME ADMINISTRATION
MINISTRY OF PORT, SHIPPING AND WATERWAYS
GOVERNMENT OF INDIA**

CHECKLIST No. IX : CLOSURE OF REGISTRATION

Under Merchant Shipping (Registration of Vessels) Rules, 2026

Applicability Key (Refer to this for the “Applies To” column):

- [A] = Sale to Another Indian Owner (Further Plying / Scrapping)
- [B] = Sale to Foreign Buyer (Further Plying / Scrapping)
- [C] = Sale of Dumb Barge to Another Indian Owner (Further Plying)
- [D] = Sale of Dumb Barge for Scrapping
- [E] = Closure of Registration due to Total Loss

PART A: NOTIFICATION, REPORTING & CLEARANCES

S. No.	Requirement/ Document	Specifics & Remarks	Applies To	Check (Y/N)
A.1	Prior Information/ Notification	Provide prior information regarding the intention to sell/ scrap, including name & address of buyer. Submit acknowledgment copy.	A, B, C, D	
A.2	Incident/ Loss Notification	Inform Registrar & Director-General by letter (signed by officer not below rank of Company Secretary or two (2) Directors) regarding the incident.	E	
A.3	Court Cases Confirmation	Written confirmation stating whether any Court Cases (including Insolvency/ Legal proceedings/ Departmental inquiries/ Wage disputes) are pending.	A, B, C, D, E	

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S. No.	Requirement/ Document	Specifics & Remarks	Applies To	Check (Y/N)
A.4	No Objection Certificate from Shipping Master	Required regarding crew wages. If NOC is conditional, an indemnifying affidavit and undertaking on stamp paper is required. <i>(Note: The shipping master shall submit a No Objection Certificate regarding settlement of crew wages to category [E])</i>	A, B, E	
A.5	NOC from SPFC	Required regarding Provident Fund obligations. If NOC is conditional, an affidavit and undertaking on stamp paper is required.	A, B, E	
A.6	NOC from Naval Authorities	Required for Foreign Going Ships \geq 500 GT regarding the surrender of Naval Documents.	A, B, E	
A.7	Evidence of Scrapping/ Demolition	Document from Customs/ Port authority or physical verification by MMD confirming the vessel is demolished/ scrapped.	A (if scrap), D	

PART B: SALE & CORPORATE DOCUMENTATION

S. No.	Requirement/ Document	Specifics & Remarks	Applies To	Check (Y/N)
B.1	Memorandum of Agreement / Sale Deed	Copy of the Memorandum of Agreement or Sale Deed between the buyer and seller.	A, B, C, D	
B.2	Board Resolution (Seller)	Original signed by the Company Secretary or two (2) Directors to sell the vessel (Name & IMO Number) with name & address of the buyer and authorising a person to sign the Bill of Sale (or notarized affidavit for individual/ joint owners).	A, B, C, D	
B.3	Board Resolution (Buyer)	Original signed by Company Secretary/ two (2) Directors (if company) or notarised affidavit (if individual/ joint owners) Must specify: Details of purchase i.e. Vessel Name, IMO Number, Seller name & address. <i>(Note: Not required for foreign buyers.)</i>	A, C, D	

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S. No.	Requirement/ Document	Specifics & Remarks	Applies To	Check (Y/N)
B.4	Bill of Sale (Form 8)	Original with company seal/ stamp duly notarised/ authenticated. <i>(For foreign buyers, an authenticated copy is acceptable. For scrapping, intermediary bills need not have a company seal).</i>	A, B, C, D	
B.5	Declaration of Ownership (Form 3)	Signed in the presence of the Registrar by a duly authorized person. <i>Not required for foreign buyers.</i>	A, C, D	
B.6	Memorandum & Articles of Association	Memorandum & Articles of Association of the Buyer along with a copy of the Certificate of Incorporation. (For Company) Certificate of Incorporation, LLP Agreement, and Form 2 (Incorporation document and subscriber's statement). (For LLP) Notarised copy of registered proprietorship (if firm name used). (For Individual/ joint owner)	A, C	
B.7	ID Proof	Copy of valid ID proof of the authorised person/ persons who has/ have been authorised to sign the Declaration of Ownership in presence of the Registrar.	A, B, C, D	

PART C: SURRENDER OF CERTIFICATES & IDENTIFICATION

S. No.	Requirement/ Document	Specifics & Remarks	Applies To	Check (Y/N)
C.1	Surrender of Statutory Certificates	Surrender all original certificates: Certificate of Registration, Safety Equipment, Safety Construction, Safety Radio, Tonnage, Survey, Safe Manning, Civil Liability, Load Line, Safety Management, ISSC, Trading Licence, and CSR.	A, B, D, E	
C.2	Lost Certificates Procedure	If certificates are lost with the vessel, the requirements under Checklist 9 (Loss of Certificate) must be followed.	E	
C.3	Surrender of Identifiers (Name, Call Sign, MMSI)	Surrender by written letter signed by an authorised person, along with evidence of decommissioning: Mobile Station Licence, INMARSAT, Ship Security Alarm, EPIRB.	A, B, D, E	
C.4	EPIRB Updation	Undertaking regarding EPIRB de-programming/ re-programming or destruction and de-registration from INMCC, Bangalore.	A, B, D	

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PART D: MORTGAGES & FEES

S. No.	Requirement/ Document	Specifics & Remarks	Applies To	Check (Y/N)
D.1	Mortgage & Lien Clearance	Confirmation that there are no outstanding mortgages, liens, or hypothecations at the time of sale or closure.	A, B, C, D, E	
D.2	Flagging Out Confirmation	Confirmation whether closure is required specifically due to flagging out to another registry.	D	
D.3	Fee Payment	Payment of Rs. 5,000/- via Bharat Kosh or DGMA Notified Online Payment.	All	

PART E: STATUTORY TIMELINES & NOTES

Item	Statutory Provision/ Instruction	Rule Ref.
Application Timeline	The ship owner must apply for closure of registration within thirty (30) days of the vessel ceasing to be an Indian vessel.	Rule 21(2)
Registrar Processing Time	The Registrar shall complete the closure within ninety (90) days from the date of application and issue the Certificate of Closure in Form 17.	Rule 21(2)
Joint Ownership Compliance	In instances involving joint ownership between individuals and Companies or LLPs, the statutory requirements applicable to each category of owner shall apply concurrently and jointly.	NA
Document Attestation	All photocopies enclosed/attached must be duly signed and stamped by the authorized person of the company. Without this, no documents shall be accepted.	NA





**DIRECTORATE GENERAL OF MARITIME ADMINISTRATION
MINISTRY OF PORT, SHIPPING AND WATERWAYS
GOVERNMENT OF INDIA**

CHECKLIST No. X : INSPECTION OF REGISTER BOOK & ISSUANCE OF CERTIFIED COPIES

Under Merchant Shipping (Registration of Vessels) Rules, 2026

PART A: APPLICATION & APPLICANT DETAILS

Basic application requirements to initiate the request for inspection or copies.

S. No.	Requirement/ Document	Specifics & Remarks	Rule Ref.	Check (Y/N)
A.1	Application Letter/ Request Form	Must be on Company Letterhead (if applying as a corporate entity) OR on plain paper with the applicant's full name and address (if applying as an individual).	Rule 4(2)	
A.2	Contact Details	The application must clearly state the applicant's contact details, including Mobile Number and Email Address.	NA	
A.3	Vessel Identification	The application must clearly specify the Name of the Vessel, Official Number, and IMO Number (if applicable) for which the search/inspection is requested.	Rule 4(2)	
A.4	Specific Purpose/ Request Details	Clearly indicate whether the request is for physical inspection, an online transcript (Form 2), or specific certified copies of documents.	Rule 4(2)	

PART B: IDENTIFICATION & AUTHORIZATION

Mandatory identification requirements as per Rule 4(2) of the 2026 Rules.

S. No.	Requirement/ Document	Specifics & Remarks	Check (Y/N)
B.1	Government Issued ID (Individual)	Self-attested copy of a valid Government ID (Aadhaar Card, PAN Card, Passport, or Driving License) of the applicant making the request.	
B.2	Corporate Authorization (Company)	If applying on behalf of a company: An Authorisation Letter or Board Resolution authorizing the individual to conduct the inspection or obtain copies.	

S. No.	Requirement/ Document	Specifics & Remarks	Check (Y/N)
B.3	Company Identification	Copy of the Certificate of Incorporation or Company PAN (if applying as a corporate entity).	

PART C: SELECT THE REQUIRED SERVICE & FEE COMPLIANCE

Select the specific service(s) required. Fees must be paid via Bharat Kosh or the DGMA Notified Online Payment Gateway.

S. No.	Specifics & Remarks	Applicable Fee	Check (Y/N)
C.1	Inspection of Register Book	Rs. 5,000/- (Per inspection)	
C.2	Certified Copy of Register Particulars (Includes a certified statement showing the ownership of the vessel at that time).	Rs. 5,000/-	
C.3	Certified Copy of any Statutory Declaration Document (Any declaration made evidence by the Merchant Shipping Act, 2025).	Rs. 5,000/-	
C.4	Certified Copies or Extracts of Admissible Evidence (Select the specific document needed below): <input type="checkbox"/> Declaration of Ownership <input type="checkbox"/> Instrument of Sale <input type="checkbox"/> Instrument of Mortgage <input type="checkbox"/> Certificate of Registry (Initial Issue) <input type="checkbox"/> Provisional Certificate of Registration	Rs. 1,000/- (Per copy)	
C.5	Payment Receipt Copy of the successful transaction receipt attached to the application.	As calculated from above.	

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PART D: STATUTORY NOTES & COMPLIANCE

S. No.	Item	Details & Instructions
D.1	Document Attestation	All photocopies of ID proofs and authorization letters attached to the application must be self-attested (duly signed and stamped by the applicant or authorized person of the company).
D.2	Delivery of Copies	Specify in the application letter if the certified copies are to be collected in person or require dispatch or be received online (include the self-addressed stamped envelope if physical dispatch is requested).



Citizen Charter for Registration of Vessels

Under the Merchant Shipping Act 2025

The Directorate General of Maritime Administration is committed to providing efficient, transparent, and time-bound registration services to all applicants. This Charter sets out the services available, the timelines within which they shall be delivered, and the avenues for grievance redressal. All timelines are computed from the date of receipt of a **complete application**, which means that all requisite documents are submitted and the applicable fees are duly paid.

Services & Timelines

S. No.	Service / Activity	Brief Description	Timeline
A. APPROVAL OF VESSEL IDENTIFIERS			
A.1	Approval of Name, Official Number, MMSI & Call Sign	Allotment of vessel name, official number, Maritime Mobile Service Identity (MMSI) number and call sign prior to registration.	02 Working days
A.2	Renewal of Allotted Vessel Identifiers	Renewal of the validity of allotted vessel identifiers (name, official number, MMSI, call sign) for one additional year, where registration could not be completed within the initial two-year validity period.	02 Working days
B. REGISTRATION OF VESSELS			
B.1	Registration of New Built Vessel (Indian or Foreign Shipyard)	First-time registration of a newly constructed vessel under the Indian flag and issuance of the Certificate of Registration.	02 Working days
B.2	Registration of Second-Hand Vessel	Registration of a previously operated vessel acquired by an eligible Indian owner, including transfer from a foreign flag registry, and issuance of the Certificate of Registration.	02 Working days
B.3	Registration of Non-Propelled Vessel (Dumb Barge, Accommodation Barge, etc.)	Registration of vessels without independent propulsion under the Indian flag.	02 Working days
B.4	Registration of Bareboat Charter-cum-Demise (BBCD) Vessel	Registration of a foreign vessel chartered on a bareboat charter-cum-demise arrangement by an eligible Indian charterer.	02 Working days
B.5	Registration of Government Vessel	Registration of vessels belonging to the Central Government, State Government, or Union Territory Administration.	02 Working days
B.6	Registration of Abandoned Vessel in Indian Waters	Registration or re-registration of a vessel abandoned in Indian waters and subsequently acquired by an eligible person.	02 Working days
B.7	Issuance of Provisional Certificate of Registration	Issuance of a provisional certificate where the Deletion Certificate from the previous registry is unavailable or for any other valid reason accepted by the Registrar.	02 Working days
B.8	Issuance of Temporary Pass (in lieu of Certificate of Registration)	Issuance of a temporary pass authorising the vessel to proceed on a voyage from the port of build or the intended port of registry where registration is delayed due to administrative, technical, or force majeure reasons.	02 Working days
C. TEMPORARY REGISTRATION FOR RECYCLING			
C.1	Temporary Registration of Vessel Sought to be Recycled	Temporary registration under the Indian flag to facilitate the lawful recycling of the vessel at an authorised Indian ship recycling facility. Validity is a maximum of three months. Registration is automatically cancelled upon commencement of recycling or expiry of validity.	02 Working days
D. POST-REGISTRATION SERVICES			
D.1	Transfer of Ownership of Vessel	Recording change in ownership of a registered Indian vessel through sale, transfer, or transmission, and issuance of a new Certificate of Registration to the new owner.	03 Working days

Citizen Charter for Registration of Vessels

Under the Merchant Shipping Act 2025

D.2	Registration of Alterations to Vessel	Updating the Register Book to record structural or technical alterations to a registered vessel that affect its officially registered particulars.	02 Working days
D.3	Transfer of Port of Registry	Effecting the transfer of a vessel's registration from one designated Indian port of registry to another.	07 Working days
D.4	Change of Name of Vessel	Renaming an existing registered vessel. Involves publication of a notice in two daily newspapers and a mandatory seven-working days objection period before the change is effected.	07 Working days
D.5	Change of Name of Owning Company	Updating the Certificate of Registration and Register Book to reflect a change in the corporate name of the owning entity.	03 Working days
D.6	Change of Registered Address of Ship Owner	Updating the Register Book to reflect a change in the registered address of the owning entity.	03 Working days
D.7	Creation of Mortgage on a Vessel	Registration of a mortgage or charge created on a registered Indian vessel in favour of a mortgagee (financier/bank).	03 Working days
D.8	Discharge of Mortgage on a Vessel	Recording the satisfaction and formal release of a previously registered mortgage on a vessel.	03 Working days
D.9	Issuance of Duplicate Certificate of Registration (Loss of Certificate)	Issuance of a duplicate Certificate of Registration where the original has been lost, stolen, destroyed, mutilated, or defaced. Requires police complaint, newspaper publication, and a ten-working days objection period.	03 Working days
E. CLOSURE OF REGISTRATION			
E.1	Closure of Registration	Formal closure of the Indian registry entry and issuance of the Certificate of Closure. Applicable on sale to another owner, sale to foreign buyer, scrapping, demolition, or total loss of the vessel. Owner must apply within 30 working days of vessel ceasing to be Indian.	03 Working days
F. INSPECTION OF REGISTER BOOK & ISSUANCE OF CERTIFIED COPIES			
F.1	Inspection of Register Book	Physical or online inspection of the Register Book maintained at the Mercantile Marine Department.	01 Working days
F.2	Certified Copy of Register Particulars / Transcript (Form 2)	Certified copy of the Register Book entry showing ownership details and registered particulars of the vessel at a given point in time.	01 Working days
F.3	Certified Copy of Statutory Declaration Document	Certified copy of any declaration made as evidence under the Merchant Shipping Act, 2025.	01 Working days
F.4	Certified Copies / Extracts of Admissible Evidence Documents	Certified copies of specific documents: Declaration of Ownership, Instrument of Sale, Instrument of Mortgage, Certificate of Registry (Initial Issue), Provisional Certificate of Registration.	01 Working days

Grievance Redressal Mechanism

Any applicant aggrieved by any service delivered or refused under this Charter may seek redressal through the following hierarchy:

Level	Authority	Application Timeframe
Level I	Registrar of Indian Vessels, concerned Mercantile Marine Department (MMD)	Within 14 working days of the service or refusal
Level II	Nautical Adviser, Directorate General of Maritime Administration, Mumbai	Within 10 working days of the response to the appeal at level I
Level III	Director-General of Maritime Administration (DGMA), Mumbai	Within 05 working days of the response to the appeal at level II



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Ministry of Ports, Shipping and Waterways
Directorate General of Maritime Administration /
Mercantile Marine Department

Central Register / Register Book

Name of Vessel	Particulars of Registry	Official Number	IMO Number	Call Sign / MMSI	Particulars of vessel (If any former registry)	
	Date: Year: Port:				Name: Official Number: Place and Year:	
Type of Vessel & Trading Area	Details of Build	Details of Builders:				
	Year: Place:	Name: Address:				
PARTICULARS OF VESSEL				OWNERSHIP DETAILS		
Number of Decks		Dimensions	Meters	Names	Address	Shares held
Number of Masts		Length (Overall)		1.		
Stern		Registered Length (Loadline)		2.		
Hull Construction Material		Extreme Breadth		3.		
Number of Bulkheads		Moulded Depth		4.		
Type of Propulsion		Amidships				100
PARTICULARS OF TONNAGE						
GROSS TONNAGE:		NET TONNAGE:			DWT:	
The number of seamen and apprentices for whom accomodation is certified (including the master)						
ENGINE/ MOTOR PARTICULARS						
Description	Details of Engine/Motor					Number of Shafts & BHP
Propulsion Engines/Motor:	Make:	Model:	Name and Address of Maker:		Year Made:	
Engine 1:						Estimated Speed
Engine 2:						

Form 1(a)

Form: 1



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Ministry of Ports, Shipping and Waterways
Directorate General of Maritime Administration
Mercantile Marine Department

Transcript of Registry

Name of Vessel	Particulars of Registry	Official Number	IMO Number	Call Sign / MMSI	Particulars of vessel (If any former registry)	
	Date: Year: Port:				Name: Official Number: Place and Year:	
Type of Vessel & Trading Area	Details of Build	Details of Builders:				
	Year: Place:	Name: Address:				
PARTICULARS OF VESSEL				OWNERSHIP DETAILS		
Number of Decks		Dimensions	Meters	Names	Address	Shares held
Number of Masts		Length (Overall)		1.		
Stern		Registered Length (Loadline)		2.		
Hull Construction Material		Extreme Breadth		3.		
Number of Bulkheads		Moulded Depth		4.		
Type of Propulsion		Amidships				100
PARTICULARS OF TONNAGE						
GROSS TONNAGE:		NET TONNAGE: भारत		DWT:		
The number of seamen and apprentices for whom accomodation is certified (including the master)						
ENGINE/ MOTOR PARTICULARS						
Description	Details of Engine/Motor				Number of Shafts & BHP	
Propulsion Engines/Motor:	Make:	Model:	Name and Address of Maker:	Year Made:		
Engine 1:					Estimated Speed	
Engine 2:						

Form 2(a)

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Form: 2



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Mercantile Marine Department

Transcript of Registry

Entry No.	Outstanding Mortgage Details	Name and Address of Mortgagor	Name and Address of Mortgagee



Form 2(b)

Form: 2



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Directorate General of Maritime Administration
Mercantile Marine Department

**Declaration of Ownership by Individual / Joint
Owners / LLP / Company**

(1) Official Number	(2) Name of Vessel	(3) Date and Port of Registry	(4) Type of Vessel	(5) Horsepower of Engine
(6) Name of Owner/s		(7) Address of the owner	(8) Occupation	(9) Place of Birth
(10) Particulars of vessel		Meters	(11) Particulars of Registered Tonnage	
			Gross	Net
Length (overall):				
Registered Length (Loadline):				
Extreme Breadth:				
Molded Depth:				
and as described in more detail in the Certificate of the Survey and the Central Register / Register Book.				
I/We, [Name(s)], son/daughter of [Parent's Name(s)], residing at [Address(es)], occupation [Occupation(s)], [in my individual capacity / jointly as owners / being duly authorised on behalf of the LLP / company], do hereby solemnly declare as follows:				
<ol style="list-style-type: none"> That the shareholding of the vessel shall be held by such owner(s) [individual / joint / LLP / company] as may be specified or notified by the Central Government in accordance with section 15 of the Merchant Shipping Act, 2025. In case of an LLP / company, [Name of LLP / Company], incorporated under the Limited Liability Partnerships Act, 2008 / Companies Act, 1956/ 2013 on [date], has [its registered office / principal place of business] in India and is entitled to be registered as owner. In the case of foreign individual or corporate shareholders, the ownership and incorporation of such persons shall be governed by the applicable laws of their respective jurisdictions, subject always to compliance with the provisions of the Merchant Shipping Act, 2025 and any applicable Indian laws, regulations or conditions as may be notified by the Central Government. That the general description and particulars of the vessel furnished for registration are true and correct. That the owner(s) hold [number/percentage] share(s) in the vessel and are entitled to be registered accordingly. 				
I/We solemnly affirm that the above particulars are true to the best of my/our knowledge and belief.				
Made and subscribed at _____ on _____ (Date)				
Signature(s) of Declarant(s): _____				
Name(s) and Designation: _____				
Signature: _____ Name: _____ Designation of Attesting Authority: _____ Place: _____				

Note: This declaration shall be made before a Registrar, Special Executive Magistrate, Commissioner of Oaths, Indian Ambassador, or Surveyor as stated under Rule 5(3) of the Merchant Shipping (Registration of Vessels) Rules, 2026.



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Ministry of Ports, Shipping and Waterways
Directorate General of Maritime Administration
Mercantile Marine Department



**Certificate Of Name, Official Number, Call Sign, MMSI and IMO Number
of Vessel**

The following has been approved/allotted:

Name of Vessel	
Name of Vessel (Hindi)	
Official Number	
Call Sign	
MMSI Number	
IMO Number	
The validity of the Certificate expires on _____	
This _____ day of _____ 20xx:	
INDIA भारत	
Sign:	
Name of Registrar	
Stamp/Seal:	
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Government of India
Ministry of Ports, Shipping and Waterways
Directorate General of Maritime Administration
Mercantile Marine Department

Application For
Certificate of Registration/ Provisional Certificate of Registration/
Temporary Pass/ Bareboat Charter – Cum – Demise/ Non-Propelled Vessels
/ Government Vessels / Vessels abandoned in Indian Waters

PARTICULARS OF THE VESSEL

(1) Name of Vessel	(2) Official Number	(3) Type of Vessel		
(4) MMSI Number	(5) Call Sign	(6) Gross Tonnage	(7) Net Tonnage	(8) DWT
(9) Name and Address of Shipyard where built	(10) Date Keel laid Day ___ Month ___ Year ___	(11) Vessel Details Length in metres: Breadth in metres: Depth in metres:		
(12) Country of Previous Registration	(13) Details of Previous Owner	(14) Previous Name of Vessel		
(15) Vessel Construction Material				
(16) Description of Vessel				
(17) Trading Area				

ENGINE / MOTOR PARTICULARS

(1) Name of Maker	(2) Address of Maker	(3) Engine / Motor Details Number of engines / Motors: Number of shafts: BHP in kilo Watts:
(4) Year Made	(5) Make and Model of Each Engine / Motor	(6) Type of Engine / Motor and Speed of Vessel



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Ministry of Ports, Shipping and Waterways
Directorate General of Maritime Administration
Mercantile Marine Department

OWNER'S DETAILS

OR CHARTERER'S DETAILS (In case of Bareboat Charter – cum – Demise/ Dumb Barge)

(1) Full Name	(2) Address	(3) Nationality/ Place of Incorporation
(4) Distribution Of Shares Owned in the Vessel	(5) Total Number of Shares	(6) Nature of Ownership (Mark as Applicable)
	100	Sole Ownership: Joint Ownership: Company: Limited Liability Partnership:

EQUITY OF OWNING CORPORATION

(If Applicable)

(1) Name of Corporation	(1) Foreign Equity	(2) Local Equity
(2) Paid – up Capital	Total %:	Total %:

DECLARANT'S PARTICULARS

Full Name(s)	Nationality	Address
STATUS OF DECLARANT (Tick and fill as applicable)		
Director of owning corporation: (DIN Number: _____)		
Company Secretary of owning corporation: (ICSI Membership Number: _____)		
Individual/ joint owner(s):		
Person appointed by Power of Attorney/Board resolution:		



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Mercantile Marine Department

TYPE OF REGISTRATION (Tick Mark as applicable)

Certificate of Registration	
Provisional Certificate of Registration	
Temporary Pass	
Bareboat Charter – Cum – Demise	
Non-Propelled Vessels	
Government Vessels	
Vessels abandoned in Indian Waters	

I/ We*, whose name(s) is/ are* hereunto subscribed, hereby declare that:

1. All the particulars stated hereon are correct;
2. The person(s) mentioned are qualified to own an Indian Vessel
3. The property in the vessel is divided into 100 shares;
4. No person, other than those mentioned in the Owner's or Charterer's details is/are* entitled to be registered as owner(s) of the vessel and no unqualified person is entitled as owner to any legal or beneficial interest in the vessel or any share therein.

And I/we* make this solemn Declaration conscientiously believing the same to be true.

Name(s) and Signature(s) of declarant(s) Date of signing:	Declared before the Registrar in person/digitally in India on (date)..... Sign: Name of Registrar: Stamp/Seal:
Indicate preferred date of registration:	Indicate preferred mode for collection of Certificate of Registry: 1. Postal Service 2. In Person NOTE: Where the Certificate is issued in digital format, the same shall be downloaded from the online portal, and no physical certificate shall be issued.



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Certificate of Carving and Marking Note

Official Number	Name of Vessel	MMSI Number	IMO Number	Port of registry	Registered Tonnage
					Net Tonnage:
					Gross Tonnage:

The Official Number and Registered Tonnage, as stated above, are to be cut in on a brass plate 30 cm x 6 cm and affixed in a conspicuous place on the Navigation Bridge on the vessel.

Registrar

Port of _____

Dated _____

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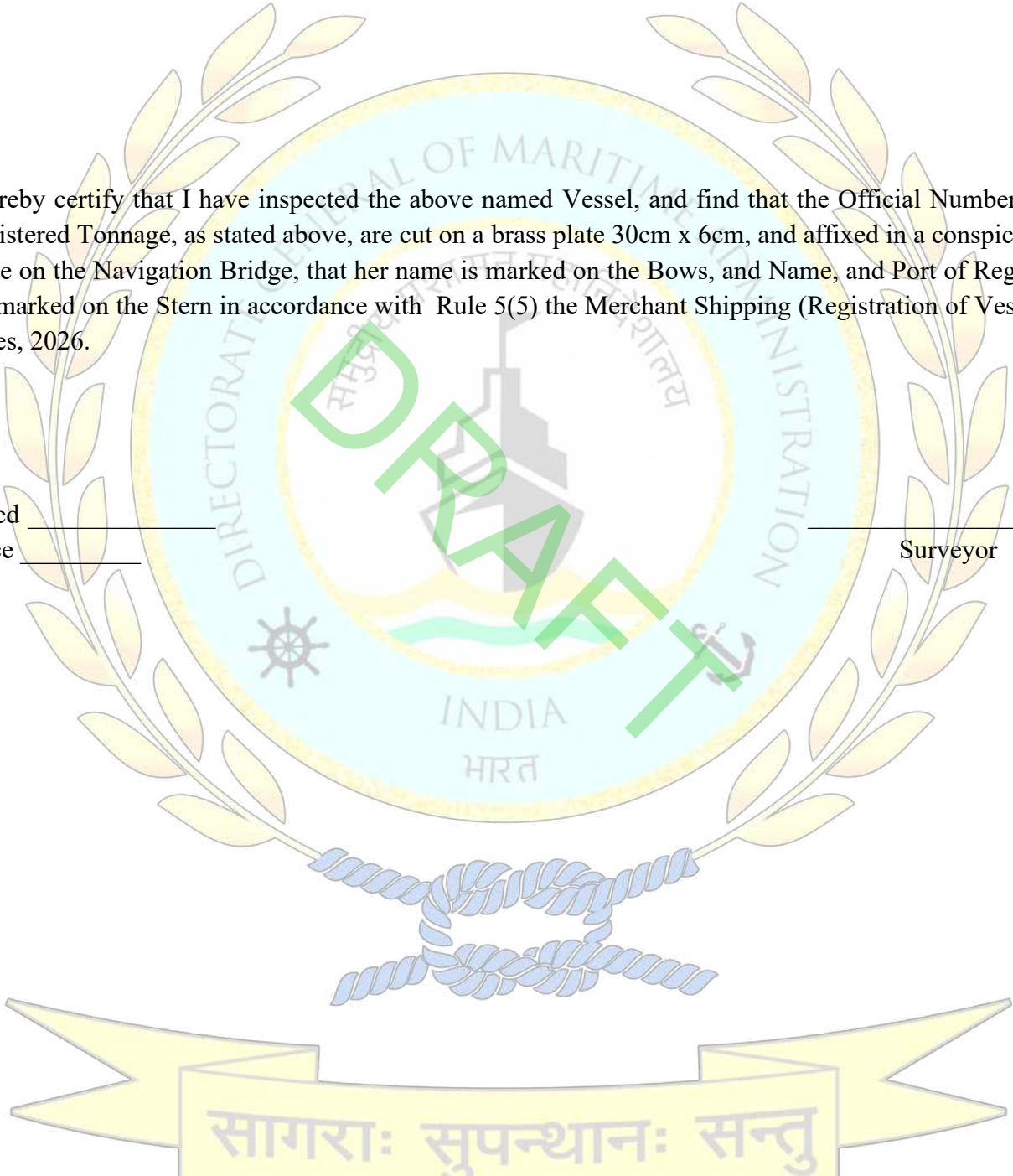
Verification of Carving and Marking Note

I hereby certify that I have inspected the above named Vessel, and find that the Official Number and Registered Tonnage, as stated above, are cut on a brass plate 30cm x 6cm, and affixed in a conspicuous place on the Navigation Bridge, that her name is marked on the Bows, and Name, and Port of Registry are marked on the Stern in accordance with Rule 5(5) the Merchant Shipping (Registration of Vessels) Rules, 2026.

Dated _____

Place _____

Surveyor _____



INSTRUCTIONS REGARDING CARVING AND MARKING NOTE

1. The carving and Marking of the Vessel shall take place in accordance with Rule 5(5) of the Merchant Shipping (Registration of Vessels) Rules, 2026.



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Certificate of Survey

Name of Vessel	IMO Number	Port of Intended Registry	Particulars of vessel (If any former registry)	
			Name: Official Number: Port of Registry:	
Type of Vessel	Type of Propulsion	Details of Build	Details of Builders:	
		Year: Place:	Name: Address:	
PARTICULARS OF VESSEL				
Number of Decks			Length (Overall)	
Number of Masts			Registered Length (Loadline)	
Hull Construction Material			Extreme Breadth	
Number of Bulkheads			Moulded Depth	
Breadth Amidships				
PARTICULARS OF TONNAGE				
The Tonnage of this Vessel is in accordance with the vessel's International Tonnage Certificate (1969)/ Indian Tonnage Certificate (2026):				
GROSS TONNAGE:		NET TONNAGE:		
A detailed summary of the tonnage for the ship is shown in the Annex to International Tonnage Certificate (1969) / Indian Tonnage Certificate (2026)				
The number of seamen and apprentices for whom accomodation is certified (including the master)				
<p>I, the undersigned Surveyor appointed under section 9 of the Merchant Shipping Act, 2025, having surveyed the above-named vessel, hereby certify that the particulars set out herein are true and correct, and that the name of the Carving and Marking of the Vessel is as specified under Rule 5(5) of the Merchant Shipping (Registration of Vessel) Rules, 2026.</p>				
This _____ day of _____ 2026			Name of Surveyor:	
			Sign:	
Stamp/Seal:				



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Certificate of Survey

CERTIFIED EXTRACT OF PARTICULARS PROPELLING ENGINE ETC. AS SUPPLIED BY BUILDERS, OWNERS OR ENGINE MAKERS				
Propulsion Type	Details of Engines/Motors	Place of Build	Number of sets of Turbines/Engines/Motors	Number of Shafts
Engine/Motor 1: (Internal Combustion/Steam/Electric)	Model: Equipment No:			
Engine/Motor 2: (Internal Combustion/Steam/Electric)	Model: Equipment No:			
Build of Turbines/Engine/Motor		Details of Maker		Boiler Details
		Name:		
Date and Year of Make:		Address:		
Electric Motor		Reciprocating Engine		Rotating Turbines/Engines/Motor
No. of Sets:		Number and Diameter (in MM) of Cylinders in each set		No. of Cylinders in each set:
No. and Capacity of Batteries:	Length of Stroke in MM in each set	Number and Diameter (in MM) of Cylinders in each set		
Power & Estimated Speed of Vessel				
Auxiliary Engines				
Propulsion Type	Details of engines	Place of Build	Number of sets of Engines/Motors	Number of Shafts
Auxiliary Engine/Motor 1:	Model: Engine/Motor No:			
Auxiliary Engine/Motor 2:	Model: Engine/Motor No:			
Auxiliary Engine/Motor 3:	Model: Engine/Motor No:			
Auxiliary Engine/Motor 4:	Model: Engine/Motor No:			
Auxiliary Engine/Motor 5:	Model: Engine/Motor No:			

Name of Surveyor:

Sign:

Stamp/Seal:



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Mercantile Marine Department

Instrument of Sale (Individual/ Joint Owners/ Company)

(1) Official Number	(2) Name of Vessel	(3) Port and Year of Registry	(4) Type of Vessel	(5) Horsepower of Engines / Motors
(6) Particulars of Vessel		(7) Tonnage of Vessel		
		Meters	Gross	Net
Length (overall):				
Registered Length (Loadline):				
Extreme Breadth:				
Molded Depth:				
and as described in more detail in the Certificate of the Survey and the Register Book.				
<p>I/We, [Name(s) of Transferor(s)], being [an individual / joint owners / a Limited Liability Partnership incorporated under the Limited Liability Partnership Act, 2008 / a company incorporated under the Companies Act, 1956 or 2013 / a foreign individual / foreign company or body corporate duly incorporated under the laws of its jurisdiction of incorporation], having my/our/their [registered office / principal place of business / address] at [], in consideration of the sum of ₹ [Amount], paid by [Name(s) of Transferee(s)], being [an individual / joint owners / LLP / company incorporated under the Companies Act, 1956 or 2013 / foreign individual / foreign company or body corporate duly incorporated under the laws of its jurisdiction], the receipt whereof is hereby acknowledged, do hereby transfer and convey [number/percentage] share(s) in the vessel described above, together with her boats, engines, tackle, apparel, furniture and all other appurtenances, unto the said Transferee(s). The Transferee(s) shall hold the said shares(s) absolutely, together with all rights, interests, and privileges appurtenant thereto.</p> <p>IN WITNESS WHEREOF,</p> <p>I/We have hereunto subscribed my/our name(s) and affixed my/our signature/seal on this [Day] Day of [Month, Year].</p> <p>Signature(s) of Transferor(s): _____</p> <p>Name(s): _____</p> <p>Designation (if Company): _____</p> <p>Executed in the presence of:</p> <p>1. Witness Name & Address: _____</p> <p>Signature: _____</p> <p>2. Witness Name & Address: _____</p> <p>Signature: _____</p>				

Note 1: A purchaser of a Registered Indian Vessel does not obtain a complete title until the Instrument of Sale has been recorded by the Registrar in the Register Book, and neglect of this precaution may entail serious consequences.

Note 2: Registered Owners or Mortgages are reminded of the importance of keeping the Registrar informed of any change of residence on their part.



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CERTIFICATE OF REGISTRATION

PARTICULARS OF VESSEL					
Name of Vessel	IMO Number	MMSI Number		Official Number	
Call Sign	Place of Build	Details of Previous Registration (as applicable)			
		Name and Registry:			
Trading Area	Date Keel Laid	Official Number:			
		Date of Registration:			
Registered Dimensions					
Length (overall):			Type of Vessel:		
Registered Length (Loadline):					
Extreme Breadth:			Vessel Construction Material:		
Molded Depth:					
PARTICULARS OF TONNAGE					
The Tonnage of this Vessel is in accordance with the vessel's International Tonnage Certificate (1969)/ Indian Tonnage Certificate (2026):					
NET TONNAGE:			GROSS TONNAGE:		
PARTICULARS OF ENGINE/MOTOR					
Description of Engine/Motor	Details of Engine/Motor				Number of Shafts & BHP @RPM
Propulsion Engines:	Make:	Model:	Maker:	Year Made:	
Engine 1:					Estimated Speed
Engine 2:					
Name of Owner/Charterer	Address of Owner/Charterer				No of Shares
In the case of a Bareboat – cum – Demise Charter the Validity of the Certificate shall be for a period of xx years from the date of Registration.					
I, the undersigned, Registrar of Indian Vessels, hereby certify that the vessel, the description of which is prefixed to this certificate has been duly surveyed and that the above description is in accordance with the Register book.					Registrar
Dated: _____					
Registered with the Registrar of Indian Vessels as on _____					

Note:

- I. The Certificate of Registry is not a document of Title. It is to be used only for the lawful navigation of the vessel and is not subject to detention by reason of any title, lien charge or interest possessed or claimed by any owner, mortgagee or other person.
- II. Any person, other than the authorised holder of this Certificate who comes into possession of this certificate is requested to send it to:
The Directorate General of Maritime Administration,
9th Floor, Beta Building, I-Think Techno Campus, Kanjur Marg East, Mumbai – 400042.

**This certificate is issued in lieu of a request received for Change in Name of Company/Address of the Owner/Change of Name of Vessel as under Rule 8/9/10 respectively of the Merchant Shipping (Registration of Vessels), 2026.*



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Ministry of Ports, Shipping and Waterways
Directorate General of Maritime Administration
Mercantile Marine Department



PROVISIONAL CERTIFICATE OF REGISTRATION

PARTICULARS OF VESSEL					
Name of Vessel	IMO Number	MMSI Number		Official Number	
Call Sign	Place of Build	Details of Previous Registration (as applicable)			
		Name and Registry:			
Trading Area	Date Keel Laid	Official Number:			
		Date of Registration:			
Registered Dimensions					
Length (overall):			Type of Vessel:		
Registered Length (Loadline):					
Extreme Breadth:			Vessel Construction Material:		
Molded Depth:					
PARTICULARS OF TONNAGE					
The Tonnage of this Vessel is in accordance with the vessel's International Tonnage Certificate (1969)/ Indian Tonnage Certificate (2026):					
GROSS TONNAGE:			NET TONNAGE:		
PARTICULARS OF ENGINE/MOTOR					
Description of Engine/Motor	Details of Engine/Motor				Number of Shafts & BHP @RPM
Propulsion Engines:	Make:	Model:	Maker:	Year Made:	
Engine 1:					Estimated Speed
Engine 2:					
Name of Owner/Charterer	Address of Owner/Charterer				No of Shares
I, the undersigned, Registrar of Indian Vessels, hereby certify that the vessel, the description of which is prefixed to this certificate has been duly surveyed and that the above description is in accordance with the Register book.					Registrar
Dated: _____					
Registered with the Registrar of Indian Vessels as on _____					
The Provisional Certificate issued is valid for a period of Six (06) months from the date of Registration.					

Note:

- I. The Provisional Certificate of Registry is not a document of Title. It is to be used only for the lawful navigation of the vessel and is not subject to detention by reason of any title, lien charge or interest possessed or claimed by any owner, mortgagee or other person.
- II. Any person, other than the authorised holder of this Certificate who comes into possession of this certificate is requested to send it to:
The Directorate General of Maritime Administration,
9th Floor, Beta Building, I-Think Techno Campus, Kanjur Marg East, Mumbai – 400042.



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Directorate General of Maritime Administration
Mercantile Marine Department



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TEMPORARY PASS
ISSUED IN LIEU OF CERTIFICATE OF REGISTRATION

PARTICULARS OF VESSEL					
Name of Vessel	IMO Number	MMSI Number		Official Number	
Call Sign	Place of Build	Details of Previous Registration (as applicable)			
		Name and Registry:			
Trading Area	Date Keel Laid	Official Number:			
		Date of Registration:			
Registered Dimensions					
Length (overall):			Type of Vessel:		
Registered Length (Loadline):			Vessel Construction Material:		
Extreme Breadth:					
Molded Depth:					
PARTICULARS OF TONNAGE					
The Tonnage of this Vessel is in accordance with the vessel's International Tonnage Certificate (1969)/ Indian Tonnage Certificate (2026):					
GROSS TONNAGE:			NET TONNAGE:		
PARTICULARS OF ENGINE/MOTOR					
Description of Engine/Motor	Details of Engine/Motor				Number of Shafts & BHP @RPM
Propulsion Engines:	Make:	Model:	Maker:	Year Made:	
Engine 1:					Estimated Speed
Engine 2:					
Name of Owner/Charterer	Address of Owner/Charterer				No of Shares
I, the undersigned, Registrar of Indian Vessels, hereby certify that the vessel, the description of which is prefixed to this certificate has been duly surveyed and that the above description is in accordance with the Register book.					Registrar
Dated: _____					
Registered with the Registrar of Indian Vessels as on _____					
The Temporary Pass issued is valid for a period of Three (03) months from the date of Registration.					

Note:

- I. The Temporary Pass issued is not a document of Title. It is to be used only for the lawful navigation of the vessel and is not subject to detention by reason of any title, lien charge or interest possessed or claimed by any owner, mortgagee or other person.
- II. This Pass is issued solely for the purpose of recycling. During the period of such temporary registration, the vessel shall not be used for any commercial activity, trading, carriage of cargo or passengers, or for the provision of any other maritime services.
- III. The vessel shall carry valid Protection and Indemnity (P&I) insurance cover for the duration of its possession of this pass.
- IV. Any person, other than the authorised holder of this Temporary Pass who comes into possession of this certificate is requested to send it to:
The Directorate General of Maritime Administration, 9th Floor, Beta Building, I-Think Techno Campus, Kanjur Marg East, Mumbai – 400042.



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Application for Ships to be recycled in India

PARTICULARS OF THE VESSEL

(1) Name of Vessel/Ship	(2) Official Number	(3) Type of Vessel		
(4) MMSI Number	(5) Call Sign	(6) Gross Tonnage	(7) Net Tonnage	(8) DWT
(9) Name and Address of Shipyard where built	(10) IMO Number	(11) Vessel Details		
		Length in metres: Breadth in metres: Depth in metres:		
(12) Country of Previous Registration	(13) Details of Previous Owner	(14) Previous Name of Vessel/Ship		
(15) Vessel Construction Material				
(16) Description of Vessel				

ENGINE / MOTOR PARTICULARS

(1) Name of Maker	(2) Address of Maker	(3) Engine / Motor Details
		Number of engines: Number of shafts: BHP in kilo Watts:
(4) Year Made	(5) Make and Model of Each Engine / Motor	(6) Type of Engine / Motor and Speed of Vessel

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Application for Ships to be recycled in India

DETAILS OF SHIP RECYCLING FACILITY

(1) Name of Authorized Ship Recycling facility	(2) Address of the Authorized Ship Recycling facility	(3) Ship Recycling Facility Authorization Number

DETAILS OF OWNERSHIP AND RECYCLING INTENT: (Check as applicable)

(1) Evidence establishing ownership under section 2(1)(l) of the Recycling of Ships Act, 2019	(2) Memorandum of Agreement for Sale / Instrument of Sale / Certificate of Possession	(3) For Foreign-owned vessels an irrevocable recycling undertaking to be submitted with a duly executed Power of Attorney
(4) International Ready for Recycling Certificate (IRRC) / India Ready for Recycling Certificate:	(5) International Certificate on Inventory of Hazardous Materials	

DECLARATION

I/We hereby declare that:

- (a) the vessel shall not be used for any commercial, trading, carriage, or navigation activity during the period of temporary registration;
- (b) the sole purpose of seeking temporary registration is to facilitate lawful recycling of the vessel in India;
- (c) the information furnished herein and the documents enclosed are true and correct to the best of my/our knowledge and belief; and
- (d) I/We undertake to comply with the provisions of the Recycling of Ships Act, 2019, the Recycling of Ships Rules, 2021, and all applicable regulations during the validity of the temporary registration.

Signature of Ship Owner / Agent authorized by them

Name:

Designation (if applicable):

Declared before the Registrar in person/digitally in India on: _____

Sign:

Name of Registrar:



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TEMPORARY CERTIFICATE OF REGISTRATION FOR RECYCLING

PARTICULARS OF VESSEL					
Name of Vessel	IMO Number	MMSI Number		Official Number	
Call Sign	Place of Build	Details of Previous Registration (as applicable)			
		Name and Registry:			
Trading Area	Date Keel Laid	Official Number:			
		Date of Registration:			
Registered Dimensions					
Length (overall):			Type of Vessel:		
Registered Length (Loadline):			Vessel Construction Material:		
Extreme Breadth:					
Molded Depth:					
PARTICULARS OF TONNAGE					
The Tonnage of this Vessel is in accordance with the vessel's International Tonnage Certificate (1969)/ Indian Tonnage Certificate (2026):					
GROSS TONNAGE:			NET TONNAGE:		
PARTICULARS OF ENGINE/MOTOR					
Description of Engine/Motor	Details of Engine/Motor				Number of Shafts & BHP @RPM
Propulsion Engines:	Make:	Model:	Maker:	Year Made:	
Engine 1:					Estimated Speed
Engine 2:					
Name of Owner/Charterer	Address of Owner/Charterer				No of Shares
	INDIA भारत				
I, the undersigned, Registrar of Indian Vessels, hereby certify that the vessel, the description of which is prefixed to this certificate has been duly surveyed and that the above description is in accordance with the Register book.					Registrar
Dated: _____					
Registered with the Registrar of Indian Vessels as on _____					
The Temporary Certificate of Registration for Recycling shall be valid solely for the purpose of vessel recycling and shall stand automatically cancelled upon completion of the recycling process or upon expiry of its validity period, whichever is earlier.					

Note:

- I. The Temporary Certificate of Registration for Recycling is not a document of Title. It is to be used only for the lawful navigation of the vessel and is not subject to detention by reason of any title, lien charge or interest possessed or claimed by any owner, mortgagee or other person.
- II. This certificate is issued solely for the purpose of recycling. During the period of such temporary registration, the vessel shall not be used for any commercial activity, trading, carriage of cargo or passengers, or for the provision of any other maritime services.
- III. The vessel shall carry valid Protection and Indemnity (P&I) insurance cover for the duration of its possession of this certificate.
- IV. Any person, other than the authorised holder of this Temporary Registration Certificate who comes into possession of this certificate is requested to send it to: The Directorate General of Maritime Administration, 9th Floor, Beta Building, I-Think Techno Campus, Kanjur Marg East, Mumbai – 400042.



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Directorate General of Maritime Administration
Mercantile Marine Department

Mortgage (To Secure Principal Sum & Interest)

(1) Official Number	(2) Name of Vessel	(3) Port and Year of Registry	(4) Type of Vessel	(4) Horsepower of Engines
(5) Particulars of Vessel			(6) Tonnage of Vessel	
			Gross	Net
Length (overall):				
Registered Length (Load line):				
Extreme Breadth:				
Molded Depth:				

and as described in more detail in the Certificate of the Survey and the Register Book.

We, [Name(s) of Mortgagor(s)], being an individual / joint owners / LLP / a company incorporated under the Companies Act, 1956 / 2013, or a foreign individual / company incorporated under the applicable laws of its jurisdiction and having its registered office or principal place of business at, in consideration of the sum of ₹[Amount] this day lent to us by [Name of Mortgagee/lender], do hereby covenant with the said [Name and Address of Mortgagee] and its assigns as follows:

1. Covenant for Repayment:

That we shall duly pay or cause to be paid to the said/ensure payment [Mortgagee] or its assigns the principal sum of ₹[Amount], together with interest thereon at the rate of [Rate]% per annum, on or before [Due Date], and until such payment, interest shall be payable [annually / half-yearly] on [specified dates].

2. Mortgage and Charge:

For the better securing repayment of the said principal sum and interest, we hereby mortgage and charge unto the said [Mortgagee] [number/percentage] share(s) of which we are the owner(s) in the vessel above described, together with all her boats, engines, tackle, apparel, furniture, and appurtenances.

3. Covenant as to Title and Encumbrances:

We further covenant that we have good right, full power, and lawful authority to mortgage the aforesaid share(s), and that the same are free from all mortgages, charges, liens, and encumbrances whatsoever [save as appears by the Registry of the Vessel, if any].

IN WITNESS WHEREOF

I/We have hereunto subscribed my/our name(s) and affixed my/our signature on this [Day] Day of [Month, Year].

Signature(s) of Mortgagor(s): _____

Name(s) / Designation (if Company): _____

Executed in the presence of:

1. Name, Address & Signature of Witness: _____

2. Name, Address & Signature of Witness: _____



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Mortgage (To Secure Principal Sum & Interest)

ENDORSEMENT

TRANSFER OF MORTGAGE (Individual / Joint Owners / LLP / Company)

I/We, [Name(s) of Mortgagee], in consideration of ₹[Amount], do hereby transfer, assign, and convey unto [Name(s) of Transferee] the full benefit of the within-written mortgage and all rights, powers, and remedies thereunder.

Executed at: _____

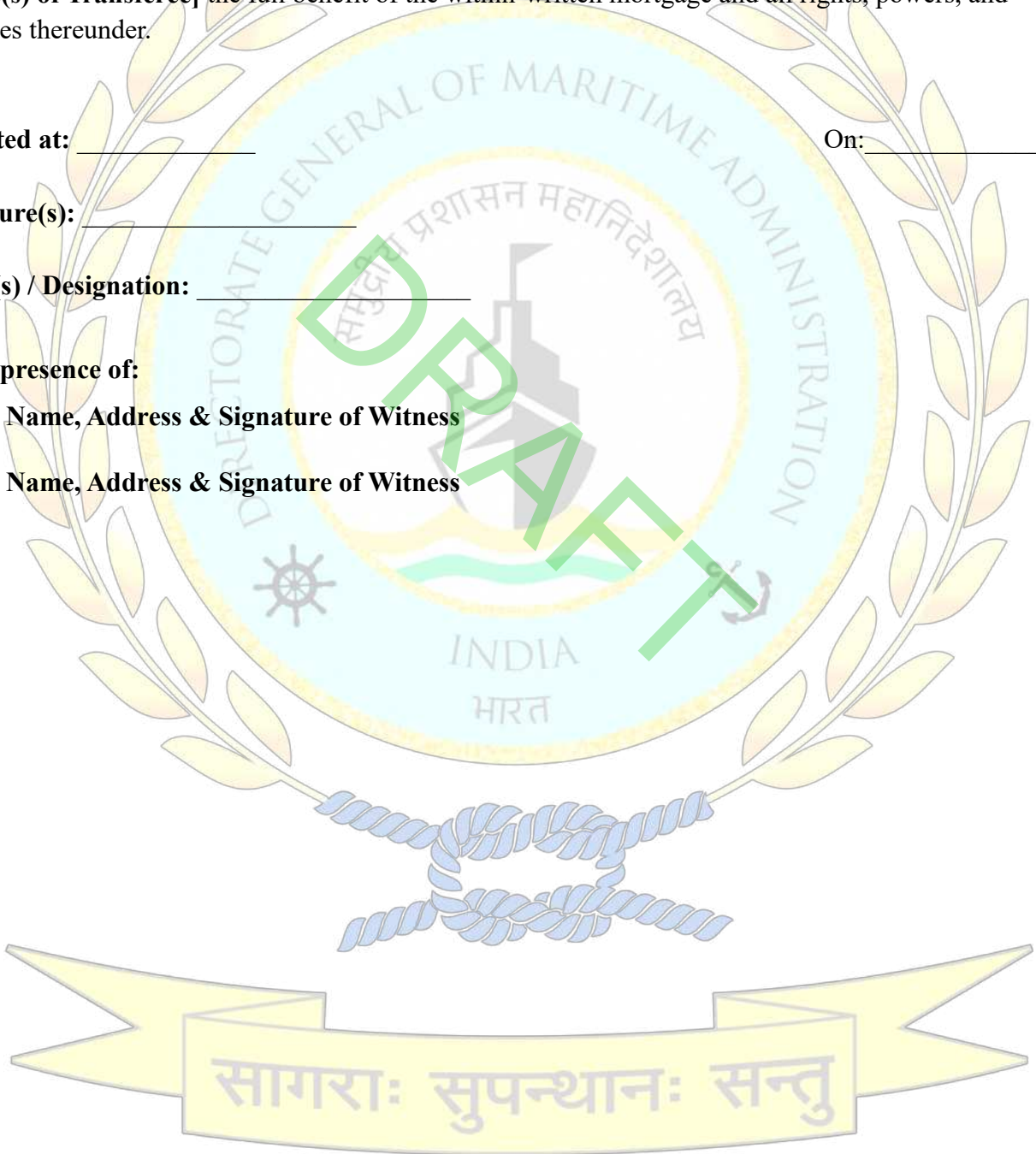
On: _____

Signature(s): _____

Name(s) / Designation: _____

In the presence of:

1. Name, Address & Signature of Witness
2. Name, Address & Signature of Witness





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Mortgage (To Secure Principal Sum & Interest)

MEMORANDUM OF DISCHARGE OF MORTGAGE

(Individual / Joint Owners / LLP / Company)

Reasons for discharge (retain as applicable):

- (1) Received the sum of ₹[Amount] in full satisfaction and discharge of the within-written mortgage;
- (2) Substitution of the vessel with another vessel;
- (3) Release of the vessel due to sufficiency of other security;
- (4) mortgage waived/ loan written off by the lender;
- (5) Other –

Executed at: _____

On: _____

Signature(s) of Mortgagee: _____

Name(s) / Designation: _____

In the presence of:

1. Name, Address & Signature of Witness
2. Name, Address & Signature of Witness

Note:

1. No mortgage, transfer, or discharge shall take effect until duly recorded in the Register Book by the Registrar.
2. The Owners and mortgagees shall promptly notify the Registrar of any change in address.

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Mortgage (To Secure Current Account)

(1) Official Number	(2) Name of Vessel	(3) Port and Year of Registry	(4) Type of Vessel	(4) Horsepower of Engines
(5) Particulars of Vessel			(6) Tonnage of Vessel	
Length (overall): Registered Length (Load line): Extreme Breadth: Molded Depth:			Meters	Gross
				Net
and as described in more detail in the Certificate of the Survey and the Register Book.				
<p>WHEREAS there exists an account current and continuing financial arrangement between [Name(s) of Mortgagor(s)], individual / joint owners / LLP / company incorporated under the Companies Act, 1956 / 2013, or a foreign individual / company incorporated under the applicable laws of its jurisdiction and having its registered office or principal place of business at, and [Name of Mortgagee / lender(s)], [individual / joint mortgagees / LLP / company with full address], pursuant to which monies are advanced and become payable from time to time, the amount due at any given time being ascertainable in accordance with the said arrangement.</p> <p>NOW THIS DEED WITNESSETH that I/We, [Name(s) of Mortgagor(s)], for myself/ourselves and my/our heirs, executors, administrators, successors, and assigns, do hereby covenant with the said [Name and Address of Mortgagee] and its assigns as follows:</p> <p>1. Covenant for Payment: That I/we shall duly pay / ensure payment to the said [Mortgagee] or its assigns all sums for the time being due and payable under the said account, whether by way of principal or interest, at the times and in the manner agreed.</p> <p>2. Mortgage and Security: For the purpose of better securing payment of all monies so due, I/we hereby mortgage and charge in favour of the said [Mortgagee] [number/percentage] share(s), of which I am/we are the owner(s), in the vessel above particularly described, together with all her boats, engines, tackle, apparel, furniture, and appurtenances.</p> <p>3. Covenant as to Title: I/We further covenant that I/we have full right, power, and authority to mortgage the aforesaid share(s), and that the same are free from all mortgages, charges, liens, and encumbrances whatsoever [save as appears by the Registry of the said Vessel, if any].</p> <p>IN WITNESS WHEREOF: I/We have hereunto subscribed my/our name(s) and affixed my/our signature on this [Day] Day of [Month, Year].</p> <p>Signature(s) of Mortgagor(s): _____</p> <p>Name(s) / Designation (if Company): _____</p> <p>Executed in the presence of:</p> <p>1. Name, Address & Signature of Witness: _____</p> <p>2. Name, Address & Signature of Witness: _____</p>				



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Ministry of Ports, Shipping and Waterways
Directorate General of Maritime Administration
Mercantile Marine Department

Mortgage (To Secure Current Account)

ENDORSEMENT

TRANSFER OF MORTGAGE (Individual / Joint Owners / LLP / Company)

I/We, [Name(s) of Existing Mortgagee], in consideration of ₹[Amount], do hereby transfer, assign, and convey unto [Name(s) of Transferee] the benefit of the within-written mortgage together with all rights, powers, and remedies thereunder.



Executed on: _____

On: _____

Signature(s): _____

Name(s) / Designation: _____

In the presence of:

1. Name, Address & Signature of Witness
2. Name, Address & Signature of Witness

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Mortgage (To Secure Current Account)

MEMORANDUM OF DISCHARGE OF MORTGAGE

(Individual / Joint Owners / LLP / Company)

Reasons for discharge (retain as applicable):

- (1) Received the sum of ₹[Amount] in full satisfaction and discharge of the within-written mortgage;
- (2) Substitution of the vessel with another vessel;
- (3) Release of the vessel due to sufficiency of other security;
- (4) mortgage waived/ loan written off by the lender;
- (5) Other –

Executed at: _____

On: _____

Signature(s) of Mortgagee: _____

Name(s) / Designation: _____

In the presence of:

1. Name, Address & Signature of Witness: _____
2. Name, Address & Signature of Witness: _____

Note:

1. A mortgage takes priority from the date of its production for registration at the Port of Registry and not from the date of execution.
2. No mortgage, transfer, or discharge shall take effect until duly recorded in the Register Book at the Port of Registry.
3. Registered owners and mortgagees shall notify the Registrar of any change in address without delay.



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The transmission of the interest of a mortgagee in a vessel or share on death, or insolvency

(1) Official Number	(2) Name of Vessel	(3) Date and Port of Registry	(4) Type of Vessel	(5) Horsepower of Engine
(6) Name of Owner/s	(7) Father's Name	(8) Details of Residence	(9) Occupation	(10) Place of Birth
(11) Particulars of vessel		Meters	(12) Particulars of Tonnage	
			Gross	Net
Length (overall): Registered Length (Loadline): Extreme Breadth: Molded Depth:				
and as described in more detail in the Certificate of the Survey and the Central Register.				
I/We, [Name(s)], whose name(s) are hereunto subscribed, do hereby solemnly declare as follows:				
In case of Insolvency				
1. Compliance with Section 15 of the Merchant Shipping Act, 2025:				
That I / We hereby declare that I / We, whether in my / our individual capacity or as a limited liability partnership or a company, am / are duly qualified and compliant with the requirements prescribed under Section 15 of the Merchant Shipping Act, 2025.				
2. Transmission by Insolvency:				
That the person appearing in the Register Book as the [owner / mortgagee] of [number/percentage] share(s) in the vessel above described was, on the [date] day of [month, year], adjudged insolvent by the [name of Court], and that [name of trustee / official receiver] was appointed as trustee of the property of the said person. That I am / We are entitled, by virtue of such insolvency proceedings, to be registered as [owner / mortgagee] of the said [number/percentage] share(s) in the ship.				
OR				
In case of Death				
1. Transmission by Death:				
That the person appearing in the Register Book as the [owner / mortgagee] of [number/percentage] share(s) in the vessel above described is deceased, and that I am / We are the [legal representative(s) / executor(s) / administrator(s)] of the said deceased, duly entitled under applicable law to the interest so transmitted. That I am / We are accordingly entitled to be registered as [owner / mortgagee] of the said [number/percentage] share(s) in the ship.				



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**The transmission of the interest of a mortgagee in a
vessel or share on death, or insolvency**

2. Entitlement to Registration:

That I am / We are entitled to be registered in respect of the said interest by transmission in accordance with the **Merchant Shipping Act, 2025**, and the rules made thereunder.

I/We solemnly affirm that the particulars stated herein are true and correct to the best of my/our knowledge and belief.

Made and subscribed at: _____

On: _____

Signature(s) of Declarant(s): _____

Name(s): _____

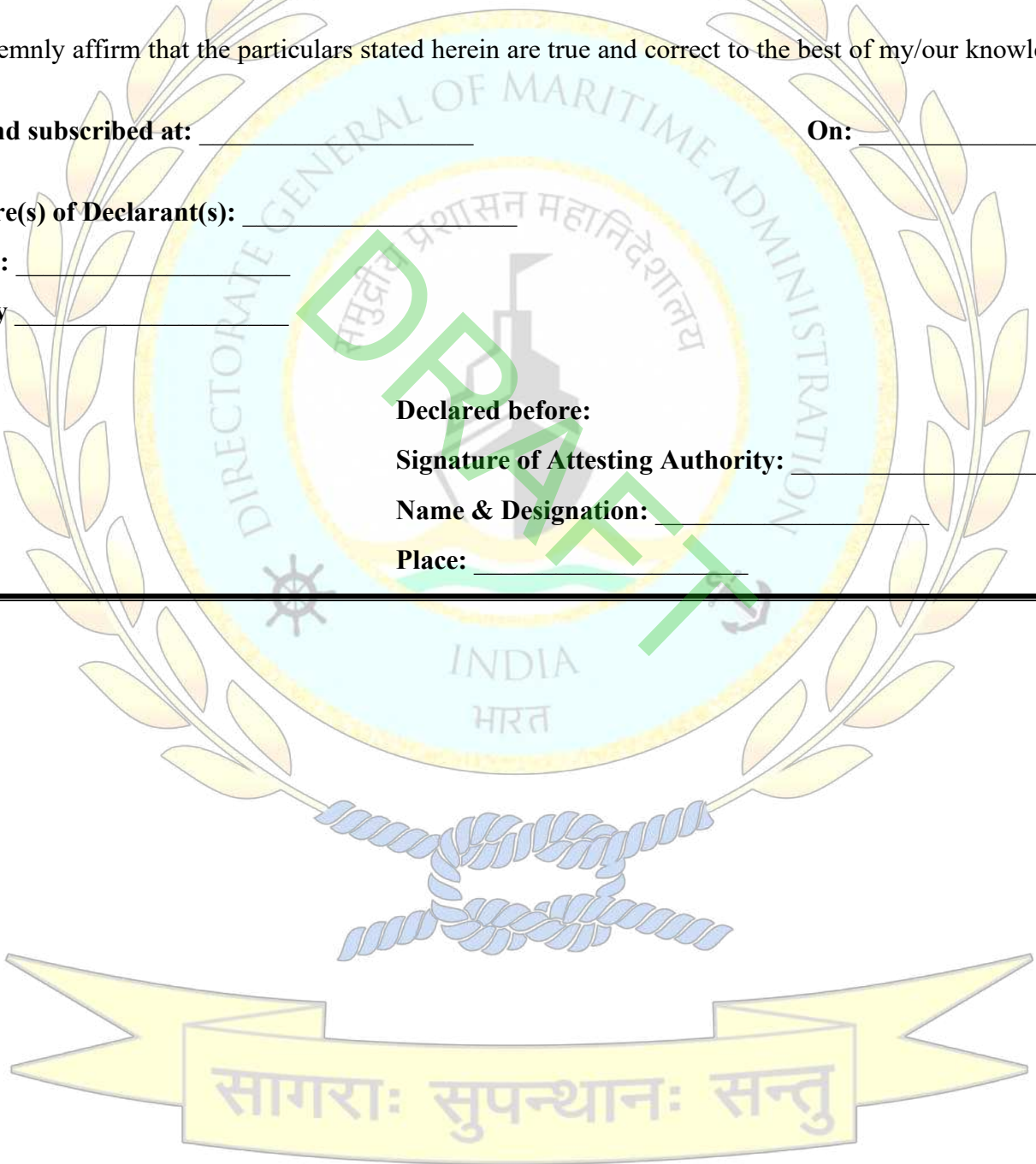
Capacity: _____

Declared before:

Signature of Attesting Authority: _____

Name & Designation: _____

Place: _____





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Mercantile Marine Department



Certificate of Closure of Registration

File No:

Date: xx.xx.xxxx

This is to certify that the Registry of the following vessel is closed on _____.

Vessel Name	Official Number	Ownership Details
		Name: Address:

Further it is also confirmed from our records that there was no registered mortgage outstanding against the Vessel at the time of Closure of Registry.

Registrar
Mercantile Marine Department

To Owner:

Reference email dated _____ received from _____

Reason for Closure:

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Mercantile Marine Department



Deletion Certificate

Reference No: _____

Issued as required under Section Part A of the
**INTERNATIONAL CODE FOR THE SECURITY OF SHIPS AND OF PORT
FACILITIES
(ISPS CODE)**

Official Number	IMO Number	Call Sign	Name of Vessel
Date and Port of Registry	Date of Deletion		Type of Vessel
Name of Registered Owner	Address of Registered Owner		

It is hereby certified that the Vessel has been deleted from the Register.

Issued at: _____

Date of Issue: xx/xx/xxxx

(Place of Issue of Certificate)

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Registrar
Mercantile Marine Department