

भारत सरकार / GOVERNMENT OF INDIA
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
MINISTRY OF PORTS, SHIPPING AND WATERWAYS

नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

File: 11-27036/1/2026-COMP – DGS (C-39720)

Date: 13-04-2026

NOTICE

Notice: Update of Medical Practitioner module on e-Samudra Portal – reg.

The Directorate General of Shipping is continuously undertaking digitisation and upgradation of its online systems to enhance efficiency and transparency.

2. In furtherance of this objective, the Medical Practitioner Module is scheduled to go live on 13th April 2026 on the official new e-Samudra Portal. Through this module, new Medical Practitioners seeking registration with DGS will be able to conveniently access and avail the “Registration of Medical Practitioner” service via the portal.
3. In view of the above, prospective Medical Practitioners are requested to log in to the new e-Samudra Portal at <https://esamudra.dgshipping.gov.in> to avail the “Registration of Medical Practitioner” service.
4. The detailed procedure for registration and login is annexed herewith as *Annexure*.
5. For any queries or technical assistance, seafarers may write to: dgs.support@gov.in
6. This Circular shall be given wide circulation to ensure awareness and compliance among Medical Practitioners.
7. A separate notification outlining the onboarding process will be issued to existing Medical Practitioners within the next two weeks.

This is issued with the approval of Nautical Advisor (I/c)

13. April. 2026

(Capt. Bipin Kumar)
Nautical Surveyor-cum-DDG (Tech)

To: All Indian Seafarers
Copy to: Computer Cell – for uploading on DGS website.

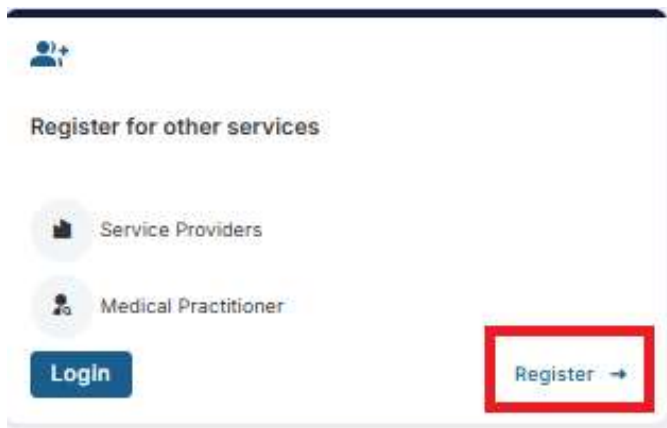
कप्तान बिपिन कुमार
Capt. Bipin Kumar
नॉटिकल सर्वेयक - व
उप नौवहन महानिदेशक (तकनीकी)
Nautical Surveyor cum
Dy. Director General of Shipping (Tech.)

ANNEXURE

Steps for Medical Practitioner Registration and Login on e-Samudra

Registration Process

1. Visit the DG Shipping eSamudra portal: <https://esamudra.dgshipping.gov.in>
2. On the homepage, navigate to the **Medical Practitioner** section.
3. Click on the “**Register**” button to begin the registration process.



4. After Clicking Register button a Form will be displayed fill up the information.
 - Please note that:
 - Under Last Name users may enter their Last Name or Surname.
 - Username must be 3–50 characters long. All character types (letters, numbers, and special characters) are allowed.
 - Mobile number must be comprising of 10-digits only.
 - Password must be at least 8 characters long and should contain Upper, Lower, Numeric and Special Characters.

Medical Practitioner Details

<p>First Name *</p> <input type="text" value="SATEESH"/>	<p>Middle Name</p> <input type="text" value="KUMAR"/>
<p>Last Name *</p> <input type="text" value="VAKADA"/>	<p>User Name *</p> <input type="text" value="1"/> <p style="font-size: small; color: red;">Username must be between 3 and 50 characters</p>
<p>Email *</p> <input type="text" value="sateesh[REDACTED]@co.in"/>	<p>Mobile Number *</p> <input type="text" value="098[REDACTED]58"/> <p style="font-size: small; color: red;">Enter a valid 10-digit mobile number</p>
<p>Password *</p> <input type="password" value="..."/> <p style="font-size: small; color: red;">Password must be at least 8 characters long and contain upper, lower, number, and special character</p>	<p>Confirm Password *</p> <input type="password" value="Confirm Password"/>
<p>Captcha *</p> <div style="display: flex; align-items: center;"> <input style="margin-left: 10px;" type="text" value="Enter Captcha"/> </div>	

5. Click on the “Submit” button.
6. After clicking Submit, an OTP (One-Time Password) will be sent to:
 - Your registered mobile number, and
 - Your registered email ID.

Mobile OTP Verification

7. Enter the OTP received on your **registered mobile number**.
8. Click on the “Verify OTP” button.
9. Upon successful verification, a confirmation message will be displayed on the screen.

The screenshot shows a window titled "OTP Verification" with a close button in the top right corner. The main heading is "OTP AUTHENTICATION". Below the heading, there is a prompt: "Enter the 6 digit OTP sent to your registered mobile number: 9XXXXXXXX7". Underneath this prompt is a row of six empty square input boxes, which are highlighted with a red rectangular border. Below the input boxes are two buttons: a white "Cancel" button and a purple "Verify OTP" button. Below these buttons is another prompt: "Enter the 6 digit OTP sent to your registered email: mXXXXXXXX@gmail.com". Underneath this prompt is another row of six empty square input boxes. Below these boxes are two more buttons: a white "Cancel" button and a purple "Verify OTP" button.

Email OTP Verification

10. Open your **registered email inbox** and check for the OTP email.
11. If the email is not found in your Inbox, please check your **Spam/Junk folder**.
12. Enter the OTP received on your **registered email ID**.
13. Click on the **“Verify OTP”** button.
14. Upon successful verification, a confirmation message will be displayed.

The screenshot shows a window titled "OTP Verification" with a close button in the top right corner. The main heading is "OTP AUTHENTICATION". Below the heading, there is a prompt: "Enter the 6 digit OTP sent to your registered mobile number: 9XXXXXXXX7". Underneath this prompt is a row of six empty square input boxes. Below the input boxes are two buttons: a white "Cancel" button and a purple "Verify OTP" button. Below these buttons is another prompt: "Enter the 6 digit OTP sent to your registered email: mXXXXXXXX@gmail.com". Underneath this prompt is a row of six empty square input boxes, which are highlighted with a red rectangular border. Below these boxes are two more buttons: a white "Cancel" button and a purple "Verify OTP" button.

15. If OTP verification fails or you do not receive the OTP, click on the **“Resend OTP”** option and repeat the above steps. Please note that the **OTP remains valid** for a maximum of **180 seconds (3 minutes)**.

Profile Verification and Password Creation

16. After successful OTP verification (both mobile and email). A **successful registration message** will be displayed on the screen.



User profile created successfully! You can login



Login Process

17. After successful registration, you can log in using either of the following options:
 1. Click on the **“Login”** button available on the success message screen,
 - OR**
 2. Visit the portal homepage, go to the **Medical Practitioner** section, and click on **“Login.”**
18. On the login page, enter the following credentials:
 1. **Username**
 2. **Password**
19. Click on the **“Sign In”** button.
20. Upon successful login, you will be redirected to your **Medical Practitioner Screens**.

CMS COMPUTERS LTD



Medical Practitioner: User Manual

VERSION 1.0

Revision History

Date	Description	Technical Writer	Approved by
09/04/2026	Medical Practitioner: User Manual	Sateesh Kumar Vakada	DGS

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1. Introduction

The Medical Practitioner module of e-Samudra is a comprehensive system that streamlines medical practitioner related activities. This document guides the end users to understand the essential features and functionalities of the medical practitioner module of e-Samudra portal designed to streamline the registration, licensing, and certification processes related to medical practitioners. The primary objectives of the portal are to facilitate efficient registration of medical practitioners, ensure the timely renewal of their licenses, and enable the issuance of medical certificates specifically for seafarers.

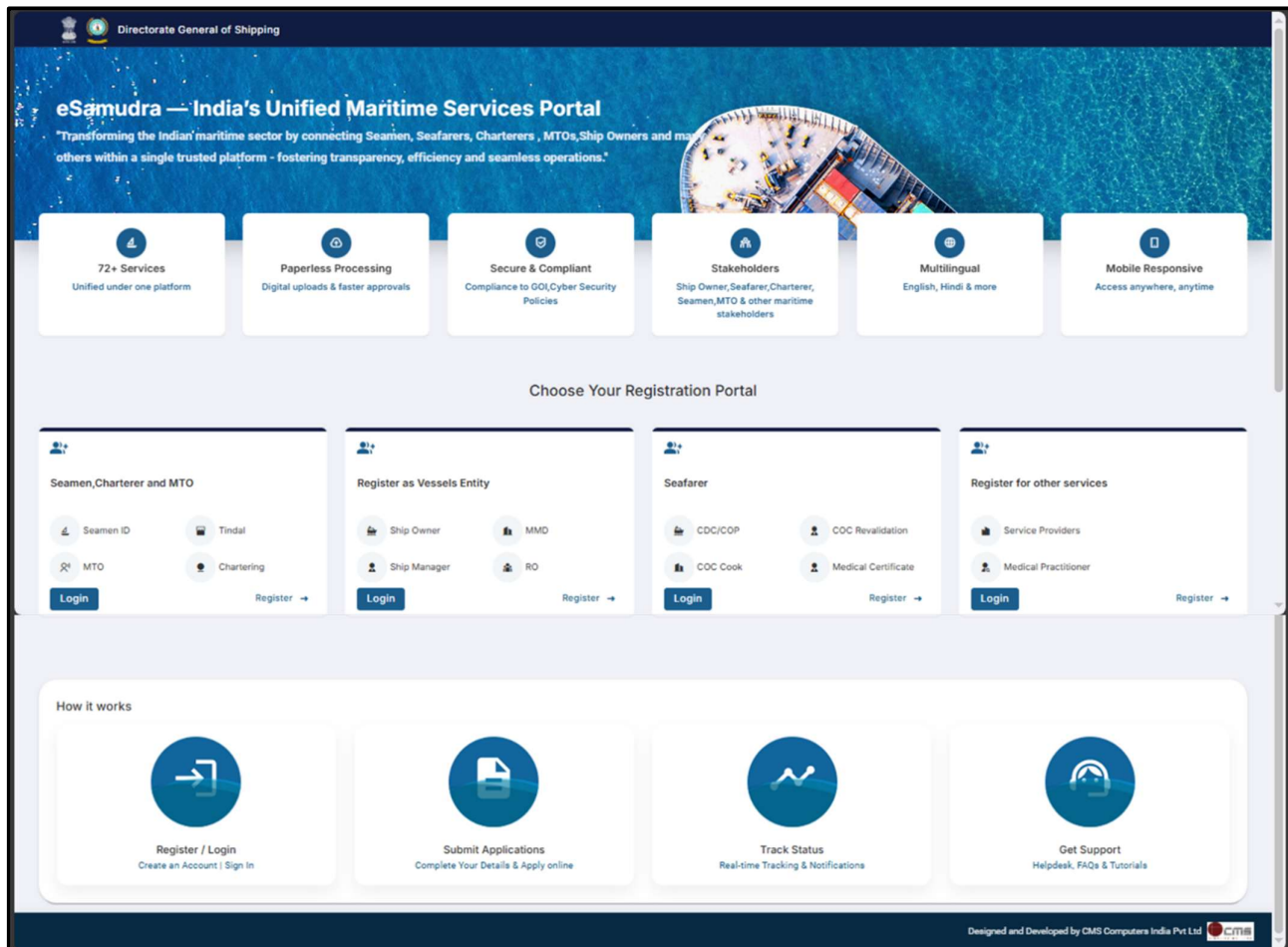
2. Objective

The Medical Practitioner Registration Portal is designed with key objectives aimed at streamlining the registration process for medical practitioners and issuance of medical certificates to seafarers. Firstly, it seeks to ensure compliance with regulatory requirements and standards, thereby reinforcing the integrity of the registration system. The crucial goal is to reduce the processing time from application submission to approval, making the system more efficient. Finally, by providing online platforms for application submission, status tracking, renewal of licenses, issuance of medical certificate to seafarer, the portal significantly improves accessibility for medical practitioners, facilitating a smoother and more user-friendly experience.

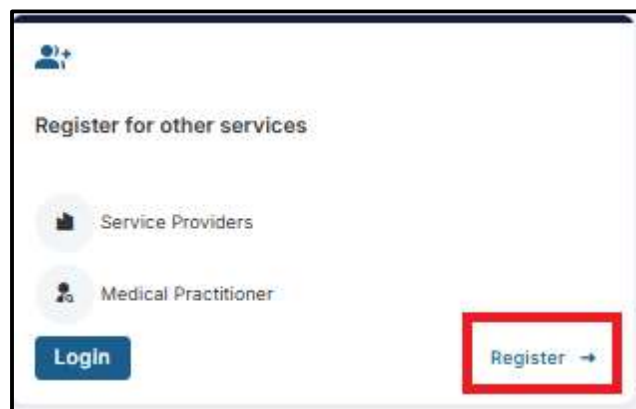
3. Onboarding of Medical Practitioners Seeking DGS Recognition (First-Time Registration)

Medical Practitioners who want to get recognised as DGS approved Medical Practitioners should follow the below mentioned process for successful onboarding into e-Samudra portal. Please note that this process is not applicable existing DGS approved Medical Practitioners:

- Enter URL <https://esamudra.dgshipping.gov.in/> in the address bar of a browser. This will open e-Samudra web page.

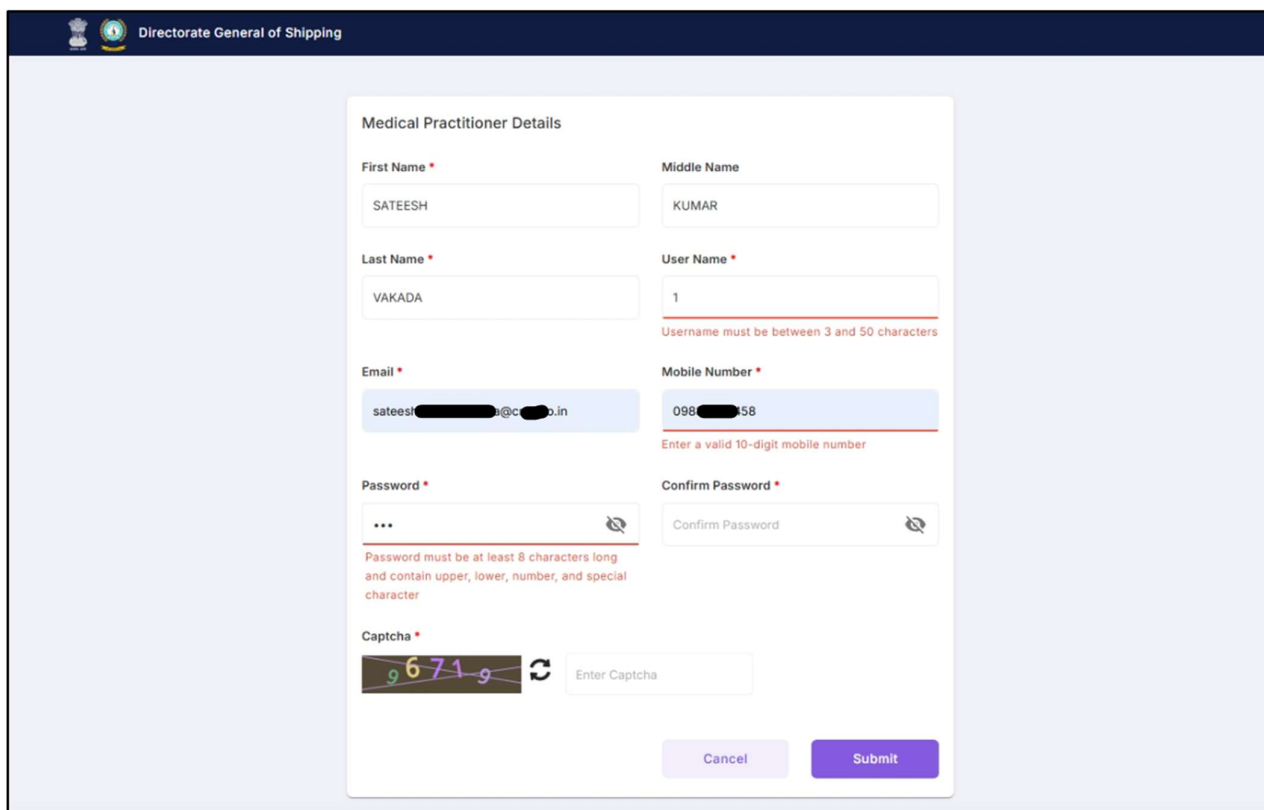


- Click on **Register** provided under **Register for Other Services** Section as shown in below image:

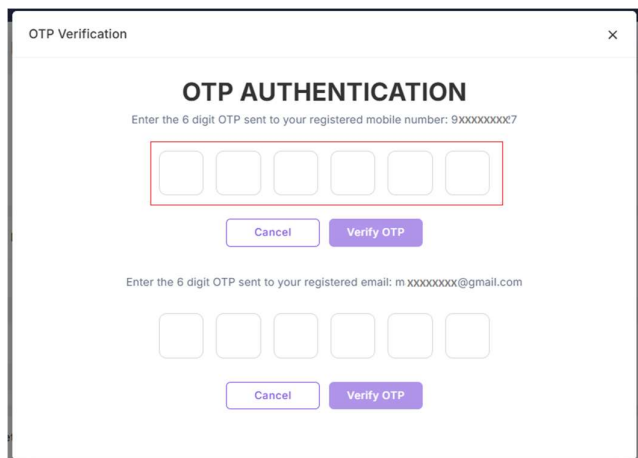


- New window seeking Medical Practitioner Details will be displayed. Fill in the details and click on **SUBMIT** tab.

- Please note that:
 - Under Last Name users may enter their Last Name or Surname.
 - Username must be 3–50 characters long. All character types (letters, numbers, and special characters) are allowed.
 - Mobile number must be comprising of 10-digits only.
 - Password must be at least 8 characters long and should contain Upper, Lower, Numeric and Special Characters.



- Two factor authentication will appear.
- Verify the details by entering **valid OTP** received on **preferred mobile and e-mail Id** as mentioned by user in above form. *Please note that if the OTP email is not found in your Inbox, kindly check your **Spam/Junk folder**.*
- Enter mobile OTP and email OTP in columns highlighted below respectively and click on **Verify OTP** tab.

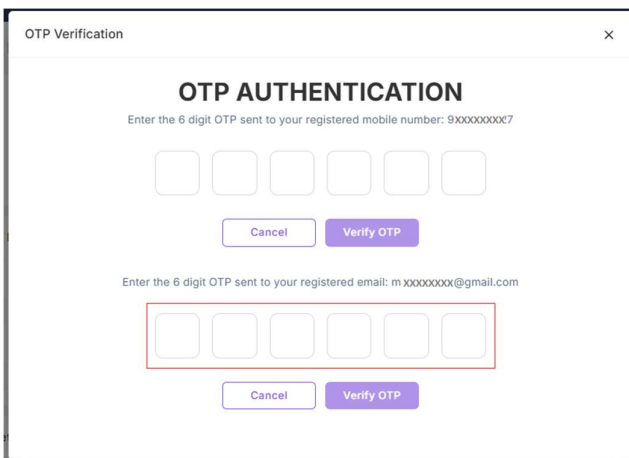


OTP Verification

OTP AUTHENTICATION

Enter the 6 digit OTP sent to your registered mobile number: 9XXXXXXXX7

Enter the 6 digit OTP sent to your registered email: mXXXXXXXX@gmail.com



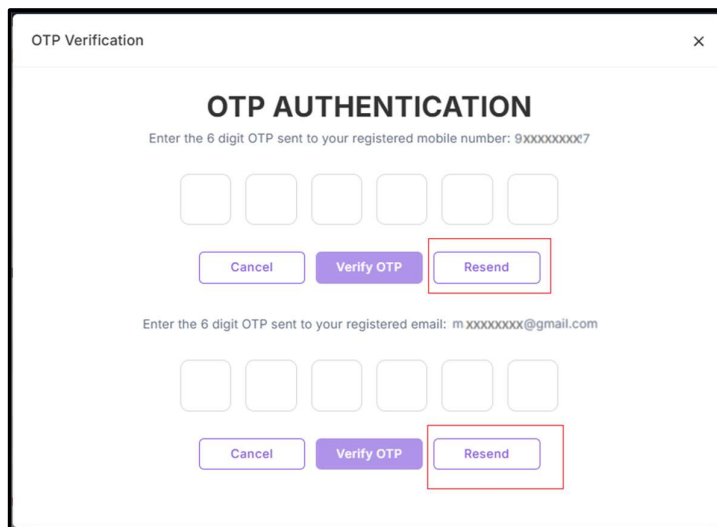
OTP Verification

OTP AUTHENTICATION

Enter the 6 digit OTP sent to your registered mobile number: 9XXXXXXXX7

Enter the 6 digit OTP sent to your registered email: mXXXXXXXX@gmail.com

- If OTP verification fails or the **OTP** is not received, click on the **Resend OTP** option and repeat the process. Please note that the **OTP remains valid** for a maximum of **180 seconds (3 minutes)**.



OTP Verification

OTP AUTHENTICATION

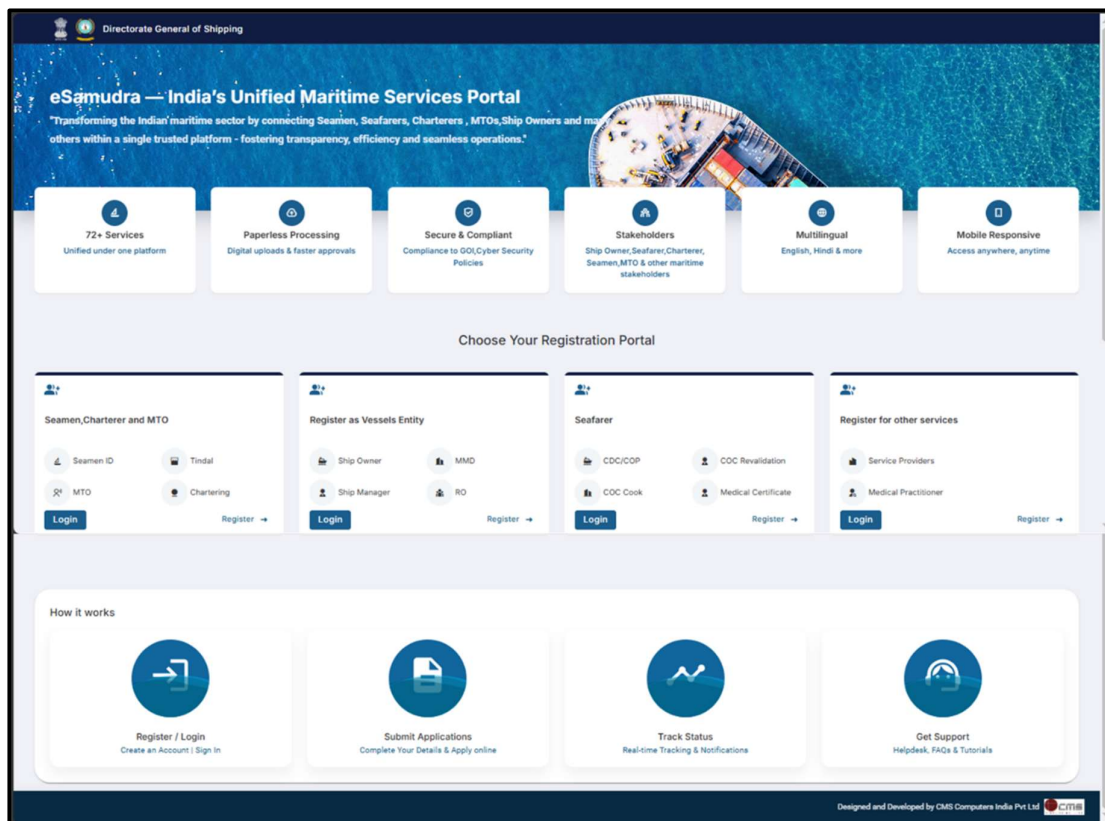
Enter the 6 digit OTP sent to your registered mobile number: 9XXXXXXXX7

Enter the 6 digit OTP sent to your registered email: mXXXXXXXX@gmail.com

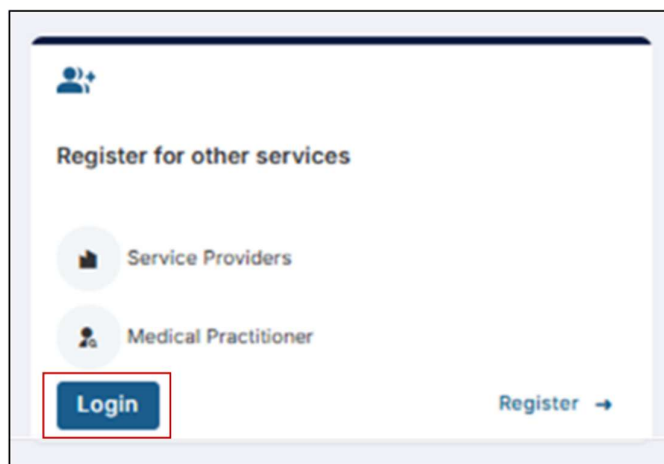
- On successful verification of both OTPs, a confirmation message of the same will be displayed on screen stating *"User profile created successfully! You can login"*.
- Medical Practitioners should use the Username and Password defined by them while filling the Medical Practitioner Details to login.

4. Login

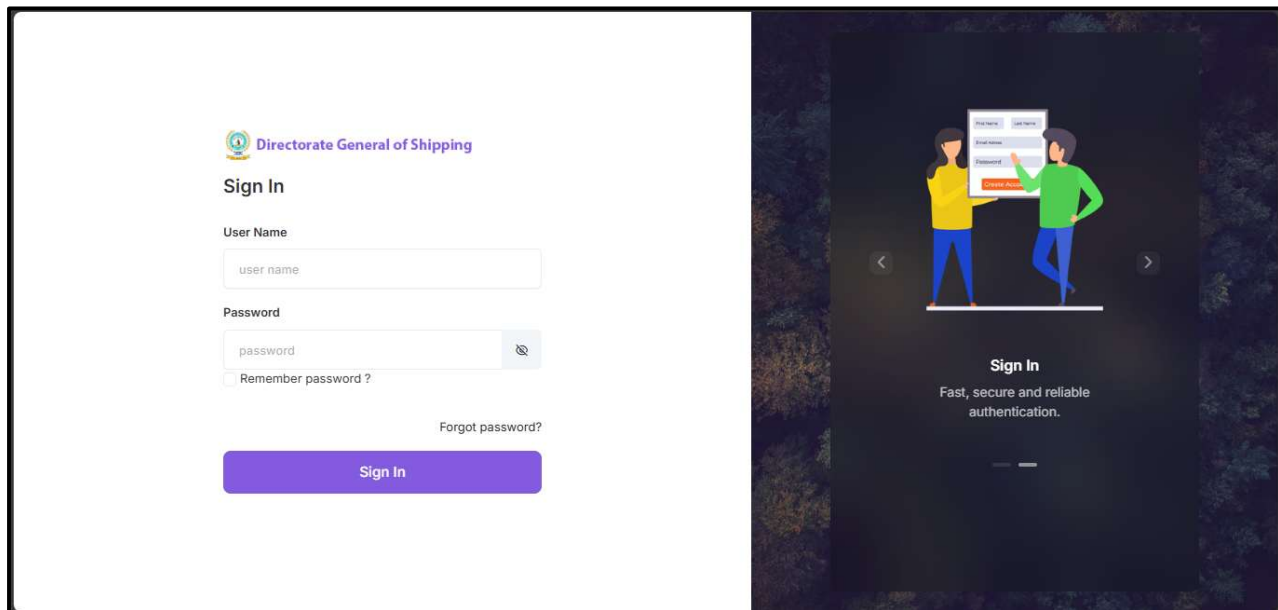
- Enter URL <https://esamudra.dgshipping.gov.in/> in the address bar of a browser. This will open e-Samudra web page.



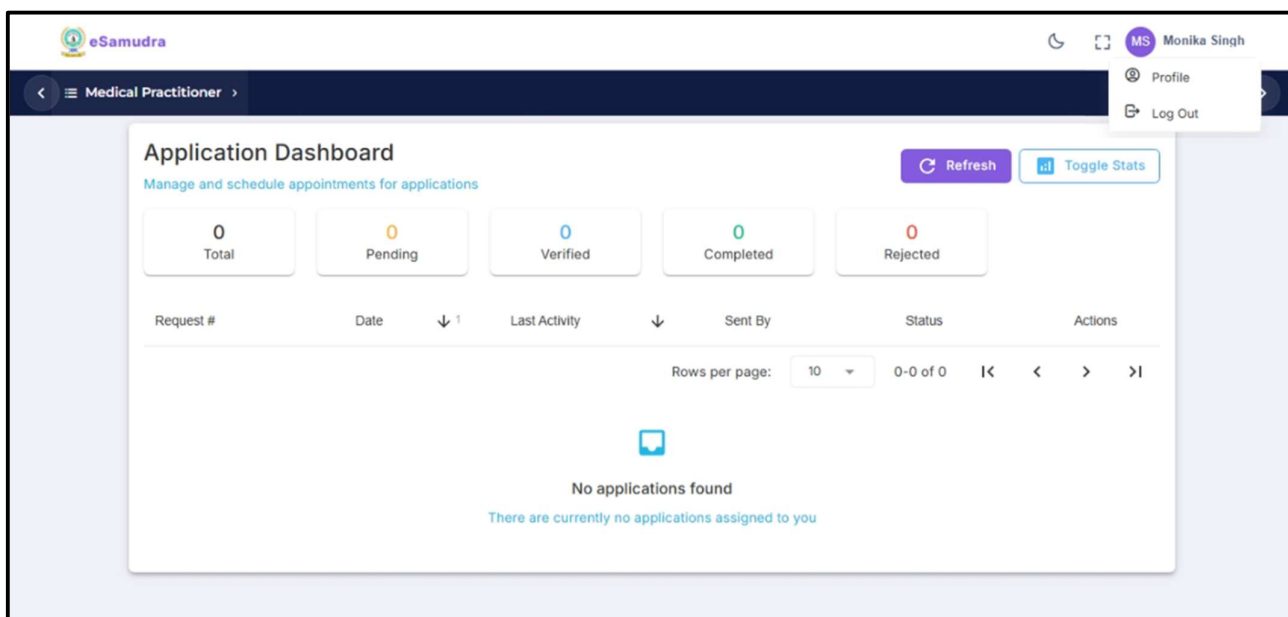
- Click **Login** tab provided under **Register for Other Services** Section as shown in below image:



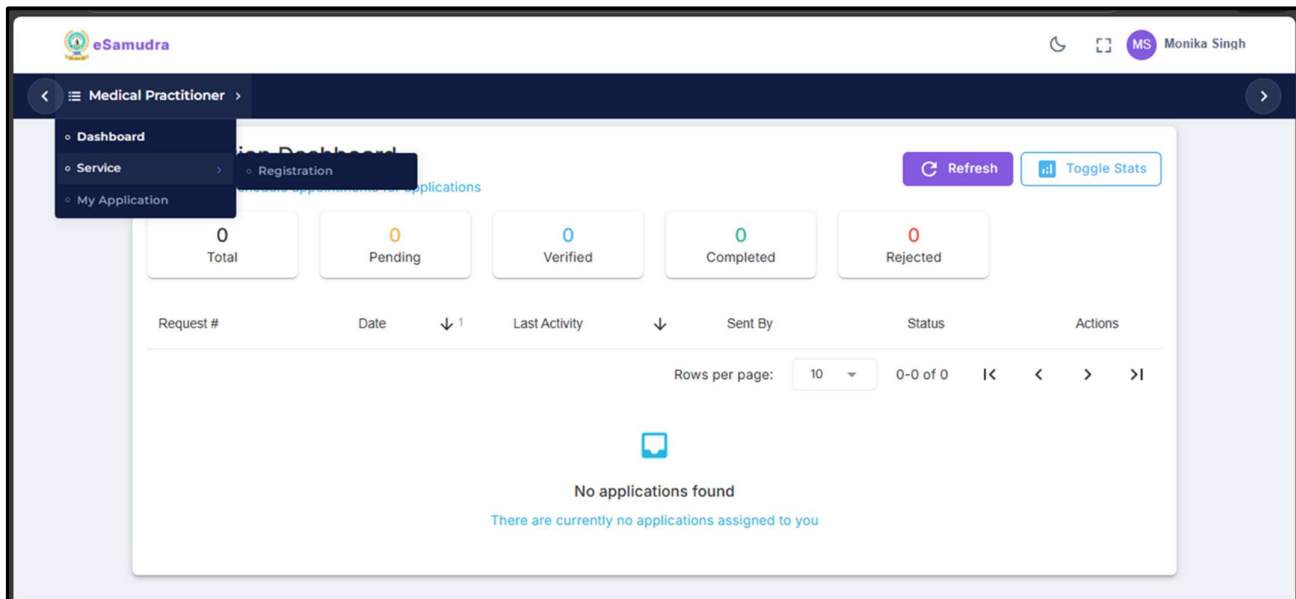
- This will display **login** screen.
- Enter **Username, Password** and click on **Sign In**.



- After successful Login, Landing page will appear showing **Application Dashboard**.
- Application Dashboard option Medical Practitioners can overview the applications received from Seafarers for Medical Test followed by necessary action on application, if applicable.
- In the right top corner of the page, under name details, **Profile** and **Log Out** options are available.



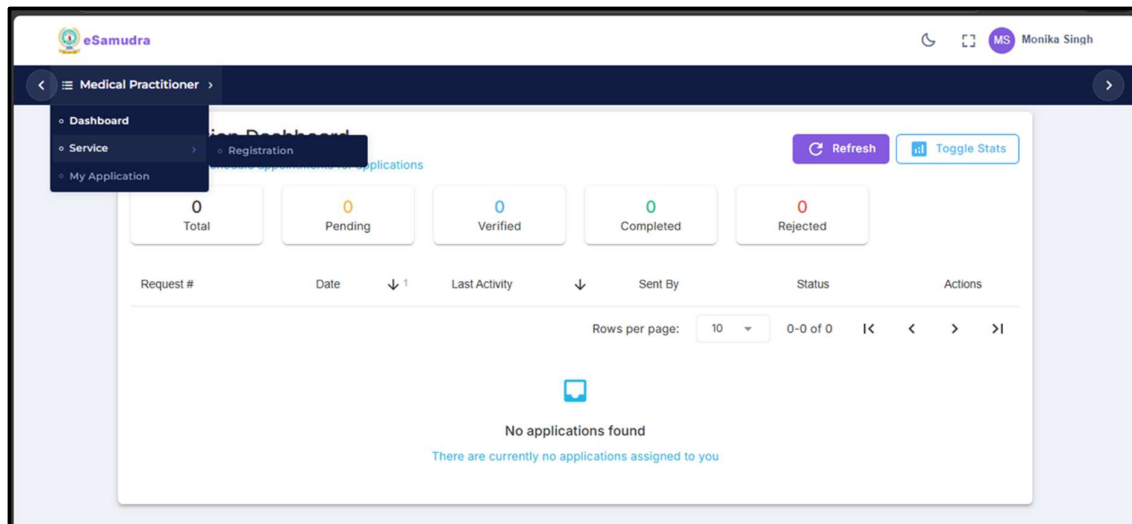
- Left top corner of the page contains **Dashboard, Service & My Application** options under Medical Practitioner Tab.



5. Registration Application submission to DGS

Medical Practitioners who want themselves to be recognised as DGS approved Medical Practitioners, need to follow the below mentioned process:

- Mouse-over **Medical Practitioner** tab followed by **Service** and click on **Registration** as shown in image below:



- Form with multiple categories will be displayed as shown below:

eSamudra
MS Monika Singh

Medical Practitioner

Profile

Your profile is not been create yet! Fill and submit below form.

- Personal Information
- Residential Address
- Registration Details
- Course Certificate
- Address of Clinic
- Medical Establishment Details
- Document Uploads

Remark Uploaded Documents (Max 300 Chars)*

Select document

Select clinic photo type

📄 Upload Documents

Declaration by Medical Practitioner

I undertake:

1. To comply with the requirements stipulated in M.S. (Medical Examination) Rules, 2000, M.S. Notices and Guidelines issued by the Directorate General of Shipping from time to time with regard to conduct of medical examination of seafarers.
2. To dispose of bio-medical waste with the approval of the appropriate authority as per applicable environmental rules.
3. To carry out pathological tests and other medical investigations of seafarers only from medical laboratories / facilities having approval of the appropriate health authority of the State.
4. To maintain all the required records at all times.

I am aware that it is an offence under the Indian Civil & Criminal Law to furnish any false information or to suppress any material information. I also understand that in the event of false information being submitted by me or in case of non-compliance with the Rules & Regulations, my approval as Medical Examiner of Seafarers is liable to be cancelled immediately and any other action under the applicable statute may be initiated against me.

📄 Save as Draft

✕ Cancel

💾 Save Profile

- Fill in the personal details as shown below. Please note that details entered during registration via OTP authentication will be disabled and only date and Gender fields can be updated.

Personal Information

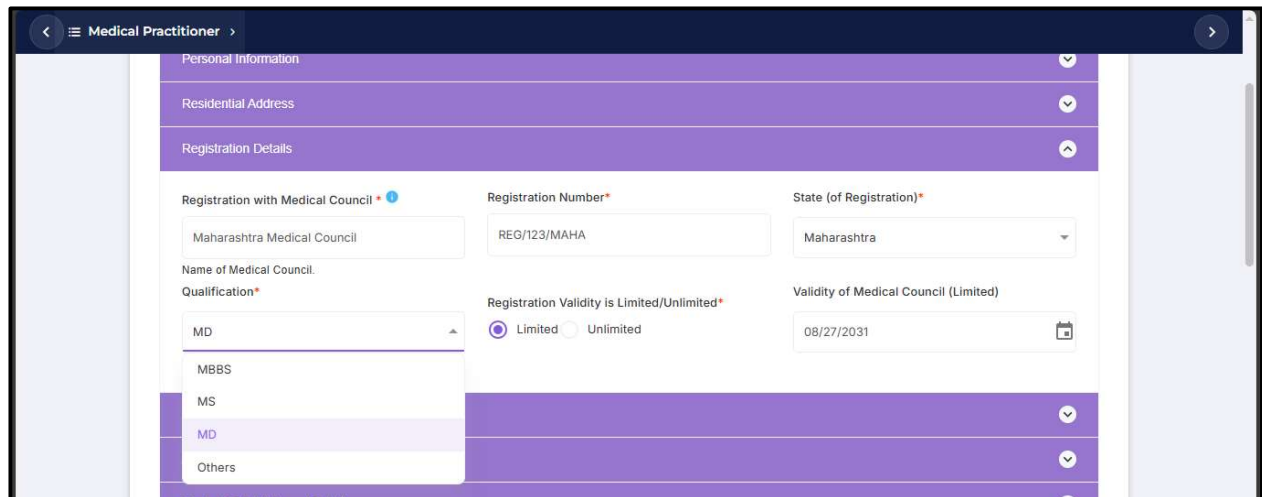
Salutation*	First Name*	Last Name*
Doctor (Dr.)	Monika	Singh
Date of Birth* 39 Years, 3 Months	Mobile Number*	Email Address*
22-12-1986	80[REDACTED]88	navdee[REDACTED]@gov.in
Your age must be between 18 and 65 years		
Gender*		
Female		

- Fill in the **Residential Address** details by clicking on respective option as shown below:

Residential Address

Address Line 1*	Address Line 2	Address Line 3
Flat no [REDACTED] Puranik city	Beside [REDACTED] Banquet [REDACTED]	Thane West
Pin*	District*	City*
400615	Thane	Thane
State*	Country*	
Maharashtra	India	

- Fill in the **Registration details** by clicking on the respective option. **Qualification** must be selected from the drop-down list.



Medical Practitioner

Personal Information

Residential Address

Registration Details

Registration with Medical Council * 📌 Maharashtra Medical Council

Registration Number* REG/123/MAHA

State (of Registration)* Maharashtra

Name of Medical Council.

Qualification* MD

Registration Validity is Limited/Unlimited* Limited Unlimited

Validity of Medical Council (Limited) 08/27/2031

MBBS

MS

MD

Others

- Fill in the **Course Certificate** details by selecting the respective option.



Course Certificate

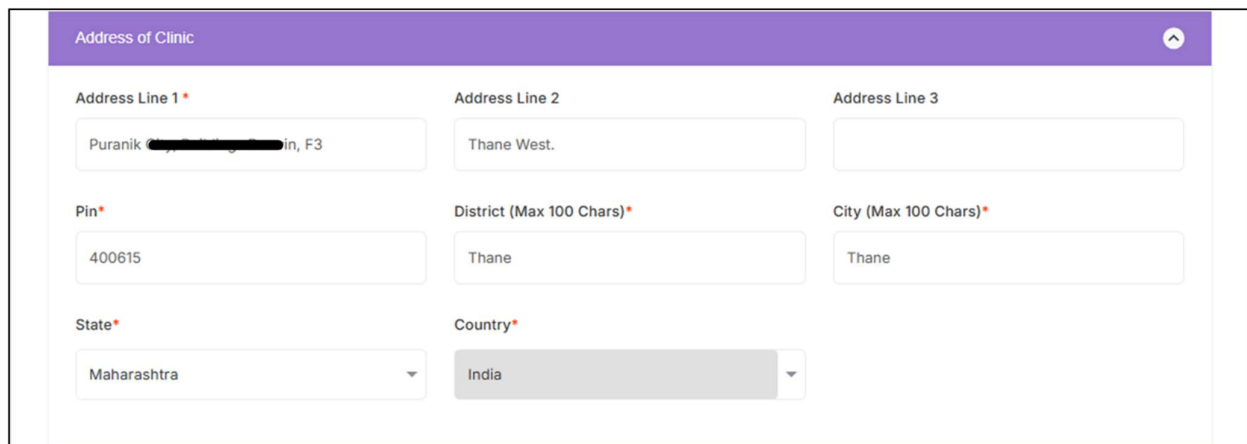
Name of Training Institute * MASSHA institute

Familiarization Course Certificate # * FAM/123/MASSA

Training Start Date * 04/07/2026

Training End Date * 04/07/2026

- Fill in the **Address of Clinic** details.



Address of Clinic

Address Line 1 * Puranik [REDACTED] in, F3

Address Line 2 Thane West.

Address Line 3

Pin* 400615

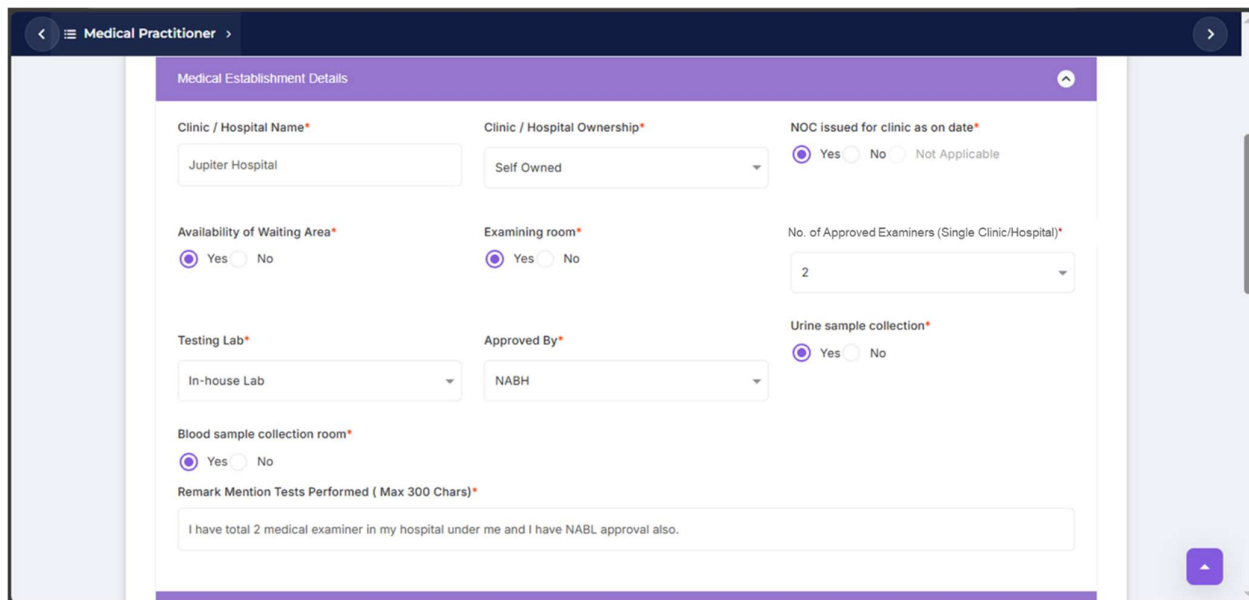
District (Max 100 Chars)* Thane

City (Max 100 Chars)* Thane

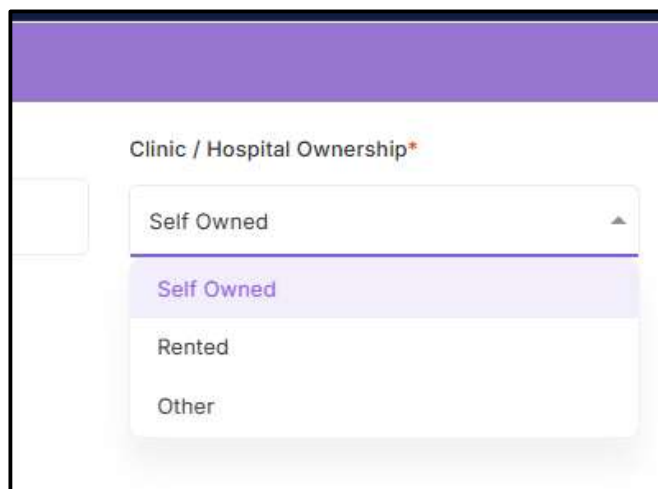
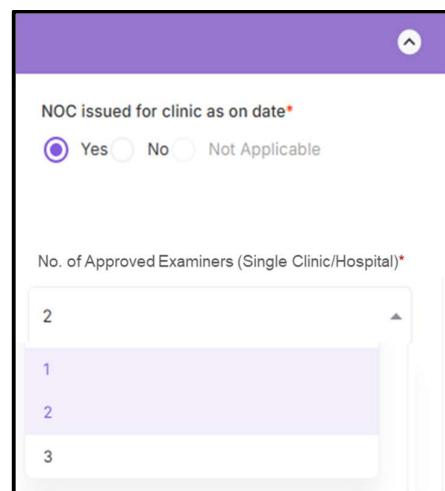
State* Maharashtra

Country* India

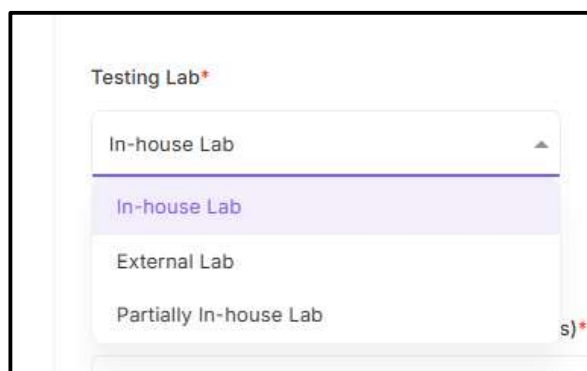
- Fill in the **Medical Establishment** details.



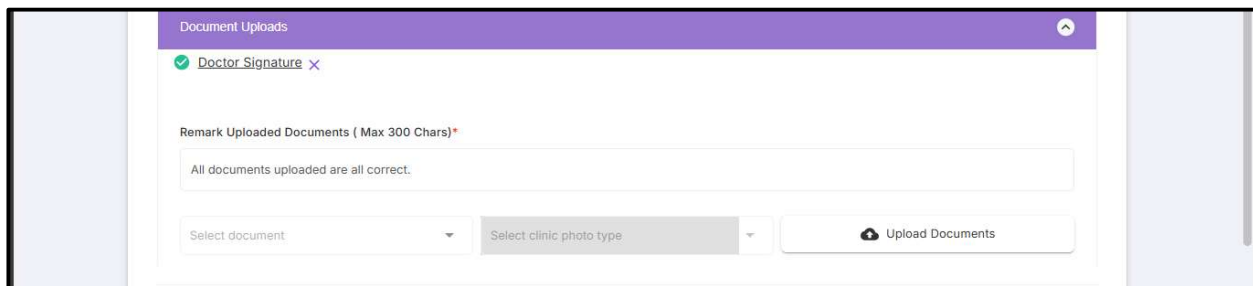
- **Clinic/Hospital Ownership** details should be selected from drop-down list and w.r.t the type of Ownership **NOC issued for clinic as on date** has to be selected.
- **Number of Examiners** should be selected from drop-down list.

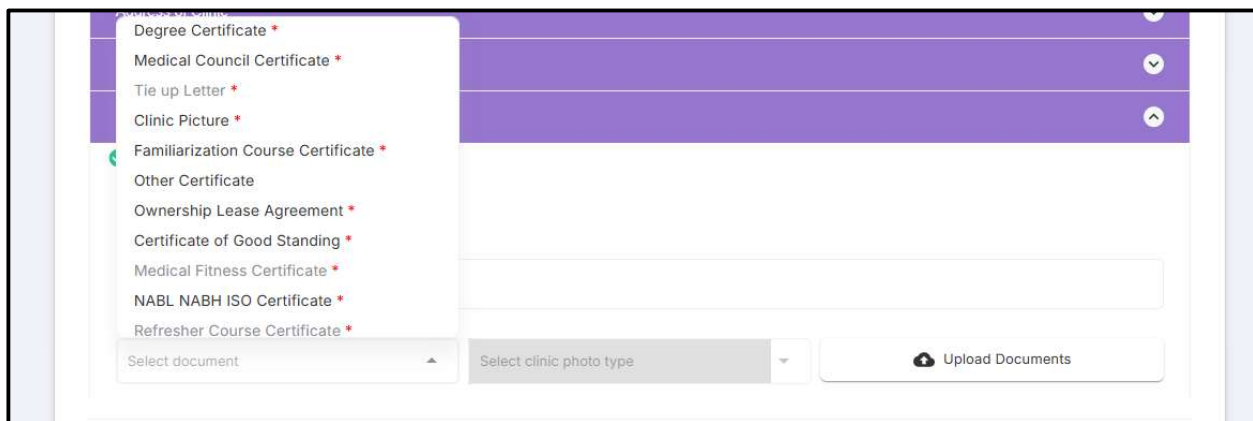
- **Testing Lab** and **Approved By** must be selected from drop-down list.



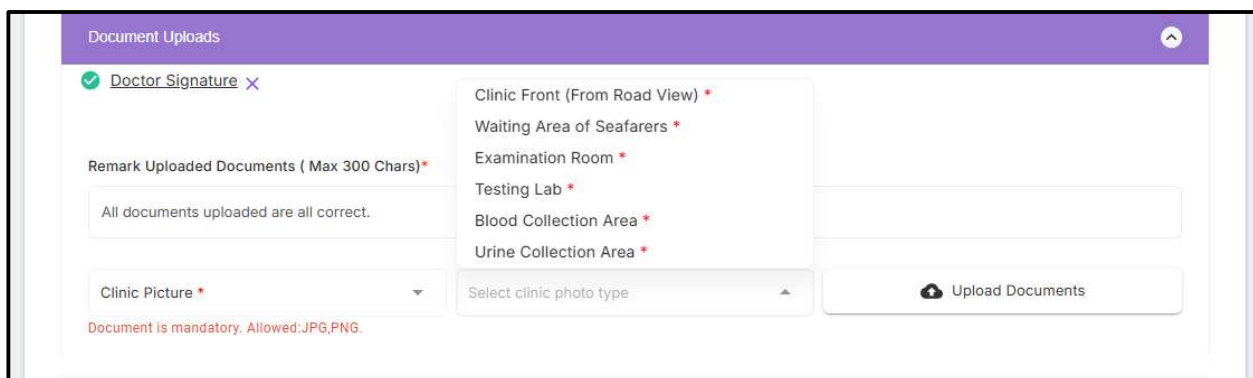

- Select the **Document Uploads** section and Select document tab followed by Upload Documents, to upload required documents.
- Documents those got successfully uploaded will appear at the top as shown below. **Doctor Signature** document has been uploaded as an example.
- Mention any relevant Remarks under **Remark Uploaded Documents**. This remark column is for remarks related to uploaded Documents only.



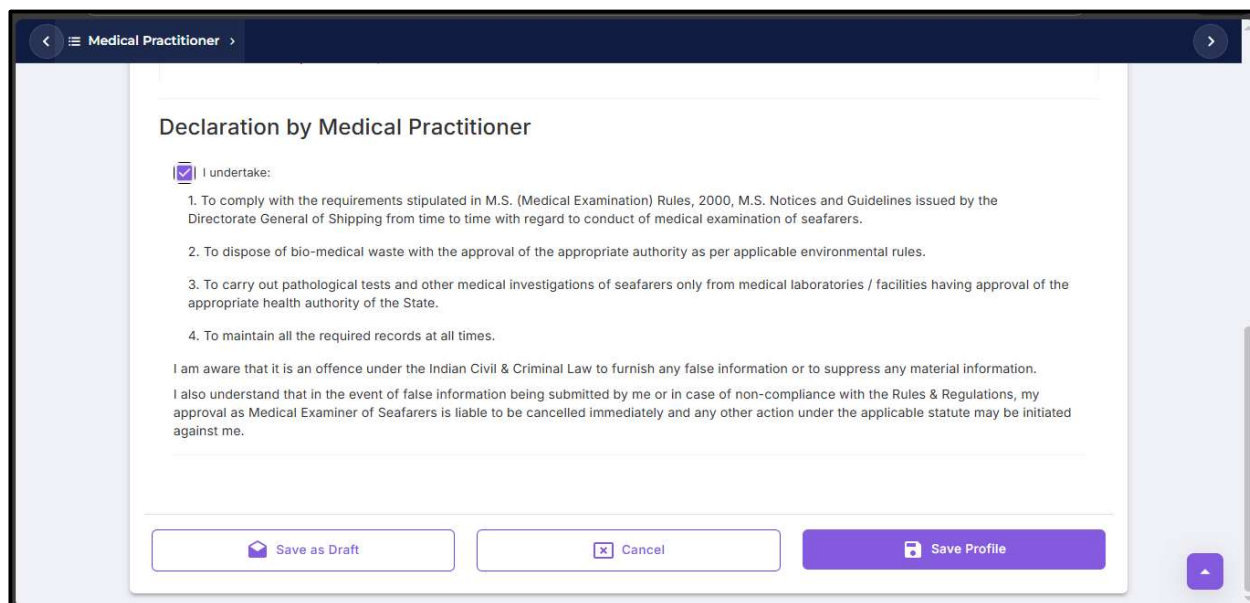
- **Select document** will have all mandate and non-mandate Certificates in listed order.



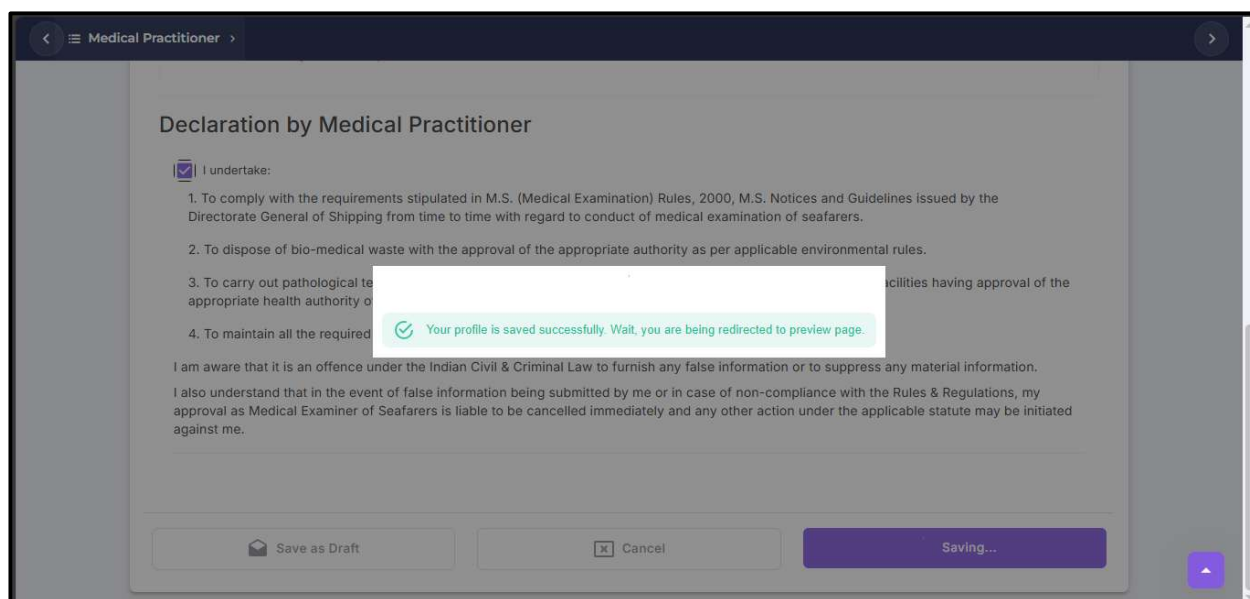
- **Select clinic photo type** will be enabled only when **Clinic Picture** option is selected under **Select Document**.



- Once all the details are filled successfully tick mark the check box under **Declaration by Medical Practitioner**.
- Now users may save/Cancel the application by clicking on **Save as Draft/Cancel** tabs respectively.
- Click on **Save Profile** to proceed further.

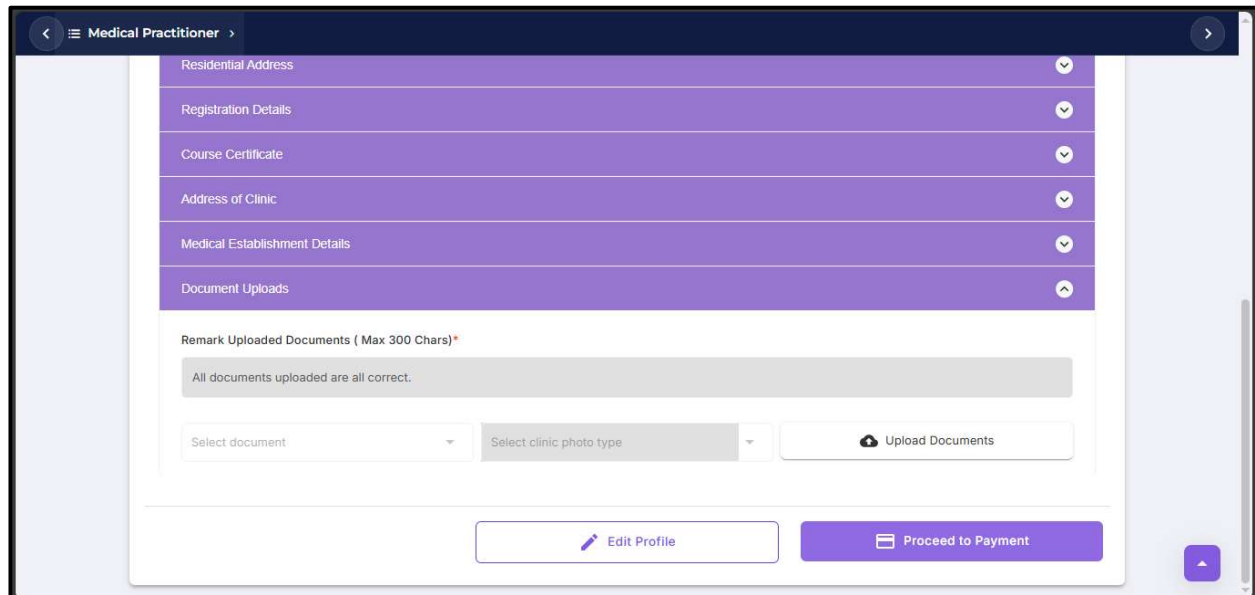


- Users will be redirected to Preview page option where they can see the filled application.

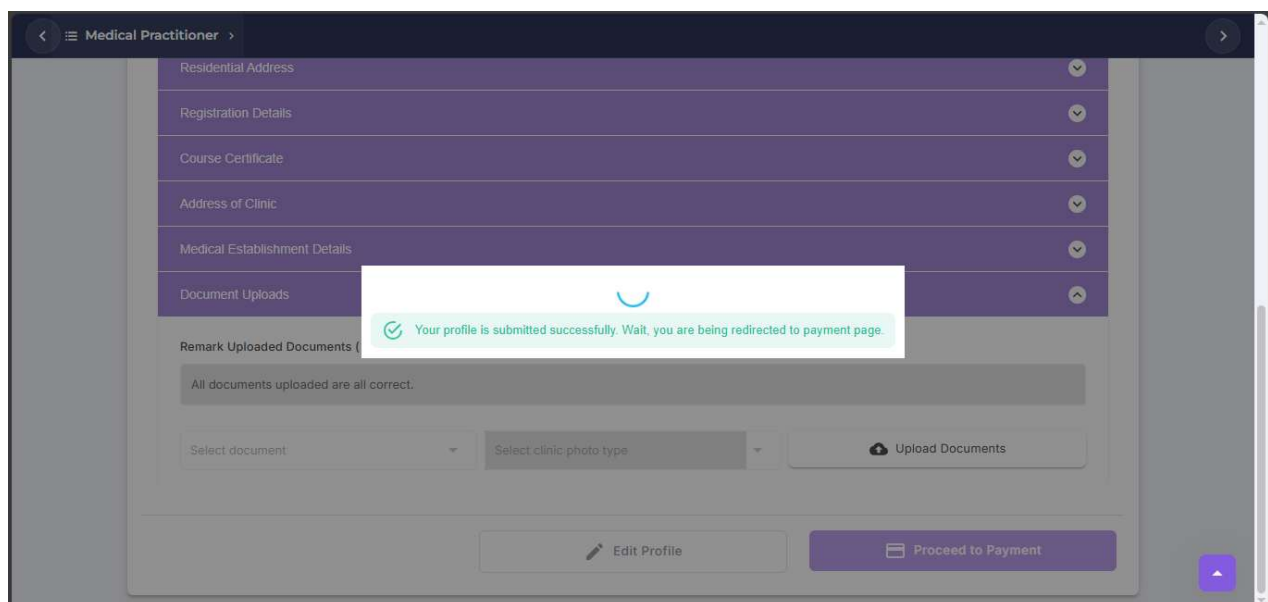


- Select respective options to view the preview under each category of application.

- Click on **Edit Profile** to make any changes in application.
- Click on **proceed to payment** if no changes are to be done in application details.



- You will be now redirected to **Payment Page**.



- Make the payment in **BharatKosh** and download the receipt. For Amount to be paid refer relevant DGS circulars/orders.
- Fill in the **payment details** and **submit** the application by clicking on **Submit** Tab.
- You will be notified via **SMS/e-mail** when any action is taken on your application.

eSamudra MS Monika Singh

Medical Practitioner

Payment [Medical Practitioner - Registration]

Reference Number (Bharatkosh) *	Amount Paid
<input type="text"/>	₹ 25000
Date of Payment (DD/MM/YYYY) *	Payment Receipt Upload *
<input type="text"/>	<input type="text" value="Upload File"/>

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