सत्यमेव जयते
भारत सरकार / GOVERNMENT OF INDIA
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
MINISTRY OF PORTS, SHIPPING AND WATERWAYS
नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

G20 भारत 2023 INDIA
वसुधैव कुटुम्बकम्
ONE EARTH • ONE FAMILY • ONE FUTURE

DGS CIRCULAR NO. 05 OF 2023

File no. MTT/16-17/Misc 07 **Dated: 20.02.23**

Sub: Cancellation of INDOS Number

1. Whereas 'Indian National Database of Seafarers' (INDOS) number is unique no. issued to a seafarer and this number is required by every aspiring seafarer desiring to undergo any pre-sea maritime courses.

2. Whereas Training Circular No.08 of 2019 dt. 30.04.2019 was issued prescribing procedure for online registration of candidates for admission in Maritime Training Institutes (MTI) and issuance of INDOS no. to aspiring seafarers.

3. Whereas para 9.2 of the said circular describes procedure for online registration of candidate for seeking admission in MTI. The candidate has to select the pre-sea course he or she desires to undertake from the dropdown list DGS approved courses under the head 'course name'. While making registration, only one course is required to be selected even if the candidate wishes to undertake multiple courses. In this regard, at present the candidate has to select only one of the following 13 pre-courses available in INDOS module:

Sr.No.	Course – id	Course Name
1	6621	Security Training for Seafarer with Designate Security Duties
2	109	B.Sc. (Maritime Science) - Polyvalent Course
3	2102	Diploma In Nautical Science
4	8101	Training for General Purpose Ratings

5	2101	B.Sc. Nautical Science
6	3101	BE / B-Tech Marine Engineering
7	3102	Graduate Marine Engineering
8	238	Higher National Diploma Course (Nautical Science)
9	239	Higher National Diploma Course (Marine Engineering)
10	9101	Certificate Course In Maritime Catering
11	6101	Basic Safety Training
12	3103	Pre-sea Training for Diploma Holders
13	3601	Electro Technical Officers

4. Upon successful registration for admission, the candidate shall receive a system generated "Reference number". The candidate shall note this "Reference number" for future correspondence.

5. The "Reference number" issued to a candidate shall be valid for a period of
three months from the date of issue of "Reference number". The candidate must seek admission in a Maritime Training Institute within these three months. If the candidate fails to seek admission in Maritime Training Institute within the three months period, the candidate may register again and a new reference number shall be generated for the candidate.

6. The candidate shall be physically present with all original documents (Valid passport and tenth class pass mark sheet unless exempted by DGS Circular) in the Maritime Training Institute during verification for generating the INDOS number of the candidate.

7. The MTI shall scan all the original documents and signature of the candidate and save a copy of original documents, photograph and signature for records and upload the same in DGS e-governance system.

8. MTI will make online payment for INDOS fee against each application number and click on "Generate" button given against each candidate to generate the INDOS number of the candidate. The system generated INDOS number of the candidate shall appear on the screen.

9. Whereas para 9.3 of the said circular states that the MTI shall not apply for the INDOS number of a candidate if the candidate is not desiring to seek admission in the same MTI.

10. Whereas it has been observed that in few cases, after generation of INDOS number by the MTI –
    a) Candidate have not undergone the desired course selected by him / her as mentioned in para 3 above with the same MTI who generated INDOS Number.
    b) Candidate have undertaken same course or some other course with some other MTI.

11. Whereas, such instances violate the Training Circular No.08 of 2019 dt.30.04.2019.

12. Therefore, it is decided that the candidate is required to undergo the selected course within the period of 3 months of allotment of INDOS no. with the same MTI which has generated his or her INDOS no.

13. In any case, if the candidate does not turn up to undergo the same course with the same MTI within a period of 3 months after generation of INDOS No., the MTI is liable to notify this to Maritime Training Trust (INDOS Cell) / E-Governance Cell of the DGS requesting for cancellation of INDOS no. which has been allotted to such candidate.

14. The INDOS fees paid for such candidate shall be forfeited.

15. This procedure shall come into force with immediate effect.

16. This issues with the approval of Director General of Shipping and Addl. Secretary to Govt. of India.

20/02/2023

(Dr. Pandurang K. Raut)
Dy. Director General of Shipping (MTT)

To,

1. All MMDs
2. Computer Cell - for placing in DGS Website
3. MTT (INDOS Cell)
4. E-Governance Cell