

## **Eligibility Criteria for the Post of Chief Executive Officer (CEO), Maritime Training Trust (MTT)**

### **1. Educational Qualifications:**

#### **i. Essential –**

- a. A Master's degree in Commerce or Finance or Economics from a recognized University.
- b. Chartered Accountant (CA) or Company Secretary (CS) or Cost and Management Accountancy (CMA) or Post-Graduate Degree in Management (Finance) or MBA (Finance) from a recognized University / Institute.

#### **ii. Desirable –**

Degree in Law (3 year LLB or integrated 5 year Law Degree) from a recognized university

### **2. Professional Experience:**

#### **i. Essential –**

- a. Should have experience in handling the Public Charitable Trust
- b. Minimum 15 years of post-qualification experience of working in Public Charitable Trust / Govt / PSU / Private Sector, out of which at least:
  - 5 years should be in a senior managerial / leadership position in the maritime sector, maritime education & training, regulatory bodies, government organizations, autonomous bodies, PSUs, or reputed private sector organizations and
  - Having experience of financial matters in any company registered under the Companies Act for at least 10 years.

#### **ii. Desirable –**

- Experience in maritime training, capacity building, policy formulation, administration, financial management, legal / regulatory matters, and institutional governance is desirable.
- Familiarity with maritime regulatory frameworks and international maritime conventions (including IMO instruments) will be an added advantage.

### **3. Age Limit and other criteria:**

- a. The upper age limit shall not exceed 65 years as on the closing date of receipt of applications.
- b. Should provide medical fitness certificate from a respected agency.
- c. Age relaxation may be considered in deserving cases with the approval of the Board of Trustees of the Maritime Training Trust.

### **4. Tenure:**

The appointment shall be made initially for a term of two (2) years, extendable further as decided by the Board of Trustees of the Maritime Training Trust, subject to satisfactory performance.

**5. Remuneration:**

- a. Remuneration shall be commensurate with qualifications and experience and shall be decided by the Board of Trustees of the Maritime Training Trust.
- b. Pay and allowances shall be regulated as per applicable Government of India Rules.

**6. Mode of Appointment:**

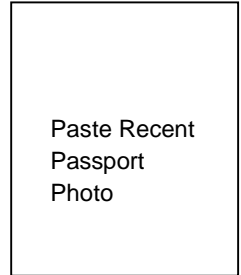
The post shall be filled through an interview process. The Board of Trustees shall constitute a panel of at least two Trustees along with DDG (MTT) who would be authorized to interview and assess the applicants for their suitability.

**7. Other Conditions:**

- a. The CEO shall be responsible for the overall administration, management of Board Meetings, financial management, legal compliance, policy implementation, and strategic directions of the Maritime Training Trust.
- b. The appointee shall be governed by the rules, regulations, and policies of the Maritime Training Trust.

**APPLICATION FORM FOR THE POSITION OF ENGAGEMENT OF CHIEF EXECUTIVE OFFICER AT MARITIME TRAINING TRUST UNDER THE DIRECTORATE GENERAL OF SHIPPING, GoI, MUMBAI**

1. **Full Name of the candidate** (In Block Letters):
2. **Father's/Husband's Name:**
3. **Mother's Name:**
4. **Gender:**
5. **Marital Status:**
6. **Nationality:**
7. **Permanent Postal Address** (attach a copy of evidence):
8. **Police Station:**
9. **Current Address:**
10. **Mobile No.:**
11. **Mobile No. (WhatsApp messenger):**
12. **Email ID:**
13. **Passport No. (If available):** .....
14. **Date of Birth** (attach a copy of evidence)(dd/mm/yyyy):
15. **Age (As on 1st April, 2026):** \_\_Years\_\_month(s)
16. **Current Designation:**
17. **Current Employer's Full Address with contact email and phone number:**
18. **Educational Qualification** (attach copies of certificates):



Sl.	Examination	Subject	Year of Passing	Name of College	Name of Board/University	Class/Percentage of marks obtained
1.	Matriculation					
2.	Intermediate					
3.	Graduation					
4.	Post graduation					
5.	Others (if any)					

19. Training details relevant to the position applied (attach copies of certificates):

Sl.	Title of the Training program	Duration of Training	Training organized by
1.			
2.			
3.			

20. Total Professional Experience: \_\_\_ Years \_ months(s)

21. Details of Professional Experience (*Starting from latest \*\**) (attach copies of experience certificates):

Sl.	Designation	Organization	From (MM/YYYY)	To (MM/YYYY)	Last net salary drawn (per annum)	Summary of Services provided (may attach the detailed note on nature of work and responsibilities, if required)

22. Write a brief note a scribing why would like to be associated with us: (Maximum 250 words)

23. Languages proficiency:(please tick√)

Sl.	Language	Read	Write	Speak

24. Computer proficiency:

Sl.	Program/Software/Applications	Excellent	Good	Average

25. Names and Addresses of two people from whom we may seek reference about you

Sl.	Name of the person & designation (if any)	Address	Phone no	E-mail id
1.				
2.				

*(The two people must not be related to you and must have interacted with you for more than 2 years in a Professional and/or academic capacity during the last 5 years)*

26. Have you ever been discharged or forced to resign from any position? (If yes furnish details)

**Declaration:** I certify that the statements made by me in this application are true, complete and correct to the best of my knowledge and belief. Permission is hereby given to the DG Shipping to make such investigations as are necessary on the information given above. I understand that any misrepresentation or fraudulence or material omission made herein or in any other document requested by DG Shipping would render dismissal and termination of my candidature/service/contract apart from other penal action as per the law.

Date :  
Place:

Signature of the Candidate

**IMPORTANT Notes:**

1. Candidates shall complete this application in not more than 8 pages **strictly** as per the above format, along with self-attested copies of testimonials/certificates (not more than 12 pages), evidencing that he/she is qualified to perform the services. ***The complete application (only in PDF format) along with certificates/testimonials shall not be more than 20 (twenty) pages or else the application may not be considered.***
2. While self-attested copies of all the relevant certificates/testimonials needs to be submitted along with the application (only in PDF format).
3. Candidates are to note that **applications without self attested copies of certificates/testimonials relating to Educational Qualifications shall be rejected.**